

Agenda – Committee of the Whole
Penn Manor School District
Monday, September 21, 2015
Manor Middle School – Board Room

EXECUTIVE SESSION

6:35

Personnel
Student Matter

COMMITTEE OF THE WHOLE

7:00

CALL TO ORDER: Mr. Long

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on Monday, October 5, 2015 at 7:00 p.m. in the Board Room of the Manor Middle School.

ANNOUNCEMENT: An Executive Session was held prior to the Committee of the Whole meeting for the purpose of discussing personnel and student matter.

ROLL CALL:

APPROVAL OF MINUTES: September 8, 2015
<http://www.pennmanor.net/boardminutes/>

STUDENT REPORT: Cece Minnick and Shawn Stone

CITIZEN’S COMMENTS: Name and Address

BOARD DEVELOPMENT OPPORTUNITIES AND REPORTS:

Item 1. **Recognition of Caleb Breidenbaugh**

(7:15-7:25)

Explanation: Caleb qualified in percussion for the 2015 National Association for Music Education’s All-National Concert Band which will perform at the Grand Ole Opry House in Nashville, TN on October 28, 2015 at the organization’s National In-Service Conference.

Information Only

Item 2.
(7:25 - 7:45)

Introduction of New Teachers – Dr. Shaffer and Dr. Egan

Information Only

Item 3.
(7:45 – 8:00)

State Budget Status – Dr. Leichter & Mr. Johnston

Explanation: As of September 16th, there is still no news on the adoption of a state budget. The administrative staff will discuss contingency planning should the protracted budget stalemate continue in coming months.

Information Only

Item 4.
(8:00 – 8:15)

Preliminary Audit Report – Mr. Johnston

Explanation: Mr. Johnston will review preliminary numbers from the 2014-2015 audit and discuss fund balance implications and proposed transfers to the capital reserve fund.

Information Only

Item 5.
(8:15 - 8:30)

Update on Millersville Business District – Dr. Leichter

Explanation: Millersville Borough continues to work with a consultant regarding the development of a downtown business district with the possibility of the Borough and School District adopting a LERTA. Dr. Leichter will update the board on the process.

For placement on the September 21, 2015 voting agenda

ADJOURNMENT

SCHEDULING AN APPEARANCE ON THE AGENDA

Any individual or group wishing to address the Board of School Directors may do so at each meeting during the agenda item titled Citizen's Comments. At this time the President will ask if any district resident or taxpayer wishes to address the Board of School Directors. If so, the following procedures shall be followed:

- The resident or taxpayer wishing to speak will be recognized by the chair and then state his/her name and address.
- The speaker may choose to speak at that time or request a delay until specific agenda item is before the Board of School Directors for consideration.
- Comments shall be limited to no more than five minutes.
- The chair may limit repetitive comments.
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.
- Vulgar, abusive, obscene, profane language, defamatory remarks will not be permitted.

Agenda – School Board Meeting
Penn Manor School District
Monday, September 21, 2015
Manor Middle School – Board Room
At Conclusion of the Committee of the Whole

CALL TO ORDER:

MOMENT OF SILENCE Mr. Long

FLAG SALUTE: Mr. Long

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on Monday, October 5, 2015 following the Committee of the Whole meeting.

ANNOUNCEMENT: An Executive Session was held prior to the Committee of the Whole meeting for the purpose of discussing personnel and student matter.

ROLL CALL:

CITIZEN’S COMMENTS:

APPROVAL OF MINUTES: September 8, 2015
<http://www.pennmanor.net/board/minutes/>

SUPERINTENDENT’S REPORT:

TREASURER’S REPORT: August 2015

PAYMENT OF BILLS: August 2015
<http://www.pennmanor.net/blog/category/tr/>

General Fund	\$	3,242,180.71
Cafeteria Fund	\$	38,367.20
Capital Reserve Fund	\$	657,553.34
2012 Construction Fund	\$	119,022.66
2015 Construction Fund	\$	443,464.44
Student Activity Fund	\$	2,584.11

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. **Consent Agenda for Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

- A. Resolution regarding the Millersville Borough Downtown Business District

Item 3. **Consent Agenda for Administrative Actions** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. PlanCon Part A - Conestoga Elementary Renovation Project

Explanation: Acknowledgement of receipt of the reviewed and approved Plancon Part A “Project Justification” for the Conestoga Elementary Renovation Project from the Pennsylvania Department of Education (PDE project number 3847)(see pages 4-16)

- B. PlanCon Part B - Conestoga Elementary Renovation Project

Explanation: Acknowledgement of receipt of the reviewed and approved Plancon Part B “Schematic Design” for the Conestoga Elementary Renovation Project from the Pennsylvania Department of Education (PDE project number 3847)(see pages 17-18)

- C. Plancon Part F - Pequea Elementary Renovation Project

Explanation: Acknowledgement of receipt of the reviewed and approved Plancon Part F “Construction Documents” (Revised) for the Pequea Elementary Renovation Project from the Pennsylvania Department of Education (PDE project number 3810)(see pages 19-25)

- D. Eshleman Roof Repair Proposal from All-Type Roofing for \$9,972.00. (see page 26)

Explanation: The earlier infrared roof analysis determined several areas at the Eshleman facility that required attention.

Item 3. **Consent Agenda for Personnel** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2015-2016 school year (see page 27)

- B. Leaves to the individual according to the terms listed:

Professional:

Employee E2. - Intermittent Family Medical - August 24, 2015 – June 30, 2016

- C. Department Coordinators & Stipends for the 2015-2016 school year as listed (page 28)

Explanation: This is the yearly approval of coordinators and stipends which occurs the second board meeting of September

D. Resignation of the individuals listed per the effective dates:

Jill Hamill – ERA Academic Support Aide, Marticville, effective 9/9/2015

Cathy Molitoris - ERA Academic Support Aide, Central Manor, effective 9/18/2015

E. Volunteer Approval of Jan Mindish for the 2015-2016 school year.

Explanation: Dr. Mindish volunteers with the Twilight Program. Board approval is sought due to the occasional need for her to drive one of the student vans.

ADJOURNMENT

SCHEDULING AN APPEARANCE ON THE AGENDA

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September 3, 2015

Ms. Cindy Rhoades
Board Secretary
Penn Manor School District
P.O. Box 1001
Millersville, PA 17551

RE: PLANCON PART A: PROJECT JUSTIFICATION

PROJECT NO.: 3847
PROJECT BUILDING NAME: Conestoga Elementary School
TYPE WORK: Additions/Alterations
COUNTY: Lancaster
BOARD ACTION: June 15, 2015

Dear Ms. Rhoades:

The materials for PlanCon Part A, "Project Justification," have been reviewed and approved. This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy or procedure, the Department reserves the right to rescind any and all approvals materially affected.

Full time equivalent and rated pupil capacities for this project building are as follows:

	Full Time Equivalent Capacity			Rated Pupil Capacity
	<u>New</u>	<u>Existing</u>	<u>Total</u>	
Elementary	85	217	302	423

Please note the corrections to Pages A04, A07, A08, A09, A10, A12, A18, A19, A20, A21, and A22.

Calculations indicate that a public hearing must be held on this construction project in accordance with Act 34 of 1973. Draft copies of the Act 34 hearing advertisement and the project description must be submitted to the department prior to their publication and public distribution to ensure that all Act 34 of 1973 legal requirements will be met for this project building. Sections 349.12 and 349.13 of the School Building Standards specify the information which must be contained in the notice of public hearing and the project description. We will advise you of the appropriateness of the notice of public hearing and project description as promptly as possible. For a summary of Act 34 requirements, refer to PlanCon Part D, "Project Accounting Based on Estimates," Attachment A, "Act 34 of 1973 Requirements for First Public Hearing."

As a condition of reimbursement, the entire project building must be brought up to prevailing educational and reasonably current construction standards. For alterations to existing structures, reimbursement for roof replacement and asbestos abatement (if applicable) are each limited to twenty percent (20%) of the remaining assignable alteration costs. Reimbursement for site development is limited to ten percent (10%) of adjusted structure costs for new construction; site development costs for existing structures are non-reimbursable. For all non-vocational projects, reimbursement for movable fixtures and equipment is limited to five percent (5%) of adjusted structure costs; for all vocational projects, reimbursement for

Ms. Rhoades
Page 2
September 3, 2015

movable fixtures and equipment is limited to twenty percent (20%) of adjusted structure costs. Please note that both estimated and actual costs for movable fixtures and equipment, and architect's fee thereon, will not be considered for reimbursement until PlanCon Part J, "Project Accounting Based on Final Costs," is processed by the Division of Budget and School Facilities.

