

Agenda – Committee of the Whole
Penn Manor School District
Monday, May 1, 2017
Manor Middle School – Board Room

WORKSHOP

5:00 Budget

EXECUTIVE SESSION

6:00 Evaluation of the Superintendent (response from Superintendent on board's yearly evaluation)
6:30 Personnel: Review of 3B, 3C, 3D (Leaves, Resignations, Retirements) on Voting Agenda
6:35 Student Matter: Review of 2C, 2D (Tuition, Judicial Review) on Voting Agenda

COMMITTEE OF THE WHOLE

7:00

CALL TO ORDER: Mr. Long

FLAG SALUTE: Students from Manor Middle School

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on Monday, May 15, 2017 at 7:00 p.m. in the Board Room of the Manor Middle School.

ANNOUNCEMENT: An Executive Session was held prior to the Committee of the Whole Meeting for the purpose of discussing Superintendent evaluation, personnel and student matters as detailed above.

ROLL CALL:

APPROVAL OF MINUTES: April 18, 2017
<http://www.pennmanor.net/boardminutes/>

CITIZEN'S COMMENTS: Name and Address

BOARD DEVELOPMENT OPPORTUNITIES AND REPORTS:

Item 1.
(7:15-7:30)

Open Campus PA Program Update – Dr. Lugar

Explanation: An update on the status of the Open Campus program and discussion about the renewal of the intermunicipal cooperative agreement will be presented.

Approval for Placement on the May 15, 2017 School Board Agenda

Item 2.
(7:30 – 7:45)

The Lancaster County Academy Proposed Budget for 2017-2018
Ms. Wert and Mr. Paitsel

Explanation: The proposed 2017-2018 PCA budget will be presented.

Approval for Placement on the May 15, 2017 School Board Agenda

Item 3.
(7:45 – 8:00)

Gifted Program Update - Dr. Anastasio

Explanation: Dr. Anastasio will review the gifted screening process being used for 2nd graders and gifted programming being used at the secondary level.

Information Only

Item 4.
(8:00 – 8:15)

2017-2018 Proposed Final Budget – Mr. Johnston

Explanation: The 2017-2018 proposed final budget as reviewed in the board workshop will be presented. The prepared budget will then be advertised for final board approval in June.

Approval for Placement on the May 15, 2017 School Board Agenda

ADJOURNMENT

SCHEDULING AN APPEARANCE ON THE AGENDA

Any individual or group wishing to address the Board of School Directors may do so at each meeting during the agenda item titled Citizen's Comments. At this time the President will ask if any district resident or taxpayer wishes to address the Board of School Directors. If so, the following procedures shall be followed:

- The resident or taxpayer wishing to speak will be recognized by the chair and then state his/her name and address.
- The speaker may choose to speak at that time or request a delay until specific agenda item is before the Board of School Directors for consideration.
- Comments shall be limited to no more than five minutes.
- The chair may limit repetitive comments.
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.
- Vulgar, abusive, obscene, profane language, defamatory remarks will not be permitted.

Explanation: Required by School Code.

- B. Appointment of Tax Collector – Appoint Christopher L. Johnston, Business Manager, as Tax Collector for the Penn Manor School District effective July 1, 2017 through June 30, 2018.

Explanation: Required by School Code.

- C. Tuition Free Senior for the remainder of the 2016-2017 school year.
Alyssa Cruz

Explanation: In accordance with Board Policy #202

- D. Judicial Review Committee Actions as cited (enclosure)
- E. Student and Athletic Accident Insurance from American Management Advisors, Inc. at an annual premium of \$25,947 and offering voluntary accident insurance to students at a rate of \$30 per year for school time coverage and \$116 per year for 24 hour per day coverage for the 2017-2018 school year.

Explanation: This policy covers all enrolled students who participate in interscholastic sports including band members, cheerleaders, color guard, student coaches, student trainers, and student managers. Also covered are all non-athletic, interscholastic or co-curricular activities.

- F. Special Education Legal Consortium Membership at the cost of \$1,087 for the term of July 1, 2017 through June 30, 2018.

Explanation: This is the seventh year we will participate as part of the IU13 cost savings measure. The cost has not changed from last year.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2016-2017 school year (see page 4)
- B. Leaves to the individuals according to the terms listed
Professional
Employee F47 - Family Medical - April 19, 2017 – end of 2016-2017 school year
- C. Resignation of the individuals listed below with the effective date:
Lavinia Perkins, Ready to Learn Aide at Eshleman, Effective 4/13/17

- D. Retirement of the individuals listed below with the effective date:
J. Konrad Fritz, Music, Conestoga and Eshleman, effective end of 2016-2017 school year
Wardell Jackson, Math, Manor Middle, effective end of 2016-2017 school year
Kay Kane, Grade 2, Hambright, effective end of 2016-2017 school year

- E. Parent Literacy Workshops – The administrative staff is recommending the approval of the following individuals to be paid at the professional rate for up to 4 hours to conduct Parent Literacy Workshops during the 2016-2017 school year.

Matt Jones	Jerrell Birch
A. Lorien Gilbert	Tracy Cornell

Explanation: Elementary schools present a series of evening parent literacy workshops through the school year, working with mostly preschool aged and primary children and their parents on readiness for school, a comfort level with the school, and basic literacy skills that they can practice at home.

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Support Staff Personnel Action Items

Board Action	Last Name	First Name	Position	Building	Hours per		Rate	Status	Total Overall	
					Day	Year			Daily Hours	As Needed
5/1/17	* SMITH	AMY	TITLE I ASSISTANT	Manor Middle	5	181	\$ 12.69	For the 2016-17 school year only	5	Effective 5/1/17
5/1/17	* ROHRER	JENNIFER	10 MONTH BUILDING SECRETARY	Eshleman	8	205	\$ 13.80	Permanent	8	Effective 6/1/17
5/1/17	KIRKLEY	JENNI	SUBSTITUTE RN SCHOOL NURSE	District	As Needed	180	Sub Rate	Permanent	As Needed	Effective 4/20/17

NOTE: All new hires must pass the pre-employment drug test. New Hires & Transfer must successfully complete a 60 working day probationary period.

* signifies a change in status