

PENN MANOR SCHOOL DISTRICT

BOARD OPERATIONS GUIDELINE

APPROVED: January 18, 2011

REVISED:

006-BOG-3. ABSTENTION FOR CONFLICT OF INTEREST MEMORANDUM

TO: Board Secretary, _____ School District

FROM: _____ Board member

DATE: _____

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

My conflict/reason for abstaining is as follows:

Signature of Board member