

**Minutes
Committee of the Whole
November 2, 2015**

The Penn Manor School Board met in an Executive Session at 6:00 p.m. purpose of discussing the evaluation of the superintendent, personnel and student matters.

The Penn Manor School Board met as a Committee of the Whole at 7:01 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Freidman, Mr. Joseph Fullerton, Mr. Carlton Rintz, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Kirk Schlotzhauer, Mr. Christopher Straub and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Dr. Jerry Egan, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting: Dr. Philip Gale, Mr. Dell Jackson, Ms. Jill Almoney, Mr. Erick Dutchess, Mr. Matt Fox, Mr. Frank Hoke, Mr. Theodore Wolf, Mr. Brian Wallace, Ms. Colleen Dorsey, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, November 16, 2015, at 7:00 p.m. in the Board Room of the Manor Middle School.

Mr. Long asked the committee if there were any additions or corrections to the Minutes of the October 19, 2015, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Straub and second by Mr. Schlotzhauer, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked if there were any Citizen's Comments. There were none.

The upcoming Board development opportunities were reviewed. Ms. Wert reported on the Lancaster County Academy JOC meeting. Mr. Straub gave a report on the CTC Finance and JOC meetings. Mr. Hoke, the board's representative to the L-L13 Joint Authority, gave an update on the two meetings he has recently attended.

Dr. Gale updated the board on high school initiatives related to college and career readiness, particularly a potential partnership with Children Deserve a Chance Foundation and its associated ATTOLLO college readiness program and the College Advising Corps.

Dr. Egan reviewed the elementary data in-service day held on October 23 and explained the results.

Dr. Kreider provided data and information on special education students in out-of-district placements.

Mr. Johnston discussed the 2016-2017 budget based solely upon assumptions per the budget calendar.

Mr. Johnston discussed the potential Act 1 exceptions that could be sought by the district.

The Committee of the Whole adjourned at 8:40 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
November 2, 2015

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:41 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, November 16, 2015, following the Committee of the Whole Meeting at Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Dr. Jerry Egan, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Ms. Jill Almoney, Mr. Dell Jackson, Mr. Frank Hoke, Mr. Theodore Wolf, Mr. Brian Wallace, Ms. Colleen Dorsey, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the October 19, 2015 meeting. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Fullerton, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He suggested that Judge Keller be asked to swear in the new board at the December meeting. This idea was met with approval by the board.

Item 1. Review of School Board Meeting Agenda – Mr. Long

Item 2. Consent Agenda for Administrative Actions – **The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Judicial Review Committee Action as cited (enclosure).
- B. Amendment to the Professional Services Agreement with Crabtree, Rohrbaugh & Associates for the Conestoga Renovation Project (see pages 4-5)

Explanation: Formally adds the Conestoga renovation project to the terms and conditions of the Prime Agreement and sets the initial fee based upon the PlanCon Part A submission. The fee may be adjusted after approval of PlanCon Part D.

- C. Commencement Date – June 7, 2016
- D. Contract with Franklin & Marshall College for the 2016 Penn Manor High School Commencement (see pages 6-11)

Explanation: Commencement will be held at F&M for the fourth consecutive year. Total costs will again be shared with Hempfield School District who will be holding their commencement on the night prior to Penn Manor's graduation.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 2A-D: It was moved by Mr. Fullerton and seconded by Mr. Paitsel to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2015-2016 school year (see page 12).
- B. Leaves to the following individuals according to the terms listed:
- Professional Employee
Employee E8 - Intermittent Family Medical – Nov. 10, 2015 – Nov. 9, 2016
- Classified Employee
Employee E9 – Intermittent Family Medical - October 9, 2015 – October 8, 2016
- C. Winter Coaches as listed (see page 13)
- D. Resignations
- Karen Lausch, Nurse Substitute Caller, Effective October 11, 2015
Alexandra Evans, Healthroom Nurse – RN, Effective October 23, 2015
- E. Nurse Substitute Caller Stipend for contacting/arranging substitute services for health rooms for the 2015-2016 school year for a stipend of \$2,500 (pro-rated based upon effective start date).
- Tanya Echterling
- F. Elementary Music Ensemble Stipends
- | | |
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| Jill Almoney - \$1,500 | Conestoga Chorus, Eshleman Band, Eshleman Chorus |
| Allan Dutton - \$1,000 | Martic Band, Martic Chorus |
| Konrad Fritz - \$1,000 | Orchestra, Letort Band |
| Lee Jordan - \$1,000 | Hambright Band, Hambright Chorus |
| Sue Hamer - \$2,000 | Orchestra, Conestoga Band, Pequea Band, Pequea Chorus |
| Sarah Repkoe - \$1,000 | Central Manor Band, Central Manor Chorus |

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3A-F: It was moved by Ms. Wert and seconded by Mrs. Friedman to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting adjourned at 8:49 p.m. on a motion by Mr. Paitsel and second by Dr. Frerichs and a unanimous voice vote.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary