

# PENN MANOR SCHOOL DISTRICT

BOARD OPERATIONS GUIDELINE

APPROVED: January 18, 2011

REVISED: January 5, 2015

## 004-BOG-1. FILLING A BOARD VACANCY

The Board has thirty (30) days to fill a vacancy. The Board will strive to appoint a candidate with a deep commitment to public education and to all students in the district.

If the Board fails to act within thirty (30) days to fill the vacancy or is unable to attain a majority vote of the remaining Board members, it may continue its efforts to fill the vacancy, unless ten (10) or more resident taxpayers file a petition with the Court of Common Pleas.

If the Board fails to act within thirty (30) days to fill the vacancy and no petition is filed with the Court, the Board may vote beyond the 30-day deadline to appoint a candidate to fill the vacancy.

When a Board vacancy occurs, the district will advertise the vacancy, establish timelines, seek résumés of applicants, and advertise the deadline for submission of applications. Candidates must be qualified electors of the district.

The Board will publicly deliberate and choose candidates to be interviewed.

### Interviews Of Candidates

All candidates' interviews will be held at an advertised meeting open to the public. Only one (1) candidate will be present in the room during each interview.

Each candidate will be allowed two (2) minutes to make an opening statement.

Board members will ask each candidate the same questions. Questions asked of the candidates may include the following:

1. Why are you interested in serving on the School Board?
2. What do you perceive to be the responsibilities of the School Board?
3. How do you think the school district can improve students' academic achievement and the staff's professional development?
4. What are the strengths of our school district?

5. What are the challenges facing our school district?
  
6. What qualities, skills and experience would you bring to the Board?
  
7. If you were faced with a tough issue as a Board member, such as raising taxes or cutting programs, what kind of data would you need to help you make your decision?
  
8. What do you believe would be your biggest challenges as a Board member?
  
9. What are the biggest challenges facing public education today?

The Board will deliberate at an advertised public meeting regarding the selection of a candidate to fill a vacancy.

A majority vote of the seated Board members will be required to fill a vacancy.