

**Minutes  
Committee of the Whole  
September 8, 2015**

The Penn Manor School Board met in an Executive Session at 6:00 p.m. for the discussion of superintendent evaluation, personnel matter, student matter, and legal.

The Penn Manor School Board met as a Committee of the Whole at 7:01 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Freidman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Kirk Schlotzhauer, Mr. Christopher Straub and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Leichliter, Dr. Jerry Egan, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Dr. Theresa Kreider, Mr. Charlie Reisinger, and Dr. Peggy Anastasio. Also in attendance for the meeting: Mr. Dell Jackson, Mr. Larry Levato, Ms. Katelyn Campion, a Penn State York student, Mr. Brian Wallace, Ms. Colleen Dorsey, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, September 21, 2015, at 7:00 p.m. in the Board Room of the Manor Middle School.

Mr. Long asked the committee whether there were any additions or corrections to the Minutes of the September 8, 2015, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Paitsel and second by Mr. Fullerton, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked if there were any Citizen's Comments. There were none.

The upcoming Board development opportunities were reviewed. Ms. Wert gave an update on the Lancaster County Academy and Mr. Straub provided an update on the CTC.

The first week of school was reviewed for the board by Dr. Leichliter, Dr. Egan, Dr. Shaffer, Dr. Kreider, Mr. Reisinger and Mr. Johnston.

Mrs. Friedman reviewed the items discussed at the August 20, 2015 Facilities Committee Meeting including conversations with Crossway Church officials, updates on the Pequea Elementary renovation work, updates on Conestoga Elementary planning and review of the summer 2015 capital projects.

Mr. Levato from Crabtree, Rohrbaugh reviewed the requirements for an Act 34 hearing required for the upcoming renovations at Conestoga Elementary planned for the 2016-2017 school year. Approval for placement of this item on the September 8, 2015 board agenda was approved on a motion by Mrs. Friedman and seconded by Mr. Paitsel. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes; Ms. Wert, yes.

Dr. Egan, Dr. Kreider and Dr. Anastasio provided information on an instructional review taking place during the 2015-2016 school year regarding how elementary instruction is delivered to all students with a focus on academic support services and special education replacement instruction.

Mr. Johnston reviewed the proposed calendar for developing, discussing and approving the budget for the 2016-2017 school year.

The Committee of the Whole adjourned at 8:21 p.m.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**September 8, 2015**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:21 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, September 21, 2015, following the Committee of the Whole Meeting at Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Lechliter, Dr. Jerry Egan, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Dr. Theresa Kreider, Mr. Charlie Reisinger, and Dr. Peggy Anastasio. Also in attendance for the meeting: Mr. Dell Jackson, Ms. Katelyn Champion, Penn State York student, Mr. Brian Wallace, Ms. Colleen Dorsey, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the August 17, 2015 meeting. Hearing none, on a motion by Mr. Schlotzhauer, a second by Mr. Straub, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Lechliter provided the Superintendent's report.

**Item 1. Review of School Board Meeting Agenda** – Mr. Long

**Item 2. Consent Agenda for the Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

- A. Voting for PSBA Officers  
     President-elect – Mark Miller  
     Vice President – Michael Faccinetto
- B. Act 34 Resolution for Conestoga Elementary School (see pages 4-5)

**MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM**

**2A&B:** It was moved by Mrs. Friedman and seconded by Ms. Wert to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, absent; Christopher Straub, yes; and Donna Wert, yes.

**Item 3. Consent Agenda for Administrative Actions** – The administrative staff is

**recommending approval of the following: (ROLL CALL)**

- A. Acceptance of Bids from Disposal of Maintenance Equipment as per the attached bid tabulation. (see page 6)

*Explanation: Sealed bids were sought for the disposal of three maintenance vehicles. Bids were received from three individuals - high bids are shown on the attached tabulation.*

- B. Approval to Create of a New Capital Reserve Fund Bank Account at PSDLAF.

*Explanation: As part of the preparation for a future High School Project, millage needs to be built into tax base to cover future debt service requirements. Funds from the additional millage can be "stored" in this account to help offset future capital projects.*

- C. Approval to Advertise and Bid for the Letort Water Main Connection and Installation.

*Explanation: Now that the new right of way has been acquired, the district is ready to move forward with the connection to public water at Letort Elementary School.*

- D. Tuition Free Senior for the 2015-2016 School Year – Taylor Forbes

**MOTION ON ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-D:**

It was moved by Dr. Frerichs and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitzel, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

**Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Employment and Change in Status of the individuals listed per the effective date for the 2015-2016 school year. (see pages 7-8)

- B. Resignation of the individuals listed per the effective date:

Daniel Jones, Football Assistant Freshman Coach, effective 8/21/2015

Mandy Fogle, Playground Assistant, Hambright, effective 8/13/2015

Wanette Kauffman, Food Service, Martic, effective 8/7/2015

Wendy Ressler, ERA-Academic Support, Central Manor, effective 8/19/2015

- C. Retirement of the individual listed per the effective date:

Pam Yarnell, Library Assistant, High School, effective 8/25/2015

- D. 2015-2016 Fall Coaching Position as listed

Edward Baer – Junior High Football Coach - \$2,000

- E. Middle School Tutors for the 2015-2016 school year at a rate of \$32.00 per hour.

Lisa Bitler  
Courtney Costello  
Connie Jackson

Jennifer Ennis  
Maricia Kligge  
Amy Niemkiewicz

- F. Detention/Saturday School Monitors for the 2015-2016 school year at the rate of \$32.00 per hour.  
Brad Aungst  
Lisa Bitler  
Cynthia Lonergan
- Jon Boxleitner  
Curt Snelbaker
- G. Middle School Weight Room Coverage for the after school middle school weight room for the 2015-16 school year at the rate of \$23.84 per hour, 1 hour per day, 2 days per week  
Steve Evans  
Steve Kramer  
Ginny Neiss
- H. Pennsylvania Constables to provide security for the school district during the 2015-2016 school year for athletic and co-curricular activities at the rate of \$33.20 per hour.  
Mike Phenneger  
Tom Graver  
Brad Weinoldt  
Rob Benson
- I. Twilight School Instructors for the 2015-2016 school year at a rate of \$32.00 per hour. Additions to names submitted for approval at August 17, 2015 meeting.  
Liz Sheerer  
Tresa Kirk
- J. 2015-2016 Fall Play – Co-curricular Positions (see page 9)
- K. 2015-2016 Mentors as listed (see page 10)

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-K:** It was moved by Mr. Straub and seconded by Mr. Schlotzhauer to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting adjourned at 8:24 p.m. on a motion by Dr. Frerichs and second by Mr. Paitsel and a unanimous voice vote.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Board Secretary