

**Minutes
Committee of the Whole
May 1, 2017**

The Penn Manor School Board met at 5:00 p.m. for a public Budget Workshop.

The Penn Manor School Board met in an Executive Session at 6:00 p.m. for Superintendent's Evaluation (response from Superintendent on board's yearly evaluation), Personnel (leaves, resignations, retirements); Student Matter (tuition, judicial review).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, and Dr. Theresa Kreider. Also in attendance for the meeting: Dr. Peggy Anastasio, Dr. Debbie Lugar, Dr. Phil Gale, Mrs. Johanna Treier, Mrs. Connie Kinser, Dr. Ann Marie Steele, Lancaster Newspaper correspondent, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, May 15, 2017, at 7:00 p.m. in the Board Room of the Manor Middle School.

The flag salute was led by Manor Middle School students, Claire Commero, Tebelechi Ketema, and Amber Osborne, who are members of the Aavidum Club. Principal Dana Edwards and teacher and Aavidum advisor Kathy Kirk accompanied the students. The trio of students shared an overview of the programs that Aavidum has established at Manor Middle School.

Mr. Long asked the committee if there were any additions or corrections to the Minutes of the April 18, 2017, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Lyon and second by Mr. Paitsel, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked for any Citizen's Comments. There were none.

The upcoming board development opportunities were reviewed. Mr. Paitsel gave an update on the Lancaster County Academy.

Dr. Lugar gave an update on the status of the Open Campus program and discussed the renewal of the intermunicipal cooperative agreement. Approval for placement of this item on the May 15, 2017, board agenda was approved on a motion by Mr. Fullerton and seconded by Mrs. Friedman. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Lyon, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; and Ms. Wert, yes.

Ms. Wert and Mr. Paitsel presented the proposed 2017-2018 Lancaster County Academy budget. Approval for placement of this item on the May 15, 2017, board agenda was approved

on a motion by Mr. Lyon and seconded by Dr. Frerichs. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Lyon, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; and Ms. Wert, yes.

Dr. Anastasio reviewed the gifted screening process being used for second graders and gifted programming being used at the secondary level.

Mr. Johnston presented the 2017-2018 proposed final budget as reviewed in the board workshop. The proposed budget will be advertised for final board approval in June. Approval for placement of this item on the May 15, 2017, board agenda was approved on a motion by Dr. Frerichs and seconded by Mr. Lyon. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Lyon, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 8:33 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
May 1, 2017

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:34 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, May 15, 2017, following the Committee of the Whole Meeting at Manor Middle School

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, and Dr. Theresa Kreider. Also in attendance for the meeting: Mrs. Johanna Treier, Mrs. Connie Kinser, Dr. Ann Marie Steele, Lancaster Newspaper correspondent, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the April 18, 2017 meeting. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Straub and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report.

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. **Consent Agenda for Administrative Actions** – **The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Appointment of Board Treasurer – Appoint Christopher L. Johnston to the position of Treasurer of the Board of Directors for a one year term for the coming fiscal year, July 1, 2017 through June 30, 2018.

Explanation: Required by School Code.

- B. Appointment of Tax Collector – Appoint Christopher L. Johnston, Business Manager, as Tax Collector for the Penn Manor School District effective July 1, 2017 through June 30, 2018.

Explanation: Required by School Code.

- C. Tuition Free Senior for the remainder of the 2016-2017 school year.
 Alyssa Cruz

Explanation: In accordance with Board Policy #202

- D. Judicial Review Committee Actions as cited (enclosure)
- E. Student and Athletic Accident Insurance from American Management Advisors, Inc. at an annual premium of \$25,947 and offering voluntary accident insurance to students at a rate of \$30 per year for school time coverage and \$116 per year for 24 hour per day coverage for the 2017-2018 school year.

Explanation: This policy covers all enrolled students who participate in interscholastic sports including band members, cheerleaders, color guard, student coaches, student trainers, and student managers. Also covered are all non-athletic, interscholastic or co-curricular activities.

- F. Special Education Legal Consortium Membership at the cost of \$1,087 for the term of July 1, 2017 through June 30, 2018.

Explanation: This is the seventh year we will participate as part of the IU13 cost savings measure. The cost has not changed from last year.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 2A-F: It was moved by Mrs. Wert and seconded by Mr. Lyon to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2016-2017 school year (see page 4)
- B. Leaves to the individuals according to the terms listed
Professional
 Employee F47 - Family Medical - April 19, 2017 – end of 2016-2017 school year
- C. Resignation of the individuals listed below with the effective date:
 Lavinia Perkins, Ready to Learn Aide at Eshleman, Effective 4/13/17
- D. Retirement of the individuals listed below with the effective date:
 J. Konrad Fritz, Music, Conestoga and Eshleman, effective end of 2016-2017 school year
 Wardell Jackson, Math, Manor Middle, effective end of 2016-2017 school year
 Kay Kane, Grade 2, Hambright, effective end of 2016-2017 school year
- E. Parent Literacy Workshops – The administrative staff is recommending the approval of the following individuals to be paid at the professional rate for up to 4 hours to conduct Parent Literacy Workshops during the 2016-2017 school year.

Matt Jones
A. Lorien Gilbert

Jerrell Birch
Tracy Cornell

Explanation: Elementary schools present a series of evening parent literacy workshops through the school year, working with mostly preschool aged and primary children and their parents on readiness for school, a comfort level with the school, and basic literacy skills that they can practice at home.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3A-E: It was moved by Mr. Fullerton and seconded by Mr. Lyon to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting was adjourned at 8:40 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary