

ADMINISTRATIVE REGULATION

APPROVED: March 18, 2011

REVISED: July 2, 2012

# PENN MANOR SCHOOL DISTRICT

## 114-AR-4. NOTICE OF RECOMMENDED ASSIGNMENT (NORA)

Date: \_\_\_\_\_

Name and Address of Parent/Guardian:

Student's Name: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear \_\_\_\_\_:

This letter summarizes recently developed recommendations or proposed changes for your child's education program and/or assignment.

- [ ] Your child should begin to receive gifted education services. The school district will not proceed without your approval of this recommendation (the GIEP is attached).
- [ ] Your child's gifted education placement or services should be changed as noted in the GIEP. The school district will proceed with this change unless you notify us with your written disapproval (the GIEP is attached). Parents/Guardians have ten (10) calendar days to respond to a Notice of Recommended Assignment (NORA) sent by mail or five (5) calendar days to respond to a notice presented in person at the conclusion of a GIEP conference. If you receive the notice in person and approve the recommended assignment within five (5) calendar days, we may not implement the GIEP for at least five (5) calendar days, to give you an opportunity to notify us within the five-day period of a decision to revoke the previous approval of the recommended assignment.
- [ ] Your child is no longer in need of gifted education. We recommend current gifted education services be discontinued. The school district will proceed with this change unless you notify us with your written disapproval. Parents/Guardians have ten (10) calendar days to respond to a Notice of Recommended Assignment (NORA) sent by mail or five (5) calendar days to respond to a notice presented in person at the conclusion of a GIEP conference. If you receive the notice in person and approve the recommended assignment within five (5) calendar days, we may not implement the GIEP for at least five (5) calendar days, to give you an opportunity to notify us within the five-day period of a decision to revoke the previous approval of the recommended assignment.

- Your child is graduating from high school. All gifted education services will cease at the end of the current school term.
- Your child is not in need of gifted education and should continue in his/her present assignment.
- The school district is refusing your request to initiate or change your child's:
  - Identification  Evaluation
  - Educational placement  Provision of education

The reasons and basis for this refusal are:

\_\_\_\_\_

- Other: \_\_\_\_\_

This assignment was recommended after a review of the options that were used to assist in identifying the services and programs that will meet your child's needs. The assignment recommended for your child is: \_\_\_\_\_.

Reasons the recommendation is appropriate: (Include evaluation procedures, reports, and other factors used in making the recommendations.)