For all projects, a "Prime Contractor Certification" (Page G08) will be required from each prime contractor as part of the PlanCon Part G, "Project Accounting Based on Bids" submission. Specifications should require that such information be provided by the successful bidders.

Section 731 of the Public School Code of 1949 states that no public school building shall be contracted for, constructed, or reconstructed in any school district of the second, third, or fourth class until plans and specifications have been approved by the Department of Education. Departmental approval of final plans and specifications only occurs upon the issuance of written approval of PlanCon Part F, "Construction Documents." For the Philadelphia City and Pittsburgh School Districts, PlanCon Part F must be approved by the Department prior to entering into contracts for a school construction project to qualify for state reimbursement. Failure to comply with the applicable statutory or Departmental requirement will result in denial of reimbursement for this project.

Departmental approval of PlanCon Part F for this project does not guarantee reimbursement for this project. This project will be deemed eligible for reimbursement only upon written approval of PlanCon Part G, "Project Accounting Based on Bids." Calculation of the temporary reimbursable percent for the project's financing occurs at PlanCon Part H, "Project Financing." The permanent reimbursable percent is calculated at PlanCon Part J, "Project Accounting Based on Final Costs."

This document and appended materials should be entered into the minutes of the next board meeting. If you have any questions, please contact James Vogel at 717.787.5993.

Sincerely,



Jeannine J. Weiser, Chief
Division of Budget and School Facilities

Attachments

cc: Crabtree Rohrbaugh & Associates
Architectural Consultant
Project File - 3847
Log (P1636)

PROJECT ACCOUNTING BASED ON ESTIMATES			
District/CTC:	Project Name:	Grades:	
Penn Manor School District	Conestoga Elementary School	K 6	
PROJECT COSTS	NEW	EXISTING	TOTAL
A. STRUCTURE COSTS (INCLUDING BUILDING PURCHASE AMOUNT, SITE DEVELOPMENT, ROUGH GRADING TO RECEIVE BUILDING, ROOF REPLACEMENT AND REPAIR, ASBESTOS ABATEMENT, OWNER'S CONTROLLED INSURANCE PROGRAM AND BUILDER'S RISK INSURANCE)	3,242,855	6,832,109 6,802,109	10,074,964 10,044,964
B. ARCHITECT/ENGINEER'S FEE ON STRUCTURE AND EPA-CERTIFIED PROJECT DESIGNER'S FEE ON ASBESTOS ABATEMENT	✓ 250,179	✓ 510,267	✓ 760,446
C. MOVABLE FIXTURES AND EQUIPMENT AND ARCHITECT'S FEE	✓ 100,000	✓ 146,000	✓ 246,000
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT - TOTAL (A plus B plus C)	✓ 3,593,034	7,488,376 7,458,376	11,081,440 11,051,410
E. SANITARY SEWAGE DISPOSAL AND SITE ACQUISITION COSTS	✓ 350,000		350,000
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E)	✓ 3,943,034	7,488,376 7,458,376	11,431,410 11,401,410
G. ADDITIONAL CONSTRUCTION-RELATED COSTS (INCLUDING PROJECT SUPERVISION, ARCHITECTURAL PRINTING, TOTAL DEMOLITION OF ENTIRE EXISTING STRUCTURES AND RELATED ASBESTOS REMOVAL, CONTINGENCY) Is total demolition of the entire existing building part of this project? If yes, report these costs (including asbestos removal, architect's fees, OCIP and other related costs)			✓ 542,128
H. FINANCING COSTS (INCLUDING UNDERWRITER'S FEE, LEGAL FEES, FINANCIAL ADVISOR, CAPITALIZED INTEREST AND PRINTING)			✓ 245,485
I. TOTAL PROJECT COSTS (F plus G plus H)		12,189,023	12,219,023
<i>Super district / architect 9/2/15</i>			
DETAILED STRUCTURE COSTS (Breakout costs for Line A. "Existing".)			EXISTING
J. SITE DEVELOPMENT Are changes to existing playgrounds, athletic fields, driveways, sidewalks or other existing site improvements part of this project? If yes, report these costs including architect fees.			125,000 /
K. ASBESTOS ABATEMENT Is asbestos abatement part of this project? If yes, report these costs including EPA-certified project designer fees.			30,000
L. ROOF REPLACEMENT Is roof replacement part of this project? If yes, report these costs including architect fees.			240,000 /
M. BUILDING PURCHASE AMOUNT			0
SITE ACQUISITION COSTS			TOTAL
N. SITE ACQUISITION (INCLUDING CONTRACT SALES PRICE OR JUST COMPENSATION, APPRAISAL FEES AND ALLOWABLE SETTLEMENT COSTS)			✓ N/A
BID DATE			
O. PROPOSED BID OPENING DATE (MM/YY):			03/16

ELEMENTARY BUILDING CAPACITY															
District/CTN: Penn Manor School District				Project Name: Conestoga Elementary School				School: K - 6							
		SCHOOL: / Hambright ES								SCHOOL: / Eshleman ES					
		PRESENT			PLANNED					PRESENT			PLANNED		
#1	#2	#3	#4	#5	#6			#3	#4	#5	#6				
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP			NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP				
NAME OF SPACE															
HALF-TIME KINDRGRTN		50	2	100	2	100			1	50	1	50			
FULL-TIME KINDRGRTN		25													
REG CLSRM 660+ SQ FT		25	24	600	24	600			12	300	12	300			
OTHER: _____															
BUILDING TOTAL		XX	XXXXXX	/ 700	XXXXXX	/ 700			XXXXXX	/ 350	XXXXXX	/ 350			
		SCHOOL: / Letort ES								SCHOOL: / Central Manor ES					
		PRESENT			PLANNED					PRESENT			PLANNED		
#1	#2	#3	#4	#5	#6			#3	#4	#5	#6				
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP			NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP				
NAME OF SPACE															
HALF-TIME KINDRGRTN		50	1	50	1	50			3	150	3	150			
FULL-TIME KINDRGRTN		25													
REG CLSRM 660+ SQ FT		25	12	300	12	300			27	675	27	675			
OTHER: _____															
BUILDING TOTAL		XX	XXXXXX	/ 350	XXXXXX	/ 350			XXXXXX	/ 825	XXXXXX	/ 825			
		SCHOOL: / Conestoga ES								SCHOOL: / Martic ES					
		PRESENT			PLANNED					PRESENT			PLANNED		
#1	#2	#3	#4	#5	#6			#3	#4	#5	#6				
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP			NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP				
NAME OF SPACE															
HALF-TIME KINDRGRTN		50	1	50	1	50			2	100	2	100			
FULL-TIME KINDRGRTN		25													
REG CLSRM 660+ SQ FT		25	12	300	12	300			14	350	14	350			
OTHER: _____															
BUILDING TOTAL		XX	XXXXXX	/ 350	XXXXXX	/ 350			XXXXXX	/ 450	XXXXXX	/ 450			
		SCHOOL: / Pequea ES								SCHOOL: /					
		PRESENT			PLANNED					PRESENT			PLANNED		
#1	#2	#3	#4	#5	#6			#3	#4	#5	#6				
	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP			NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP				
NAME OF SPACE															
HALF-TIME KINDRGRTN		50	1	50	1	50			CONFIRMED AS CORRECT PICTURE FOR MARTIC F02 ON #3810 WILL BE REVISOR TO ADJUST FIG.						
FULL-TIME KINDRGRTN		25	/												
REG CLSRM 660+ SQ FT		25	15	375	15	375									
OTHER: _____															
BUILDING TOTAL		XX	XXXXXX	/ 425	XXXXXX	/ 425			XXXXXX		XXXXXX				

Only kindergarten and regular classrooms 660 square feet or greater should be reported. Although special education rooms and pre-school rooms may be eligible for capacity, these spaces should not be included in the room counts reported above. The following spaces do not receive reimbursable capacity and therefore should not be included in the capacities for an elementary school building: science labs, computer rooms, art rooms, music rooms, small and large group instruction rooms, and multi-purpose rooms.

per district architect 9/2/15

OK w/ F03 Form on PDC #3810 (Pequea ES)

MIDDLE/SECONDARY BUILDING CAPACITY									
District/CTC:				Project Name:				Form:	
Penn Manor School District				Conestoga Elementary School				K - 6	
		SCHOOL: Manor MS				SCHOOL: Marticville MS			
		PRESENT		PLANNED		PRESENT		PLANNED	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
NAME OF SPACE	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
REG CLSRM 660+ SQ FT	25	15	375	15	375	14	350	14	350
SCIENCE CLSRM 660+ SQ FT	25	4	100	4	100				
SCIENCE LAB 660+ SQ FT	20					3	60	3	60
PLANETARIUM W/CLSRM 660+ SQ FT	20								
ALTERNATIVE ED ROOM 660+ SQ FT	20								
BUSINESS CLSRM 660+ SQ FT	25								
BUSINESS LAB 660+ SQ FT	20								
COMPUTER LAB 660+ SQ FT	20	2	40	2	40	2	40	2	40
TV INSTRUCTIONAL STUDIO 660+ SQ FT	20								
ART CLASSROOM 660+ SQ FT	20	2	40	2	40	1	20	1	20
MUSIC CLASSROOM 660+ SQ FT	25	1	25	1	25				
BAND ROOM 660+ SQ FT	25	1	25	1	25				
ORCHESTRA ROOM 660+ SQ FT	25								
CHORAL ROOM 660+ SQ FT	25					1	25	1	25
FAMILY/CONSUMER SCIENCE 660+ SQ FT	20					1	20	1	20
IA/SHOP 1800+ SQ FT	20	2	40	2	40	1	20	1	20
TECH ED 1800+ SQ FT	20	2	40	2	40				
VO AG SHOP W/CLSRM 660+ SQ FT	20								
DRIVER'S ED 660+ SQ FT	20								
GYM 6500-7500 SQ FT	66	10	66	10	66	10	66	10	66
AUX GYM 2500 SQ FT	33								
OTHER:									
OTHER:									
BUILDING TOTAL	XXX	XXXXXX	751	XXXXXX	751	XXXXXX	601	XXXXXX	601
HS/SEC UTILIZATION (BLDG TOTAL X .9)	XXX	XXXXXX	676	XXXXXX	676	XXXXXX	641	XXXXXX	541
		SCHOOL: Penn Manor HS				SCHOOL:			
		PRESENT		PLANNED		PRESENT		PLANNED	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
NAME OF SPACE	UNIT FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP	NUMBER OF UNITS	TOTAL FTE CAP
REG CLSRM 660+ SQ FT	25	46	1,150	46	1,150				
SCIENCE CLSRM 660+ SQ FT	25								
SCIENCE LAB 660+ SQ FT	20	13	260	13	260				
PLANETARIUM W/CLSRM 660+ SQ FT	20								
ALTERNATIVE ED ROOM 660+ SQ FT	20								
BUSINESS CLSRM 660+ SQ FT	25	2	50	2	50				
BUSINESS LAB 660+ SQ FT	20	4	80	4	80				
COMPUTER LAB 660+ SQ FT	20	2	40	2	40				
TV INSTRUCTIONAL STUDIO 660+ SQ FT	20								
ART CLASSROOM 660+ SQ FT	20	6	120	6	120				
MUSIC CLASSROOM 660+ SQ FT	25								
BAND ROOM 660+ SQ FT	25								
ORCHESTRA ROOM 660+ SQ FT	25	1	25	1	25				
CHORAL ROOM 660+ SQ FT	25	1	25	1	25				
FAMILY/CONSUMER SCIENCE 660+ SQ FT	20	3	60	3	60				
IA/SHOP 1800+ SQ FT	20	6	120	6	120				
TECH ED 1800+ SQ FT	20								
VO AG SHOP W/CLSRM 660+ SQ FT	20	2	40	2	40				
DRIVER'S ED 660+ SQ FT	20								
GYM 6500-7500 SQ FT	66	30	198	30	198				
AUX GYM 2500 SQ FT	33	12	60	12	60				
OTHER:									
OTHER:									
BUILDING TOTAL	XXX	XXXXXX	2,201	XXXXXX	2,201	XXXXXX		XXXXXX	
HS/SEC UTILIZATION (BLDG TOTAL X .9)	XXX	XXXXXX	1,981	XXXXXX	1,981	XXXXXX		XXXXXX	

0 = PC

SUMMARY OF OWNED BUILDINGS AND LAND										
District/ACTC: Penn Manor School District				Project Name: Conestoga Elementary School				District: K - 5		
B1 NAME OF BUILDING OR SITE (INCLUDING INP AND VACANT LAND OWNED BY SCHOOL DISTRICT/CTC)	PRESENT				PLANNED					
	B2 CONSTRUCTION AND/OR RENOVATION DATE OFFERING DATE	B3 SITE SIZE (ACRES)	B4 GRADE LEVELS	B5 BUILDING FTE	B6 CONVERSION / DISPOSITION AND PLANNED COMPLETION DATE BASED ON OPTION CHOSEN	B7 SITE SIZE (ACRES)	B8 GRADE LEVELS	B9 PLANNED BUILDING FTE	B10 FTE PROJECTED GRADE LEVEL ENROLLMENT 10 YEARS INTO THE FUTURE	B11 FTE MINUS ENROLLMENT (#9 - #10)
Fred S Eshleman Elementary /	1958, 68, 85, 02	12	K-6	350	No change /	12	K-6	350	XXXXXXXX	XXXXXXXX
Central Manor Elementary /	1936, 61, 87, 10	10	K-6	825	No change /	10	K-6	825	XXXXXXXX	XXXXXXXX
Conestoga Elementary /	1952, 57, 66, 92	11	K-6	350	Adds/Alts, 2017 /	11	K-6	350	XXXXXXXX	XXXXXXXX
Ann Letort Elementary /	1960, 61, 01	13.9	K-6	350	No change /	13.9	K-6	350	XXXXXXXX	XXXXXXXX
Martic Elementary /	1952, 66, 86, 88, 2009	10	K-6	450, 475	No change /	10	K-6	450, 475	XXXXXXXX	XXXXXXXX
Hambright Elementary /	1936, 51, 58, 63, 90	9	N/A	N/A	Closed 6 / 14; Sell 8 / 15			559	XXXXXXXX	XXXXXXXX
New Hambright Elementary /	2013	94	K-6	700, 775	No change /	94	K-6	700, 775	XXXXXXXX	XXXXXXXX
Pequea Elementary /	1953, 55, 58, 89, 2015	10	K-6	425, 550, 3450	No change /	10	K-6	425, 550, 3450	XXXXXXXX	XXXXXXXX
Subtotal	XXXXXXXX	XXX	XXXX	3,075	XXXXXXXXXXXXXXXXXXXX	XXX	XXXX	3,075	2,891	164
Manor Middle School/District Administration	1992	120	7-8	676	No change / No change /	120	7-8	676	XXXXXXXX	XXXXXXXX
Marticville Middle School /	1970, 88, 08	30	7-8	541	No change /	30	7-8	541	XXXXXXXX	XXXXXXXX
Subtotal	XXXXXXXX	XXX	XXXX	1,217	XXXXXXXXXXXXXXXXXXXX	XXX	XXXX	1,217	951	266
Penn Manor High School /	1956, 62, 95	32	9-12	1,951	No change /	32	9-12	1,951	XXXXXXXX	XXXXXXXX
Subtotal	XXXXXXXX	XXX	XXXX	1,951	XXXXXXXXXXXXXXXXXXXX	XXX	XXXX	1,951	1,798	153
Comet Fieldhouse	1990 (2006)	47			No change /				XXXXXXXX	XXXXXXXX
District Maintenance Building ("located on Manor MS Site)	2006				No change /				XXXXXXXX	XXXXXXXX
Subtotal	XXXXXXXX	XXX	XXXX	6,078	XXXXXXXXXXXXXXXXXXXX	XXX	XXXX			
TOTAL	XXXXXXXX	XXX	XXXX	6,843	XXXXXXXXXXXXXXXXXXXX	XXX	XXXX	6,843	5,640	1,203

ACTIONS TO BE TAKEN IN THE FUTURE IF PROJECTIONS COME TRUE 6,078 / 1,038

AND THE SCHOOL DISTRICT EXPERIENCES EXCESS OR INSUFFICIENT CAPACITY

(FTE MINUS PROJECTED ENROLLMENT (Col. 11) > + or - 300)

CHECK IF APPLICABLE: per district Architect 9/2/15

☒ EXPAND PROGRAMS OR COURSE OFFERINGS

☒ PROVIDE SPACE FOR USE BY COMMUNITY GROUPS OR SERVICE AGENCIES /

☐ OFFER FULL-TIME KINDERGARTEN OR PRE-SCHOOL

☒ REDUCE CLASS SIZE

☒ CLOSE SCHOOL(S)

☐ OTHER (DESCRIBE):

ENROLLMENT PROJECTIONS BY GRADE LEVEL

District/CTC:	Project Name:	Project:
Penn Manor School District	Conestoga Elementary School	K - 6

ENROLLMENT PROJECTIONS FOR PROJECT BUILDING GRADES

A. Current Elementary/Secondary Public Enrollment For October 2012 2011
(See instructions for further direction.)

1. Current District Enrollment For Grades K-12 5,131

2. Current Enrollment For Project Building Grades K - 6 2,639
(See instructions for further direction)

3. Current Enrollment For Project Building Grades + 10% or 15% 2,903
(A2 times 1.10 For Districts With Total Enrollment > 1500 or
A2 times 1.15 For Districts With Total Enrollment <= 1500)

B. PDE Enrollment Projections, Dated July 2012
Highest Projected Enrollment for Project Grades 2939
(See instructions for further direction)

C. District Projected Enrollment*
Source Document(s), Date Prepared and Page Number(s):

D. Highest Projected Enrollment (highest of A3, B or C) 2903 2939

E. Planned Capacity for Project Grades
(A09, Project Grades Subtotal from Col. #9) 3,875 3,450

F. Enrollment to Capacity Adjustment Factor (D divided by E) 0.7899 .8519
(ROUND TO 4 DEC PL;
MAXIMUM = 1.0000)

*If this project's Highest Projected Enrollment (line D) is based on district-generated enrollment projections (line C), provide the projections and supporting documentation.

ACT 34 OF 1973: SUBSTANTIAL ADDITION DETERMINATION

Act 34 of 1973 applies to all new school buildings, district administration offices, and substantial building additions. A building addition is considered substantial when its planned architectural area divided by the existing structure's architectural area is greater than 20%. If your project includes an addition, use the following calculations to determine the applicability of Act 34.

G. Architectural Area - Addition 11,300 sq. ft.

H. Architectural Area - Existing Structure 42,458 sq. ft.

(G divided by H times 100)

26.61 HEARING
(ROUND TO 2 DEC PL) REQUIRED

Act 34 of 1973 requires a public hearing and the distribution of specific project information for school construction projects involving the construction of a new building or a substantial addition to an existing structure. If Act 34 hearing requirements apply to this project, draft copies of the Act 34 hearing advertisement and the project description must be submitted to the Department of Education for review and approval prior to advertising for the hearing as well as prior to their publication and public distribution to ensure that all Act 34 requirements will be met for this project.

ELEMENTARY ROOM SCHEDULE FOR PROJECT BUILDING (2 OF 2)

District/Office:			Project Name:							Grade:	
Penn Manor School District			Conestoga Elementary School							K - 6	
			PROJECT PLANNED SPACES - SCHEDULED AREA ONLY								
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
COMPUTER ROOM	XXX				XXXX				XXXX		XXXXXX
COMPUTER ROOM	XXX				XXXX				XXXX		XXXXXX
COMPUTER ROOM	XXX				XXXX				XXXX		XXXXXX
ART ROOM	XXX	1,200	1.0	1,200	XXXX				XXXX	1,200	XXXXXX
ART ROOM	XXX				XXXX				XXXX		XXXXXX
ART ROOM	XXX				XXXX				XXXX		XXXXXX
MUSIC ROOM	XXX	865	1.0	865	XXXX				XXXX	865	XXXXXX
MUSIC ROOM	XXX				XXXX				XXXX		XXXXXX
MUSIC ROOM	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
MULTI-PURPOSE RM	XXX	4,280	1.0	4,280	XXXX				XXXX	4,280	XXXXXX
STAGE/PLATFORM	XXX	810	1.0	810	XXXX				XXXX	810	XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX XXX				XXXX XXXX				XXXX XXXX		XXXXXX XXXXXX
LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX XXX				XXXX XXXX				XXXX XXXX		XXXXXX XXXXXX
NATATORIUM	XXX	SEE PAGE A19				SEE PAGE A19				XXXXX	XXXXXX
KITCHEN & STORAGE	XXX				XXXX				XXXX		XXXXXX
# OF SERVINGS: 3	XXX				XXXX				XXXX		XXXXXX
MEALS PREPARED PER SERVING: 110	XXX XXX				XXXX XXXX	2,290	1.0	2,290	XXXX XXXX	2,290	XXXXXX XXXXXX
CAFETERIA	XXX				XXXX				XXXX		XXXXXX
TO SEAT: _____	XXX				XXXX				XXXX		XXXXXX
FACULTY DINING ROOM	XXX				XXXX				XXXX		XXXXXX
FACULTY ROOM	XXX	685	1.0	685	XXXX				XXXX	685	XXXXXX
HEALTH SUITE (NURSE)	XXX	725	1.0	725	XXXX				XXXX	725	XXXXXX
BLDG ADMIN/GUIDANCE	XXX				XXXX				XXXX		XXXXXX
TOTAL STAFF: 4	XXX	2,115	1.0	2,115	XXXX				XXXX	2,115	XXXXXX
OTHER: P.E. OFFICE	XXX				XXXX	100	1.0	100	XXXX	100	XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX				XXXX		XXXXXX
OTHER: _____	XXX				XXXX			2290	XXXX	12970	XXXXXX
PAGE A12 SUBTOTAL	XXX	XXXXX	XXXXX	10,680	XXXX	XXXXX	XXXXX	2,390	XXXX	13,070	XXXXXX
PAGE A11 SUBTOTAL	XXX	XXXXX	XXXXX	12,197	250	XXXXX	XXXXX	4,708	100	16,905	350
BUILDING TOTAL	XXX	XXXXX	XXXXX	22,877	250	XXXXX	XXXXX	7,098	100	29,975	350

REVISED JULY 1, 2010

FORM EXPIRES 6-30-12

PLANCON-A12

ROOM SCHEDULE ADJUSTMENTS

District/CTC:
Penn Manor School District

Project Name:
Conestoga Elementary School

Grades:
K - 6

PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ELEMENTARY	XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX	XXXXXXX
PROJECT ELEM CAP	XXX	XXXXX	XXXXX	22,877	250	XXXXX	XXXXX	7,098	100	29,975	350
KINDERGARTEN DEDUCT FOR HALF-TIME PRGM	-25	XXXXX	1.0	XXXXX	-25	XXXXX	6,998	XXXXX	29,875	XXXXXXX	-25
ADJUSTED ELEM CAP	XXX	XXXXX	XXXXX	XXXXX	225	XXXXX	XXXXX	XXXXX	100	XXXXXXX	325
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.7899	XXXXX	XXXXX	XXXXX	0.7899	XXXXXXX	0.7899
JUSTIFIED ELEM	XXX	XXXXX	XXXXX	XXXXX	178	XXXXX	XXXXX	XXXXX	79	XXXXXXX	257
REG PRE-SCHOOL 660+*	25				192		8519		85		277
SP ED PRE-SCHOOL 660+*	25										
SP ED 660+ SQ FT	25	865	1.0	865	25					865	25
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX			85	XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX	217		6,998	XXXX	3,074	XXXXXX
ADJUSTED ELEMENTARY	XXX	XXXXX	XXXXX	23,742	203	XXXXX	XXXXX	7,098	79	30,840	282
MIDDLE/SECONDARY	XXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXX	XXXXX	XXXXX	XXXX	XXXXXXX	XXXXXX
PROJECT MS/SEC UTIL	XXX	XXXXX	XXXXX			XXXXX	XXXXX				302
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.7899	XXXXX	XXXXX	XXXXX	0.7899	XXXXXXX	0.7899
JUSTIFIED MS/SEC	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX		XXXXXXX	
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										(MAX=25)
SP ED RESOURCE ROOM > 400 SQ FT	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
ADJUSTED MS/SEC	XXX	XXXXX	XXXXX			XXXXX	XXXXX				

* Regular and Special Education Pre-School rooms must meet the requirements addressed in the Part A instructions. Verification that the requirements will be met must be submitted with Part A.

** Justified Elementary or Middle/Secondary Capacity (Col. 12) divided by 25. The maximum capacity that may be reported in column #12 is 25. See Part A instructions for a more detailed explanation.

PROJECT FULL TIME EQUIVALENTS											
District/OTC: Penn Manor School District				Project Name: Conestoga Elementary School						Grades: K - 6	
		PROJECT PLANNED SPACES - SCHEDULED AREA ONLY									
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ADJUSTED ELEMENTARY	XXX	XXXXXX	XXXX	23,742	217.203	XXXX	XXXX	7,098	65.78	30,840	282
ADJUSTED MS/SEC	XXX	XXXXXX	XXXX			XXXXXX	XXXX	6,998		30,740	302
NATATORIUM *		XXXXXX	XXXX			XXXX	XXXX				
NATATORIUM LOCKER ROOM, DRYING & SHOWER RM - BOYS	XXX XXX	XXXXXX XXXXXX	XXXX XXXX		XXXXXX XXXXXX XXXXXX		XXXX XXXX XXXX		XXXXXX XXXXXX XXXXXX		XXXXXX XXXXXX XXXXXX
NATATORIUM LOCKER ROOM, DRYING & SHOWER RM - GIRLS	XXX XXX	XXXXXX XXXXXX	XXXX XXXX		XXXXXX XXXXXX XXXXXX		XXXX XXXX XXXX		XXXXXX XXXXXX XXXXXX		XXXXXX XXXXXX XXXXXX
DIST ADMIN OFFICE	XXX	XXXXXX	XXXX			XXXX	XXXX				
VOCATIONAL	XXX	XXXXXX	XXXX			XXXX	XXXX				
PRJT BUILDING TOTAL	XXX	XXXXXX	XXXX	23,742	XXXXXX	XXXX	XXXX	7,098	XXXXXX	30,840	XXXXXX

6998

30740

* REFER TO THE PART A INSTRUCTIONS TO DETERMINE IF CAPACITY SHOULD BE ASSIGNED.

COMPARATIVE DESIGN ANALYSIS			
District/CTE: Penn Manor School District	Project Name: Conestoga Elementary School	Recess: K - 6	
SCHEDULED AREA			
A. Planned Scheduled Area - Total	30,840 (A19, ADJ ELEM)	+ 30,840 (A19, ADJ HS/SBC)	= 30,840 sq. ft.
B. Recommended Scheduled Area	30740		
1. Adjusted FTE - Total	282302 (A19, ADJ ELEM)	(A19, ADJ HS/SBC)	
2. Recommended Square Feet per student	58	78	
3. Recommended Scheduled Area (B1 times B2)	17516 16,355	+ _____	= 17516 16,356 sq. ft.
C. Difference between Planned and Recommended Scheduled Areas (A minus B3)			13224 14,484 sq. ft.
D. Difference as a Percent of Recommended Scheduled Area (C divided by B3 times 100)		PROVIDE JUSTIFICATION	75.50 88.55 % (CARRY TO 2 DEC PL)
<p>If Line D is greater than minus 10%, refer to instructions for the Comparative Design Analysis Adjustment calculation on A22 form. If Line D is greater than plus 10%, justification for the excess scheduled area must be provided. Check the following if applicable:</p> <p><input checked="" type="checkbox"/> LARGER THAN NORMAL SCHEDULED AREAS REQUIRED TO ACCOMMODATE EDUCATIONAL PROGRAMS AND COMMUNITY NEEDS</p> <p><input checked="" type="checkbox"/> LARGER THAN NORMAL SCHEDULED AREAS DUE TO EXISTING BUILDING CONDITIONS</p> <p><input type="checkbox"/> RELATIVELY LOW ENROLLMENT TO CAPACITY ADJUSTMENT FACTOR (A10, Line F)</p> <p><input type="checkbox"/> OTHER (DESCRIBE): _____</p>			
ARCHITECTURAL TO SCHEDULED AREA			
E. Planned Architectural Area for Total Building			
1. Existing	42,458 (A10, LINE H)	sq. ft.	
2. New/Addition	11,300 (A10, LINE G)	sq. ft.	
3. Total		53,758	sq. ft.
F. Planned Scheduled Area for Total Building		30740 - 30,840	sq. ft.
		PROVIDE	(A19, PRJT BLDG TOT)
G. Planned Architectural Area divided by Planned Scheduled Area (E3 divided by F)		JUSTIFICATION	1.743 1.749 (CARRY TO 3 DEC PL)
<p>If the above ratio of architectural area to scheduled area for this building is greater than 1.58, justification for excess architectural area must be provided. Check the following if applicable:</p> <p><input checked="" type="checkbox"/> LARGER THAN NORMAL LOBBIES AND ENTRANCE AREAS</p> <p><input type="checkbox"/> SINGLE-LOADED CORRIDORS</p> <p><input type="checkbox"/> LARGER THAN NORMAL STORAGE AREAS</p> <p><input type="checkbox"/> LARGER THAN NORMAL STAIRWAYS</p> <p><input type="checkbox"/> OTHER (DESCRIBE): _____</p>			

20% RULE FOR ALTERATION COSTS FOR NON-VOCATIONAL PROJECTS

District/CTC: Penn Manor School District	Project Name: Conestoga Elementary School	Grades: K - 6
---	--	------------------

A. Estimated Alteration Costs \$ 7,488,376
(A04, Line F-EXIST)

B-1. Movable Fixtures & Equipment and Architect's Fee \$ 146,000
(A04, Line C-EXIST)

2. Site Development and Architect's Fee \$ 125,000
(A04, Line J-EXIST)

3. Asbestos Abatement and EPA-Certified Designer's Fee \$ 30,000
(A04, Line K-EXIST)

4. Roof Replacement and Architect's Fee \$ 240,000
(A04, Line L-EXIST)

5. Building Purchase \$ _____
(A04, Line M)

6. Adjustment (B-1 plus B-2 and B-3 and B-4 and B-5) \$ 541,000 511,000

C. Adjusted Estimated Alteration Costs (line A minus line B-6) \$ 6,947,376

D-1. Adjusted FTE 203 2/7
(A19, A20 ELEM-EXIST) (A09, A10 MS/SEC-EXIST)
(NAT/DAG-EXIST)

2. Recommended Square Feet per student 92 123

3. Recommended Architectural Area (D-1 times D-2) 19964
18,676 + _____ = 19964 sq. ft.

E. Median Construction Cost Per Square Foot \$174

F. Replacement Costs (D-3 times E) \$ 3,473,736
2,249,624

G. 20% Rule (F times .20) \$ 694,747
649,925

If the Adjusted Estimated Alteration Costs (line C) are less than line G, provide information justifying a variance from this Departmental requirement. The justification must include an explanation as to why this is the best option for the district. Please note that based on the provisions of Basic Education Circular (BEC) 24 P.S. § 7-733, "School Construction Reimbursement Criteria," if the Adjusted Estimated Alteration Costs for this project fall below 20% of the replacement value at the time this project is bid, the alteration work will be non-reimbursable. If the project is not voided and the District still receives reimbursement for any additions, the project building will not be eligible for reimbursement for alterations for the next 20 years unless a request for a variance is approved by the Department.

FULL TIME EQUIVALENTS CONVERTED TO RATED PUPIL CAPACITY			
SCHOOL DISTRICT Penn Manor School District	SCHOOL NAME Conestoga Elementary School	SCHOOL YEAR K - 6	
COMPARATIVE DESIGN ANALYSIS ADJUSTMENT - ONLY COMPLETE THIS SECTION IF A20, LINE D IS GREATER THAN -10%			
I. DIFFERENCE AS PERCENT OF RECOMMENDED SCHEDULED AREA (Only enter A20, line D if value is greater than -10%)			
II. MINIMUM VARIANCE (A10)		-10.00%	
III. DIFFERENCE			
ELEMENTARY			
A. ADJUSTED ELEMENTARY FTE (A19, ADJ ELEM)	EXISTING 217 -205	NEW 75 85	TOTAL
B. MIDDLE/SECONDARY SCHOOL ELEMENTARY FTE (Use this section for schools with both elementary and secondary grades on the Middle/Secondary Room Schedule)			
1. Number of Elementary Grades (K-6) on the Middle/Secondary Room Schedule (Pages A13-A15)			
2. Total Number of Grades (K-12) on the Middle/Secondary Room Schedule (Pages A11-A15)			
3. Elementary Grades Divided By Total Number of Grades (B-1 divided by B-2)	(ROUND TO 4 DEC PL)		
4. Adjusted MS/SEC FTE (A19, ADJ MS/SEC)			
5. MS Elementary FTE (B-3 times B-4; round to whole number)			
C-1. Total Elementary FTE (A plus B-5)	217 -205	75 85	282 302
2. Elementary FTE Reduction (if III < 0%, III times C-1; else 0)			
3. Total Elementary FTE based on Comparative Design Analysis	217 -205	75 85	282 302 (FTE)
4. Rated Pupil Capacity Factor	1.4000		
5. Elementary Rated Pupil Capacity (C-3 times C-4)	295 423 (FTE)		
SECONDARY			
D. ADJUSTED MIDDLE/SECONDARY FTE (A19, ADJ MS/SEC)			
E. LESS: MS Elementary FTE (B-5)			
F-1. TOTAL MIDDLE/SECONDARY FTE (D minus E)			
2. Middle/Secondary FTE Reduction (if III < 0%, III times F-1; else 0)			
3. Total Middle/Secondary FTE based on Comparative Design Analysis			
4. Rated Pupil Capacity Factor			
5. Middle/Secondary Rated Pupil Capacity (F-3 times F-4)			
G-1. NATATORIUM FTE (A19, NAT)			
2. Natatorium Rated Pupil Capacity (G-1 times 1.11)			
H-1. CENTRAL DISTRICT ADMIN OFFICE FTE (A19, DAO)			
2. DAO Rated Pupil Capacity (H-1 times 1.11)			
I. TOTAL SECONDARY (F-5 plus G-2 and H-2)	(FTE)	(FTE)	(FTE)
VOCATIONAL			
J. VOCATIONAL			

September 3, 2015

Ms. Cindy Rhoades
Board Secretary
Penn Manor School District
P.O. Box 1001
Millersville, PA 17551

RE: PLANCON PART B: SCHEMATIC DESIGN

PROJECT NO.: 3847
PROJECT BUILDING NAME: Conestoga Elementary School
TYPE WORK: Additions/Alterations
COUNTY: Lancaster

Dear Ms. Rhoades:

The materials for PlanCon Part B, "Schematic Design," have been reviewed for the general overall organization and relationships of the spaces, circulation patterns, and the utilization and adequacy of the site.

The Schematic Design of the project is approved subject to further refinement in preparation for PlanCon Part E, "Design Development." This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy or procedure, the Department reserves the right to rescind any and all approvals materially affected.

You are advised that in all school buildings erected after May 1, 1925, or buildings leased or used for school purposes, all entrance and exit doors, as well as all doors leading to or from all regular, special, or general rooms, shall open outward, in accordance with 24 P.S. § 7-739.

Consideration should be given to provide the Nurse's Suite with day lighting.

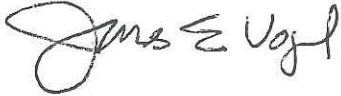
Section 731 of the Public School Code of 1949 states that no public school building shall be contracted for, constructed, or reconstructed, in any school district of the second, third, or fourth class until plans and specifications have been approved by the Department of Education. Departmental approval of final plans and specifications only occurs upon the issuance of written approval of PlanCon Part F, "Construction Documents." For the Philadelphia City and Pittsburgh School Districts, PlanCon Part F must be approved by the Department prior to entering into contracts for a school construction project to qualify for state reimbursement. Failure to comply with the applicable statutory or Departmental requirement will result in denial of reimbursement for this project.

Departmental approval of PlanCon Part F for this project does not guarantee reimbursement for this project. This project will be deemed eligible for reimbursement only upon written approval of PlanCon Part G, "Project Accounting Based on Bids." Calculation of the temporary reimbursable percent for the project's financing occurs at PlanCon Part H, "Project Financing." The permanent reimbursable percent is calculated at PlanCon Part J, "Project Accounting Based on Final Costs."

Ms. Rhoades
Page 2
September 3, 2015

This document should be entered into the minutes of the next board meeting.

Sincerely,

A handwritten signature in dark ink, appearing to read "James E. Vogel". The signature is fluid and cursive, with the first name "James" being more prominent.

James E. Vogel, R.A. NCARB
Architectural Consultant
Division of Budget & School Facilities
Bureau of Budget and Fiscal Management

cc: Crabtree Rohrbaugh & Associates
Project File - 3847
Architectural File
Log



September 3, 2015

* Revisions per changes to F03 form

Ms. Cindy Rhoades
Board Secretary
Penn Manor School District
P.O. Box 1001
Millersville, PA 17551

RE: PLANCON PART F: CONSTRUCTION DOCUMENTS (REVISED)

PROJECT NO.: 3810
PROJECT BUILDING NAME: Pequea Elementary School
TYPE WORK: Additions/Alterations
COUNTY: Lancaster
BOARD ACTION: April 20, 2015

Dear Mrs. Rhoades:

The materials for PlanCon Part F, "Construction Documents," have been reviewed and approved as meeting the requirements of the school laws of Pennsylvania and the policies and regulations of the State Board of Education. This approval authorizes the proper bidding of the project and constitutes approval for entering into contracts.

This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy, or procedure, the department reserves the right to rescind any and all approvals materially affected.

In issuing this approval, the Department of Education relies upon the school board's certification that all necessary approvals from local, regional, and state agencies, including compliance with the Prevailing Wage Act, have been or will be obtained prior to entering into construction contracts.

Departmental approval of PlanCon Part F for this project does not guarantee reimbursement for this project. This project will be deemed eligible for reimbursement only upon written approval of PlanCon Part G, "Project Accounting Based on Bids."

Calculation of the temporary reimbursable percent for the project's financing occurs at PlanCon Part H, "Project Financing." Microfilm of the drawings and specifications for all contracts, including phased work, asbestos removal, etc., if applicable, must be submitted with Part H documents. The permanent reimbursable percent is calculated at PlanCon Part J, "Project Accounting Based on Final Costs."

This approval does not relieve the architect or engineer of record from professional or legal responsibility for the project design. Any deviations from the approved final drawings and specifications (construction documents) that result in any change in space allocation or building structure, the health and safety of the pupils, or any changes that require the approval of another agency shall not be initiated until approved by the Department of Education with the submission of PlanCon Part I, "Interim Reporting."

Reimbursement calculations are based on the rated pupil capacity. The full time equivalent and rated pupil capacities for this project building are as follows:

Mrs. Rhoades
Page 2
September 3, 2015

	Full Time Equivalent Capacity			Rated
	<u>New</u>	<u>Existing</u>	<u>Total</u>	<u>Pupil Capacity</u>
* Elementary	0	416	416	582

*** Please note the corrections to Pages F03, F11, F12, F13, and F14.**

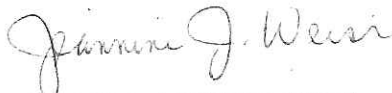
There is no allowance for "rough grading to receive the building" or "sanitary sewage" for this project.

Other relevant project statistics, as presented by the school district's architect are:

	<u>New</u>	<u>Existing</u>	<u>Total</u>
Scheduled Area	10,145	28,546	38,691
Architectural Area	16,005	47,851	63,856

This document and appended materials should be entered into the minutes of the next board meeting. If you have any questions, please contact James Vogel at 717.787.5993.

Sincerely,



Jeannine J. Weiser, Chief
Division of Budget and School Facilities

Attachments

cc: Crabtree Rohrbaugh & Associates
Project File - 3810

District/CTC: Penn Manor	Project Name: Pequea ES (9/3/15 REVISION)	Grades: K - 6
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ENROLLMENT PROJECTIONS FOR PROJECT BUILDING GRADES

- A. Current Elementary/Secondary Public Enrollment For October 2011
 ("October 1 Enrollment, Low Income, and LEP Data Profile and ACS" PIMS Report)
1. Current District Enrollment For Grades K-12 5,131
 2. Current Enrollment For Project Building Grades K - 6 2,639
 3. Current Enrollment For Project Building Grades + 10% or 15% 2,903
 (A-2 times 1.10 For Districts With Total Enrollment > 1500 or
 A-2 times 1.15 For Districts With Total Enrollment =< 1500)
- B. PDE Enrollment Projections, Dated July 2012
 Highest Projected Enrollment for Project Grades 2,939
 (refer to Part A instructions for further direction)
- C. District Projected Enrollment
 Source Document(s), Date Prepared and Page Number(s):

- D. Highest Projected Enrollment (highest of A3, B or C) 2,939
 If this project's Highest Projected Enrollment (line D) is based on district-generated enrollment projections (line C), provide the projections and supporting documentation.
- E. Planned Capacity for Project Grades (list all buildings, including this project building, with any of the same grades, i.e. if the project building houses grades K-6, list all buildings which house 1st, 2nd, 3rd, 4th, 5th or 6th grade, or kindergarten). See the Part F instructions for additional information about calculating the Planned Building FTE.

Building Name	PDE Project #, if applicable	Planned Building FTE
Hambright	3677	700
Central Manor		825
Letort		350
Conestoga		350
Martic		450
Eshlemen		350
Pequea		425

Planned Capacity Total:

F. Enrollment to Capacity Adjustment (D divided by E, Total)

3,450

0.8519

(ROUND TO 4 DEC PL
 MAXIMUM = 1.0000)

ROOM SCHEDULE ADJUSTMENTS

District/CTC:
Penn Manor

Project Name:
Pequea ES (9/3/15 REVISION)

Grades: K - 6

PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
#1	#2	EXISTING				NEW				TOTAL	
		#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ELEMENTARY	XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX	XXXXXXX
PROJECT ELEM CAP	XXX	XXXXX	XXXXX	26,143	425	XXXXX	XXXXX	10,145		36,288	425
KINDERGARTEN DEDUCT FOR HALF-TIME PRGM	-25	XXXXX XXXXX	1.0	XXXXX XXXXX	-25	XXXXX XXXXX		XXXXX XXXXX		XXXXXXX XXXXXXX	-25
ADJUSTED ELEM CAP	XXX	XXXXX	XXXXX	XXXXX	400	XXXXX	XXXXX	XXXXX		XXXXXXX	400
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.8519	XXXXX	XXXXX	XXXXX	0.8519	XXXXXXX	0.8519
JUSTIFIED ELEM	XXX	XXXXX	XXXXX	XXXXX	341	XXXXX	XXXXX	XXXXX		XXXXXXX	341
REG PRE-SCHOOL 660+ *	25										
REG PRE-SCHOOL 660+ *	25										
REG PRE-SCHOOL 660+ *	25										
REG PRE-SCHOOL 660+ *	25										
REG PRE-SCHOOL 660+ *	25										
SP ED 660+ SQ FT	25	772	1.0	772	25					772	25
SP ED 660+ SQ FT	25	803	1.0	803	25					803	25
SP ED 660+ SQ FT	25	828	1.0	828	25					828	25
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	XXX XXX				XXXX XXXX				XXXX XXXX		XXXXXX XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
ADJUSTED ELEMENTARY	XXX	XXXXX	XXXXX	28,546	416	XXXXX	XXXXX	10,145		38,691	416
MIDDLE/SECONDARY	XXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXXXX	XXXXXXX
PROJECT MS/SEC UTIL	XXX	XXXXX	XXXXX			XXXXX	XXXXX				
ENR/CAP ADJ FACTOR	XXX	XXXXX	XXXXX	XXXXX	0.8519	XXXXX	XXXXX	XXXXX	0.8519	XXXXXXX	0.8519
JUSTIFIED MS/SEC	XXX	XXXXX	XXXXX	XXXXX		XXXXX	XXXXX	XXXXX		XXXXXXX	
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED 660+ SQ FT	25										
SP ED RESOURCE ROOM > 400 SQ FT	**										
SP ED RESOURCE ROOM > 400 SQ FT	XXX XXX				XXXX XXXX				XXXX XXXX		XXXXXX XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
SP ED < 401 SQ FT	XXX				XXXX				XXXX		XXXXXX
ADJUSTED MS/SEC	XXX	XXXXX	XXXXX			XXXXX	XXXXX				

* Regular and Special Education Pre-School rooms must meet the requirements addressed in the Part A instructions.

Verification that the requirements will be met must be submitted with Part A or Part F.

** Justified Elementary or Middle/Secondary Capacity (Col. 12) divided by 25. The maximum capacity that may be reported in column #12 is 25. See Part A instructions for a more detailed explanation.

PROJECT FULL TIME EQUIVALENTS

District/CTC. Penn Manor	Project Name: . Pequea ES (9/3/15 REVISION)	Grades: K - 6
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PROJECT PLANNED SPACES - SCHEDULED AREA ONLY											
		EXISTING				NEW				TOTAL	
#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	#11	#12
NAME OF SPACE	UNIT FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	UNIT AREA SQ FT	NUMBER OF UNITS	TOTAL AREA SQ FT	TOTAL FTE CAP	TOTAL AREA SQ FT	TOTAL FTE CAP
ADJUSTED ELEMENTARY	XXX	XXXXXX	XXXXXX	28,546	416	XXXXXX	XXXXXX	10,145		38,691	416
ADJUSTED MS/SEC	XXX	XXXXXX	XXXXXX			XXXXXX	XXXXXX				
NATATORIUM *		XXXXXX	XXXXXX			XXXXXX	XXXXXX				
NATATORIUM LOCKER					XXXXXX				XXXXXX		XXXXXX
ROOM, DRYING & SHOWER RM - BOYS	XXX XXX	XXXXXX XXXXXX	XXXXXX XXXXXX		XXXXXX XXXXXX	XXXXXX XXXXXX	XXXXXX XXXXXX		XXXXXX XXXXXX		XXXXXX XXXXXX
NATATORIUM LOCKER					XXXXXX				XXXXXX		XXXXXX
ROOM, DRYING & SHOWER RM - GIRLS	XXX XXX	XXXXXX XXXXXX	XXXXXX XXXXXX		XXXXXX XXXXXX	XXXXXX XXXXXX	XXXXXX XXXXXX		XXXXXX XXXXXX		XXXXXX XXXXXX
DIST ADMIN OFFICE	XXX	XXXXXX	XXXXXX			XXXXXX	XXXXXX				
VOCATIONAL	XXX	XXXXXX	XXXXXX			XXXXXX	XXXXXX				
PRJT BUILDING TOTAL	XXX	XXXXXX	XXXXXX	28,546	XXXXXX	XXXXXX	XXXXXX	10,145	XXXXXX	38,691	XXXXXX

* REFER TO THE PART A INSTRUCTIONS TO DETERMINE IF CAPACITY SHOULD BE ASSIGNED.

PLANNED ARCHITECTURAL AREA FOR TOTAL BUILDING

For the purpose of determining square footage for a construction project in applying for a referendum exception under Special Session Act 1 of 2006, Section 333 (f) (2) (iii) (C), academic secondary square footage includes secondary and vocational architectural area. For academic buildings housing both elementary and secondary grades, assign architectural area for the entire academic building based on the room schedule(s) completed for this project.

If a room schedule includes spaces for both elementary and secondary, then the architectural area must be prorated based on the number of elementary and secondary grades. For example, for a middle school housing sixth, seventh and eighth grades, one-third of the architectural area for the entire academic building would be reported as elementary and two-thirds as secondary. For a K-12 building with elementary (K-5) and middle/secondary (6-12) room schedules completed, the architectural area for all of the spaces on the elementary room schedule plus the prorated architectural area for sixth grade included on the middle/secondary room schedule would be reported as elementary.

If there any questions, contact the Division of School Facilities for further direction.

PLANNED ARCHITECTURAL AREA (NEW PLUS EXISTING)

ELEMENTARY	63,856	sq. ft.
SECONDARY (INCLUDING VOCATIONAL)		sq. ft.
NATATORIUM		sq. ft.
DISTRICT ADMINISTRATION OFFICE		sq. ft.
DAY CARE/PRE-SCHOOL (NONACADEMIC)		sq. ft.
NON-DISTRICT USE (HEALTH CLINIC, PUBLIC LIBRARY, ETC.)		sq. ft.
PROJECT BUILDING TOTAL (MUST EQUAL F13, LINE E-3)	63,856	sq. ft.

COMPARATIVE DESIGN ANALYSIS			
District/CTC: Penn Manor	Project Name: Pequea ES (9/3/15 REVISION)	Grades: <div style="text-align: center;">K - 6</div>	
SCHEDULED AREA			
A. Planned Scheduled Area - Total	38,691 <small>(F12, ADJ ELEM)</small>	+	= 38,691 sq. ft. <small>(F12, ADJ MS/SEC)</small>
B. Recommended Scheduled Area			
1. Adjusted FTE - Total	416 <small>(F12, ADJ ELEM)</small>		
2. Recommended Square Feet per student	58		78
3. Recommended Scheduled Area (B-1 times B-2)	24,128	+	= 24,128 sq. ft.
C. Difference between Planned and Recommended Scheduled Areas (A minus B-3)			14,563 sq. ft.
D. Difference as a Percent of Recommended Scheduled Area (C divided by B-3 times 100)		PROVIDE JUSTIFICATION	60.36 % <small>(CARRY TO 2 DEC PL)</small>
<p>If Line D is greater than minus 10%, refer to instructions for the Comparative Design Analysis Adjustment calculation on F14 form. If Line D is greater than plus 10%, justification for the excess scheduled area must be provided. Check the following if applicable.</p> <p>_____ LARGER THAN NORMAL SCHEDULED AREAS REQUIRED TO ACCOMMODATE EDUCATIONAL PROGRAMS AND COMMUNITY NEEDS</p> <p>_____ LARGER THAN NORMAL SCHEDULED AREAS DUE TO EXISTING BUILDING CONDITIONS</p> <p>_____ RELATIVELY LOW ENROLLMENT TO CAPACITY ADJUSTMENT FACTOR (F03, Line P)</p> <p>_____ OTHER (DESCRIBE): _____</p>			
ARCHITECTURAL TO SCHEDULED AREA			
E. Planned Architectural Area for Total Building			
1. Existing	47,851 sq. ft.	THIS PROJECT MUST COMPLY WITH ACT 34 OF 1973	
2. New/Addition	16,005 sq. ft.		
3. Total	63,856 sq. ft.		
F. Planned Scheduled Area for Total Building		38,691 sq. ft. <small>(F12, PRJT BLDG TOT)</small>	
G. Planned Architectural Area divided by Planned Scheduled Area (E-3 divided by F)		1.650 <small>(CARRY TO 3 DEC PL)</small>	PROVIDE JUSTIFICATION
<p>If the above ratio of architectural area to scheduled area for this building is greater than 1.58, justification for excess architectural area must be provided. Check the following if applicable:</p> <p>_____ LARGER THAN NORMAL LOBBIES AND ENTRANCE AREAS</p> <p>_____ SINGLE-LOADED COORIDORS</p> <p>_____ LARGER THAN NORMAL STORAGE AREAS</p> <p>_____ LARGER THAN NORMAL STAIRWAYS</p> <p>_____ OTHER (DESCRIBE): _____</p>			



All-Type Roofing
powered by
concept

May 1st 2015

Penn Manor School District
2950 Charlestown Rd
Lancaster, PA 17603
Mr Denny Coleman

Ref: Eshelman Elem Repairs

Dear Mr Coleman,

Thank you for this opportunity to submit our quotation for the roof work to be installed on the flat portion of this facility. Please accept the following for your use:

- 1- Remove the wet insulation per the Tremco infrared drawing and dispose of off site**
- 2- Remove and replace three each drains with new cast iron drains and strainers**
- 3- Install new insulation and cover board**
- 4- Install new EPDM target patches and flash in the drains**
- 5- Install new Alpha Guard Bio base coat with perma fab reinforcement**
- 6- Install the Alpha Guard top coat. This will tie in all sides to the existing SRC coating system.**

PROPOSAL PRICE : \$ 9,972.00

Any / all wood decking or blocking repair / replacement will be completed on a t&m basis

All Type Roofing thanks you for the opportunity and hope to be able to work with you in the future.

Sincerely,
Michael S Hollister
ESTIMATOR
All Type Roofing
Cell (717) 344-8453

All-Type Roofing powered by Concepts
1704 Hempstead Road, Lancaster, PA 17601
Phone: (717) 291-9900 / Fax: (717) 291-6500

Support Staff Personnel Action Items

Board Action	Last Name	First Name	Position	Building	Hours per Day	Days per Year	Rate	Status	Total Overall Daily Hours	Notes
9/21/2015	BELTZ	JONATHAN	CUSTODIAN	HIGH SCHOOL	8.00	261	\$ 11.27	Permanent	8.00	Effective 9/16/15
9/21/2015	GROFF	DANE	CUSTODIAN	HIGH SCHOOL	8.00	261	\$ 1.27	Permanent	8.00	Effective 9/16/15
9/21/2015	STONER	SHANDRA	SUPPORT STAFF SUBSTITUTE	DISTRICT	AS NEEDED	AS NEEDED	SUB RATE	Permanent	AS NEEDED	Effective 9/15/16
9/21/2015	MOORE	GAIL	SUPPORT STAFF SUBSTITUTE	DISTRICT	AS NEEDED	AS NEEDED	SUB RATE	Permanent	AS NEEDED	Effective 9/8/15
9/21/2015	DAUGHERTY	APRYL	SUBSTITUTE HEALTH ROOM TECH	DISTRICT	AS NEEDED	AS NEEDED	SUB RATE	Permanent	AS NEEDED	Effective 9/10/15
9/21/2015	ESCHBACH	KAREN	FOOD SERVICE	HAMBRIGHT	4.00	180	\$ 9.14	Permanent	4.00	Effective 9/14/15
9/21/2015	KNAPP	REBECCA	FOOD SERVICE	HIGH SCHOOL	4.50	180	\$ 9.14	Permanent	4.50	Effective 9/14/15
9/21/2015	* TORBERT	DENISE	FOOD SERVICE	CONESTOGA	0.25	180	\$ 9.78	Permanent	5.50	Effective 9/14/15
9/21/2015	* AULT	MARGARET	ERA - ACADEMIC SUPPORT	HAMBRIGHT	0.50	180	\$ 9.42	For the 2015-16 School Year Only	2.00	Effective 8/26/15
9/21/2015	BARNETT	KIM	ERA - ACADEMIC SUPPORT	MARTICVILLE MIDDLE	3.00	180	\$ 9.42	For the 2015-16 School Year Only	3.00	Effective 9/10/15
9/21/2015	* KLINE-COOPER	MARSHA	ERA - ACADEMIC SUPPORT	HAMBRIGHT	3.50	180	\$ 9.45	For the 2015-16 School Year Only	5.00	Effective 8/26/15
9/21/2015	EISENHAEUER	KRISTIN	ERA - ACADEMIC SUPPORT	HAMBRIGHT	5.00	180	\$ 9.42	For the 2015-16 School Year Only	5.00	Effective 8/26/15
9/21/2015	BLAND	BOBBY JO	ERA - ACADEMIC SUPPORT	CENTRAL MANOR	5.00	180	\$ 9.14	For the 2015-16 School Year Only	5.00	Effective 10/1/15
9/21/2015	* BLACK	COLLEEN	ERA - ACADEMIC SUPPORT	HAMBRIGHT	0.16	180	\$ 12.47	For the 2015-16 School Year Only	2.16	Effective 8/26/15
9/21/2015	LEHR	KAREN	ERA - ACADEMIC SUPPORT	HAMBRIGHT	5.00	180	\$ 12.24	For the 2015-16 School Year Only	5.00	Effective 9/11/15
9/21/2015	* BREIDENSTEIN	JESSICA	ERA - ACADEMIC SUPPORT	MARTICVILLE	5.00	180	\$ 9.42	For the 2015-16 School Year Only	5.00	Effective 8/26/15

NOTE: All new hires and transfers must pass the pre-employment drug test and successfully complete a 60 working day probationary period.

* signifies a change in status

Last Name	First Name	Position	Teachers in the department	2015-16 Base Rate	2015-16 Certification	2015-16 K-12 Resp.	2015-16 7-12 Resp.	2015-16 # in Dept.	2015-16 Load Comp.	2015-16 Total
FELLENBAUM	NEIL	Ag.	3	\$ 2,525	\$400 added for coordinators that have supervisory certificates	\$200 added for coordinators that have K-12 Responsibilities	\$100 added for coordinators that have only secondary responsibilities	\$25 added for every teacher in the department	No Open Blocks - \$300 1 Open Block - \$150 2 Open Blocks - \$0	\$ 2,850
HIMES	JEFF	Art	9.5	\$ 2,525		\$ 200		\$ 250	\$ 150	\$ 3,125
LETAVIC	WENDY	ESL	3.59	\$ 2,525		\$ 200		\$ 100	\$ 300	\$ 3,125
ROTTMUND	MINDY	FCS	2	\$ 2,525			\$ 100	\$ 50	\$ 300	\$ 2,975
MINTZER	MELISSA	Foreign Language	6.83	\$ 2,525			\$ 100	\$ 175	\$ 150	\$ 2,950
OSTROWSKI	MELISSA	Guidance	12	\$ 2,525	\$ 400	\$ 200		\$ 300	\$ 150	\$ 3,575
REDDIG	SKIP	Music	8	\$ 2,525		\$ 200		\$ 200	\$ 300	\$ 3,225
MAXWELL	SHAWN	P/E	16	\$ 2,525		\$ 200		\$ 400	\$ 150	\$ 3,275
YARNELL	BILL	Science	22	\$ 2,525			\$ 100	\$ 550	\$ 150	\$ 3,325
KIRCHNER	JEREMY	Social Studies	19	\$ 2,525			\$ 100	\$ 475	\$ 150	\$ 3,250
EICHELBERGER	PATRICK	Special Education	20	\$ 2,525	\$ 400		\$ 100	\$ 500	\$ 150	\$ 3,675
YOST	JULIE	Special Education	14	\$ 2,525			\$ 100	\$ 350	\$ 150	\$ 3,125
CRAIG	CHRISTA	App Engineering / Business	8	\$ 2,525		\$ 200		\$ 200	\$ 150	\$ 3,075
GARVEY	KIM	LEAD SCIENCE		\$ 2,525						\$ 2,525
MOYER	JENNA	LEAD SCIENCE		\$ 2,525						\$ 2,525
URBAN	MEGAN	LEAD SOC STUDIES		\$ 2,525						\$ 2,525
TOTALS				\$ 40,400	\$ 800	\$ 1,200	\$ 700	\$ 3,625	\$ 2,400	\$ 49,125