

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: March 18, 2011

REVISED:

105-AR. CURRICULUM DEVELOPMENT

The objective of a Curriculum Development Cycle is to identify grade level and/or course objectives for the K-12 educational program. Establishing such objectives, when related to program goals, will facilitate the definition of an orderly progression toward the accomplishment of district academic standards for student achievement.

The Superintendent or designee is responsible to implement a plan to assist in the development of K-12 planned courses of instruction that are coordinated and articulated across grade levels, staff and buildings.

The Superintendent or designee will coordinate a Curriculum Development Committee. Committee members will be selected based on their certification and assignment, educational background, and potential to make positive contributions.

Curriculum Development Committees will define grade and course level objectives to provide guidance for articulation between grades and schools.

For each academic discipline, the Committee will be responsible to:

1. Establish scope and sequence of learning – sequence of topics, units or themes to be covered at each grade, with the major emphasis on a learning continuum through all levels.
2. Define desired goals or specific academic standards or concepts – in behavioral terms, each statement will describe what the student will be able to do after s/he has had the learning experience.
3. Identify suggested activities – descriptions of learning activities that should assist students in achieving the specific academic standards.
4. Develop a list of suggested materials – identify textbooks, supplementary resources, audiovisual aids and any other material or technology that will assist in teaching the unit; identify a list of community resources, individuals, etc.
5. Suggest evaluation procedures – assessment tools for teachers to use to determine the extent to which students have mastered the academic standards.

The curriculum format should be effective, concise, specific and operational so that it can assist the classroom teacher. It should be designed so that teachers can add and delete material resources and activities as the need for changes in content, methods and materials is determined.

The district is responsible to develop and maintain curriculum, based on the students' need and mandatory programs. Input will be accepted from the various sources in the district, such as Board members, administrators, employees, students, parents/guardians, and community members.