

**Minutes
Committee of the Whole
March 6, 2017**

The Penn Manor School Board met at 5:00 p.m. for a public Budget Workshop.

The Penn Manor School Board met in an Executive Session at 6:00 p.m. for an update on Labor Negotiations, discussion of Personnel (leaves, resignations, retirements); Student Matter (judicial review).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitsel, Mr. Carlton Rintz, and Mr. Christopher Straub. Ms. Donna Wert was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mrs. Connie Jackson, Ms. Alison Witmer, Ms. Meridith Eckroat, Mr. Chip Mathias, Dr. Ann Marie Steele, Lancaster Newspaper correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, March 20, 2017, at 7:00 p.m. in the Board Room of the Manor Middle School.

The flag salute was led by 3rd grade students, Josh Zook, Michael Benner, Chace Egan, Avery Wanger, and Lilly Rineer, from Eshleman Elementary School. The students presented each of the board directors with a Gold Star Award for going Above and Beyond the Call of Duty along with a star pin.

Mr. Long asked the committee if there were any additions or corrections to the Minutes of the February 21, 2017, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Fullerton and second by Mrs. Friedman, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked for any Citizen's Comments. There were none.

The upcoming board development opportunities were reviewed. Mr. Straub gave an update on LCCTC's recent finance committee meeting where the first six month financials were reviewed. Dr. Frerichs distributed a study by Millersville University on state and national graduation trends. Mr. Fullerton reported on his participation in the district's state audit where the district received a glowing report. He also reported on the annual Ag Advisory Committee meeting which was well attended.

Dr. Leichliter and Mr. Johnston gave a pictorial presentation of the Conestoga Renovation Project.

Mr. Johnston reviewed preliminary information on Act I and referendum exceptions received from PDE for the proposed preliminary budget for 2017-2018.

Mr. Long and Dr. Leichter reviewed possible school board meeting dates for the 2017-2018 school year. Approval for placement of this item on the March 20, 2017, board agenda was approved on a motion by Mrs. Friedman and seconded by Mr. Paitsel. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Lyon, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; and Ms. Wert, absent.

Mr. Long asked for feedback for the annual one-day summer planning school board retreat. Items to be discussed can be forwarded to him at any time. The consensus was to continue to hold the retreat at Millersville University.

Dr. Kreider provided the annual update on special education enrollments and programming.

Dr. Egan provided an elementary enrollment update.

Mr. Long requested feedback on the Market Street Sports workshop held on February 6 to determine if the board wishes to pursue this further. The consensus was to request a proposal from Market Street Sports for review.

The Committee of the Whole adjourned at 8:17 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
March 6, 2017

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:17 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, March 20, 2017, following the Committee of the Whole Meeting at Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitsel, Mr. Carlton Rintz, and Mr. Christopher Straub. Ms. Donna Wert was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mrs. Connie Jackson, Ms. Alison Witmer, Ms. Meridith Eckroat, Mr. Chip Mathias, Dr. Ann Marie Steele, Lancaster Newspaper correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the February 21, 2017 meeting. Hearing none, on a motion by Mr. Lyon, a second by Mrs. Friedman and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report.

Item 1. Review of School Board Meeting Agenda – Mr. Long

Item 2. Consent Agenda for the Committee of the Whole Meeting – **The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. 2017-18 School District Calendar Approval (see page 5)
- B. Second and Final Reading of Revised Board Policies as presented:
 - #004 – Local Board Procedures
 - #004-BOG-7 – Oath Certificate
 - #251 – Homeless Students
 - #255 – Educational Stability for Children in Foster Care
- C. Acknowledgement of MOU and Transportation Plan with Lancaster County Children & Youth related to Board Policies 251 & 255 (see pages 6-13)
- D. School Resource Officer Agreement with Millersville Borough for 2017-2018 through 2019-2020 (see pages 14-20)

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-D:

It was moved by Mrs. Friedman and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, absent.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Judicial Review Committee Action as cited (enclosure).

B. Agricultural Advisory Committee – approval of committee members (see page 21)

Explanation: Chapter 339 on Vocational Education of the Pennsylvania School Code mandates the use of advisory committees. State auditors verify that the local School Board annually approves the composition of the committee.

C. Tuition-Free Senior for the remainder of the 2016-2017 School Year – Kelsey Bricker

Explanation: In accordance with Board Policy #202

D. Proposal for G-Max testing at the High School Synthetic Turf field - with Turf, Track & Court, LLC (see page 22)

Explanation: As per the attached proposal, TT&C, LLC will perform G-Max testing, sometimes referred to as impact testing, will measure the shock-attenuation performance of the synthetic turf field at the high school.

E. Acceptance of STS Aides/Para and Personal Care Assistants for the 2016-2017 school term (see page 23)

Explanation: While the aides are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

F. Acceptance of STS Substitute Teachers for the 2016-2017 school term (see pages 24-25)

Explanation: While the substitute teachers are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

G. Memorandum of Agreement with the Penn Manor Education Association for Edgenuity (see pages 26-30)

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-G: It was moved by Dr. Frerichs and seconded by Mr. Lyon to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes – abstained from 3F; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes – abstained from 3E and 3F; and Donna Wert, absent.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2016-2017 school year (see page 31).
- B. Resignation of the individuals listed per the effective date:
 Vita C. Caruso, Learning Support Teacher at Pequea, effective August 20, 2017
 Stevie L. Younker, Learning Support Teacher at Pequea, effective April 21, 2017
 Rebecca Harnish, Food Service at Pequea, effective 2/24/17
 Paige Schanz, Enrollment Related Aide at Central Manor, effective 3/3/17
 Gail Moore, Food Service Assistant Manager at High School, effective 6/6/17
- C. Leaves to the individuals according to the terms listed:
 Professional Employees:
 Employee F39 - Family Medical - on or before March 28, 2017 – end of 2016-2017 school year
 Employee F40 - Family Medical - January 3, 2017 – February 20, 2017
 Classified Employees:
 Employee F41 - Intermittent Family Medical - February 1, 2017 – Jan. 31, 2018
 Employee F42 - Intermittent Family Medical - February 27, 2017 – Feb. 26, 2018
- D. Retirement of the individuals listed per the effective date:
 Judy Gingrich, Cafeteria Manager at Eshleman, effective 6/6/17
 Gail Lynch, Food Service at Eshleman, effective 6/6/17

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-D: It was moved by Mr. Paitsel and seconded by Mr. Lyon to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, absent.

Item 5. Consent Agenda for Administrative Actions– The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Resignation of the individual listed per the effective date:
 Edward Saxton, effective April 11, 2017, as per agreement

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 5A: It was moved by Dr. Frerichs and seconded by Mrs. Friedman to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, absent.

The meeting was adjourned at 8:30 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary