

PENN MANOR SCHOOL DISTRICT

SECTION: PUPILS

TITLE: GRADUATION
REQUIREMENTS

ADOPTED: September 13, 2010

REVISED:

	217. GRADUATION REQUIREMENTS
1. Purpose	The Board shall acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding diplomas and certificates at graduation ceremonies.
2. Authority Title 22 Sec. 4.24, 4.52	The Board shall adopt the graduation requirements students must achieve, which shall include course completion and grades, completion of a culminating project, and satisfactory results of district and/or state assessments aligned with academic standards.
SC 1611, 1613 Title 22 Sec. 4.13, 4.24 Pol. 100	The Board shall award a regular high school diploma to every student enrolled in this district who meets the requirements of graduation established by the Board as part of the district's Strategic Plan.
SC 1614 Title 22 Sec. 11.27 Pol. 113	The Board shall permit a student with a disability, who has attended four (4) years of high school, to participate in commencement ceremonies with his/her graduating class and receive a certificate of attendance, even if the student's Individualized Education Plan (IEP) prescribes continued educational services. The student may receive a high school diploma when s/he completes his/her Individualized Education Plan (IEP).
	A list of all candidates for the award of a diploma shall be submitted to the Board for its approval.
SC 1613 Pol. 102, 127	A requirement for graduation shall be the completion of required assessments, work, and studies representing the instructional program assigned to grades 9 through 12, which are aligned to established academic standards. The Board requires that each candidate for graduation shall have earned twenty-eight (28) credits.

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<p>Title 22 Sec. 11.4, 11.8</p>	<p>The fourth year of high school shall not be required for graduation if a student has completed all requirements for graduation and attends a postsecondary institution as a full-time student.</p>
<p>Title 22 Sec. 11.5, 11.8</p>	<p>A student may qualify for graduation by attending a district school part-time when officially enrolled part-time in a postsecondary institution.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee shall be responsible for planning and executing graduation ceremonies that appropriately recognize this important achievement.</p>
<p>4. Guidelines Pol. 213, 216</p>	<p>Accurate recording of each student's achievement of established academic standards shall be maintained, as required by law and state regulations.</p>
	<p>Students and parents/guardians shall be informed of graduation requirements students are required to complete.</p>
<p>Pol. 212</p>	<p>Periodic warnings shall be issued to students in danger of not fulfilling graduation requirements.</p>
	<p>A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.</p>
	<p><u>Obtaining A Diploma If A Student Does Not Graduate With His/Her Class</u></p>
	<p>The Board shall award a diploma to any student who leaves high school prior to the senior year to attend an approved college on a full-time basis provided the student meets the following requirements:</p>
	<ol style="list-style-type: none"> 1. Has enrolled in college directly from attendance as a student in Penn Manor High School.
	<ol style="list-style-type: none"> 2. Has been recommended by the principal for early admission to college.
	<ol style="list-style-type: none"> 3. Has successfully completed the first year of college as determined by the principal.

SC 1611	<p><u>Payment Of Tuition For High School Students</u></p> <p>The district shall pay the tuition costs for high school students who elect to take college course(s) only in those cases in which all of the following requirements have been met:</p> <ol style="list-style-type: none">1. An advanced placement course ordinarily offered by the district is not offered due to low enrollment. In this case the student would be entitled to substitute a course at the university level for the cancelled advanced placement course provided that:<ol style="list-style-type: none">a. A student has exhausted other advanced placement offerings and advanced coursework.b. The student has first received the recommendation of the department chairperson, the guidance counselor, and approval of the principal to take the course. <p>The district shall be liable only for tuition costs and not for the cost of books, etc. This policy is generally intended to pertain to courses which provide college credit.</p> <p><u>Diplomas For Eligible Veterans</u></p> <p>In order to honor and recognize eligible veterans who left high school prior to graduation to serve in World War II or the Korean War, the Board shall grant a diploma to a veteran who meets the applicable requirements of law and completes the required application.</p> <p>Candidates or family representatives shall submit a completed Application For Diploma to the Superintendent to request a diploma for an eligible veteran.</p> <p>Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.</p> <p>The Superintendent shall submit to the Board for its approval the names of veterans of World War II and the Korean War who are eligible for a high school diploma.</p>
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	<p>References:</p> <p>School Code – 24 P.S. Sec. 1611, 1613, 1614</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.13, 4.24, 4.51, 4.52, 11.4, 11.5, 11.8, 11.27</p> <p>Board Policy – 100, 102, 113, 127, 212, 213, 216</p>
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