

# PENN MANOR SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ADMISSION OF STUDENTS

ADOPTED: February 8, 1999

REVISED: July 13, 2009

<ol style="list-style-type: none"> <li>1. Authority SC 1301 Title 22 Sec. 11.12, 11.41</li> <li>2. Guidelines  SC 1304, 1326</li> </ol>	<p style="text-align: center;">201. ADMISSION OF STUDENTS</p> <p>The Board shall establish age requirements for the admission of beginning students which are consistent with statute and sound educational practice and which ensure the equitable treatment of all eligible children.</p> <p><u>First Grade</u></p> <p>Beginners are students entering the lowest grade of the primary school above the kindergarten level. They shall be admitted to school only during the first two (2) weeks of the annual school term, except that a child who is eight (8) years of age or older may begin school at any time during the school year.</p> <p>The district has established the following eligibility requirements for admission of beginners to first grade:</p> <ol style="list-style-type: none"> <li>1. For the 2009-2010 school year, a child shall be eligible for admission to first grade if s/he has attained the age of six (6) years on or before October 1, 2009.</li> <li>2. For the 2010-2011 school year, a child shall be eligible for admission to first grade if s/he has attained the age of six (6) years on or before September 15, 2010.</li> <li>3. For the 2011-2012 school year and for each school year thereafter, a child shall be eligible for admission to first grade if s/he has attained the age of six (6) years on or before September 1 of the school year in which s/he seeks admission.</li> </ol> <p>An exception to the age requirement shall be in cases where the student's family establishes residence in the Penn Manor School District after the child was enrolled in and attended kindergarten classes in a state approved school – public, private or parochial – outside of the district and has reached an age of at least five (5) years and nine (9) months prior to the appropriate date for the school year s/he enrolls.</p>
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<p>3. Delegation of Responsibility</p>	<p><u>Kindergarten</u></p> <p>The district has established the following eligibility requirements for admission to kindergarten:</p> <ol style="list-style-type: none"> <li>1. For the 2009-2010 school year, a child shall be eligible for admission to kindergarten if s/he has attained the age of five (5) years on or before October 1, 2009.</li> <li>2. For the 2010-2011 school year, a child shall be eligible for admission to kindergarten if s/he has attained the age of five (5) years on or before September 15, 2010.</li> <li>3. For the 2011-2012 school year and for each school year thereafter, a child shall be eligible for admission to kindergarten if s/he has attained the age of five (5) years on or before September 1 of the school year in which s/he seeks admission.</li> </ol> <p>An exception to the age requirement shall be in cases where the student's family establishes residence in the Penn Manor School District after the child was enrolled in and attended kindergarten classes in a state approved school – public, private or parochial – outside of the district and has reached an age of at least four (4) years and nine (9) months prior to the appropriate date for the school year s/he enrolls.</p> <p>Prior to the admission of a child to kindergarten or first grade classes, evidence of the age of the child shall be furnished to the principal of the school. Such evidence may be:</p> <ol style="list-style-type: none"> <li>1. A legal birth certificate.</li> <li>2. A baptismal certificate indicating the date of birth, together with a sworn notarized statement from the parent/guardian as to the accuracy of the certificate.</li> <li>3. A certified copy of entrance into the United States, showing the date of birth of the child, together with a sworn notarized statement from the parent/guardian.</li> <li>4. Such other evidence as family Bible record, insurance policy, or school record showing date of the birth of the child, together with a sworn notarized statement from the parent/guardian.</li> <li>5. If none of these is available, an affidavit of age sworn by the parent/guardian and accompanied by a certificate of age from a public health officer or public school physician, or in their absence, a licensed practicing physician in the county.</li> </ol>
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References:

School Code – 24 P.S. Sec. 503, 1301, 1304, 1326

State Board of Education Regulations – 22 PA Code Sec. 4.41, 11.12, 11.14,  
11.15, 11.16, 11.41

Board Policy – 200, 203