

PENN MANOR SCHOOL DISTRICT

BOARD OPERATIONS GUIDELINE

APPROVED: January 18, 2011

REVISED: January 5, 2015

003-BOG-2. POLICY DELIBERATION QUESTIONS

The following is a checklist of questions that the Board may ask as it reviews a proposed policy prior to making a decision:

1. What is the issue before the Board and why was it initiated?
2. Is this a governance issue that requires a written Board policy, or is it an administrative matter?
3. Do we need to develop a new policy or revise an existing policy?
4. What is the legal authority and are there specific requirements for the policy's content?
5. What research, information, data and administrative reports are available on this topic?
6. What options are available to the Board regarding this issue?
7. Does the proposed policy clearly and concisely communicate the Board's intent?
8. Is the policy aligned with the Board's goals, action plans and Mission Statement developed through the comprehensive planning process?
9. How does this policy impact student achievement?
10. What are the budgetary implications?
11. Is the policy unduly prescriptive, restrictive or reactive?
12. Have we received input from those who will be affected by the policy?
13. Does the policy reflect the values of our community?
14. Is the proposed policy consistent with adopted Board policies, and should any other policies be cross referenced or reviewed?
15. Who is responsible for implementing this policy?

16. How and when will the policy be disseminated? To whom will it be distributed?

17. How will the Board measure the effectiveness of and compliance with this policy?