

**Minutes
Committee of the Whole
October 19, 2015**

The Penn Manor School Board met in an Executive Session at 5:30 p.m. for the discussion of personnel and student matters.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Freidman, Mr. Joseph Fullerton, Mr. Carlton Rintz, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Kirk Schlotzhauer, Mr. Christopher Straub and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Dr. Jerry Egan, Dr. Cheryl Shaffer, Mr. Christopher Johnston, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Dell Jackson, Ms. Jill Almoney, Mrs. Diane Kreider, Mrs. Judy Duke, Mrs. Carolyn Finegan, Penn Manor students – Cece Minnick and Shawn Stone, Mrs. Jennifer Fisher, Ms. Jourdan Brill, Mr. Jarred Fitzkee, Mr. John Tercha, Mr. Brian Wallace, Ms. Colleen Dorsey, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, November 2, 2015, at 7:00 p.m. in the Board Room of the Manor Middle School.

Mr. Long asked the committee whether there were any additions or corrections to the Minutes of the October 5, 2015, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Straub and second by Mrs. Friedman, and a unanimous voice vote, the Minutes were approved as printed.

Penn Manor students, Cece Minnick and Shawn Stone, gave the student report to the board.

Mr. Long asked if there were any Citizen's Comments. There were none.

The upcoming Board development opportunities were reviewed. Mr. Fullerton, Mr. Straub and Dr. Frerichs gave board updates.

Dr. Egan introduced the following new elementary teachers to the board; Jennifer Fisher, Jourdan Brill, and Jarred Fitzkee. Dr. Shaffer introduced John Tercha, a new secondary teacher.

Mrs. Finegan provided the annual update on transportation services and reviewed the opening of school.

Dr. Leichliter reviewed information on the Pennsylvania Value Added Assessment System (PVAAS).

Dr. Egan and Dr. Shaffer updated the board on the October 1 enrollment counts for the 2015-2016 school year.

Mr. Johnston recommended transferring the unused portion of the 2014-2015 expenditure budget of \$38,633 to the Capital Reserve Fund. Approval for placement of this item on the October 19, 2015 board agenda was approved on a motion by Mr. Fullerton and seconded by Dr. Frerichs. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes; Ms. Wert, yes.

Mr. Johnston recommended approval to commit funds for future textbook purchases, debt service stabilization and PSERs retirement rate stabilization. Approval for placement of this item on the October 19, 2015 board agenda was approved on a motion by Ms. Wert and seconded by Mrs. Friedman. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes; Ms. Wert, yes.

Mr. Johnston reviewed the Act 82 information that school districts are required to submit annually to PDE by October 15th regarding Interscholastic Athletic Opportunities for male and female secondary school students. The information will be posted on the district website.

The Committee of the Whole adjourned at 8:27 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
October 19, 2015

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:28 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, November 2, 2015, following the Committee of the Whole Meeting at Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Dr. Jerry Egan, Dr. Cheryl Shaffer, Mr. Christopher Johnston, and Dr. Theresa Kreider. Also in attendance for the meeting: Ms. Jill Almone, Mrs. Diane Kreider, Mr. Dell Jackson, Mrs. Judy Duke, Mr. Brian Wallace, Ms. Colleen Dorsey, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the October 5, 2015 meeting. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Paitsel, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He gave a brief update on the sale of 2121 Temple Avenue.

Mr. Johnston provided the Treasurer's report for September 2015. He presented for payment the September 2015 bills. It was moved by Mr. Straub, and seconded by Mrs. Friedman to approve to authorize payment of bills:

General Fund	\$	5,457,744.36
Food Service Fund	\$	114,784.54
Capital Reserve Fund	\$	24,773.74
2015 Construction Fund	\$	692,399.94
Student Activity Fund	\$	21,471.45

The following call vote was taken on this motion: Richard Frerichs, yes – abstained from check #26053; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 1. Review of School Board Meeting Agenda – Mr. Long

Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. Committed Fund Balance - The Resolution for Commitment of June 30, 2015 Fund Balance (to be distributed.)
- B. 2014-2015 General Fund Transfer - The committee is recommending approval for the transfer of \$38,633 to the Capital Reserve Fund.

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-B:

It was moved by Mr. Fullerton and seconded by Mr. Schlotzhauer to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Tax Exoneration as cited (see page 3).
- B. Twilight School revised schedule (see pages 4-5)

MOTION ON ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-B:

It was moved by Ms. Wert and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Leave to the individuals according to the terms listed:
 - Professional Employees:
 - Employee E6* – Designated Family Medical - August 17, 2015 – October 8, 2015
 - Classified Employees:
 - Employee E7* – Designated Family Medical - August 26, 2015 – October 13, 2015

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A: It was moved by Mr. Straub and seconded by Mrs. Friedman to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting adjourned at 8:42 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary