

**Minutes
Committee of the Whole
April 18, 2017**

The Penn Manor School Board met in an Executive Session at 5:00 p.m. for Personnel (Administrative Compensation Committee Meet and Discuss), Student Matter (Attendance Exceptions) and Personnel (Leaves).

The Penn Manor School Board met as a Committee of the Whole at 7:10 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following members were present: Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Dr. Richard Frerichs was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Ralph Simpson, Mr. Larry Levato, Ms. Brittany Geiter, Ms. Danielle Gwyn, Ms. Tanya Johnson, Ms. Kathy Houck, Mr. Mike Simpson and Ms. Abby Kirchner from the Stone School, Dr. Ann Marie Steele, Lancaster Newspaper correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, May 1, 2017, at 7:00 p.m. in the Board Room of the Manor Middle School.

The flag salute was led by 5th grade students, Paige Bland, Molly Bushong, and Chloe Harmon, who are student council members at Martic Elementary. Principal Jen Sugra and classroom teachers Sue Frese and Kerry Bushong accompanied the students who shared their STEM and science fair projects with the board.

Mr. Long asked the committee if there were any additions or corrections to the Minutes of the April 3, 2017, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Friedman and second by Mr. Fullerton, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked for any Citizen's Comments. There were none.

The upcoming board development opportunities were reviewed.

Jeff Roth introduced Chris Vital, Penn Manor's bowling coach, and the members of the 2017 Penn Manor bowling team. The team was recognized by the board for winning the 2017 State Bowling Championship earlier this spring. This is their second consecutive State Championship. The team members will compete in late June at Nationals being held in Tennessee. The team received a resolution from the school board and individual plaques from their coach, Chris Vital.

Dr. Leichter reviewed information related to a new cooperative PIAA agreement with The Stone School in Lancaster. Approval for placement of this item on the April 18, 2017, board agenda was approved on a motion by Mr. Lyon and seconded by Ms. Wert. The following vote was taken on this motion: Dr. Frerichs, absent; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Lyon, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; and Ms. Wert, yes.

Dr. Leichter introduced the high school design team. Mr. Larry Levato from Crabtree Rohrbaugh & Associates presented a status update on the schematic phase of the high school project. The public is invited to view the presentation on Tuesday, April 25 at 6:30 PM in the high school library.

Mr. Johnston reviewed the 2016-2017 budget results through the first nine months of the fiscal year.

Mr. Johnston reviewed proposed changes to the 2017-2018 proposed budget that have been made since the proposed preliminary budget was passed in January.

Dr. Leichter presented a final report on implications related to the two board goals for the 2016-2017 school year.

The Committee of the Whole adjourned at 8:47 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
April 18, 2017

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:48 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, May 1, 2017, following the Committee of the Whole Meeting at Manor Middle School. A public budget workshop will proceed the Committee of the Whole Meeting at 5:00 p.m.

The following members were present: Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. Jeffrey Lyon, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Dr. Richard Frerichs was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, and Mr. Charlie Reisinger. Also in attendance for the meeting: Ms. Brittany Geiter, Ms. Danielle Gwyn, Ms. Tanya Johnson, Ms. Kathy Houck, Dr. Ann Marie Steele, Lancaster Newspaper correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the April 3, 2017 meeting. Hearing none, on a motion by Mr. Lyon, a second by Mrs. Friedman and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report.

Mr. Johnston presented for payment the March 2017 bills. It was moved by Mr. Fullerton and seconded by Mr. Paitsel to approve to authorize payment of bills:

General Fund	\$	6,824,471.36
Food Service Fund	\$	133,458.58
Capital Reserve Fund	\$	138,856.25
2016 Construction Fund	\$	1,049,159.56
Student Activity Fund	\$	36,895.97

The following call vote was taken on this motion: Richard Frerichs, absent; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 1. Review of School Board Meeting Agenda – Mr. Long

Item 2. Consent Agenda for the Committee of the Whole Meeting – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Cooperative Athletic Agreement with The Stone School of Lancaster (see pages 4-5)

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Ms. Wert and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Contracted Agriculture Students for the 2017-2018 school year
Isabella Peters (School District of Lancaster)
- B. Tuition-Free Senior for the remainder of the 2016-2017 School Year – Jaden Leed

Explanation: In accordance with Board Policy #202

- C. Substitute Teaching Services approval of the agreement with Substitute Teacher Service (STS) to provide the District with substitute teachers from July 1, 2017 through June 30, 2020 per the attached agreement. (see pages 6-12)

Explanation: Beginning with the 2017-18 school year, contracted substitute teachers pay will increase to \$120 per day. The agreement calls for a surcharge of 33.25%.

- D. Special Education Para-Professional Services approval of the agreement with Substitute Teacher Service (STS) to provide the District with special education para-professionals from July 1, 2017 through June 30, 2020 per the attached agreement. (see pages 13-18)

Explanation: Beginning with the 2017-18 school year, the contracted special education para-professional surcharge will increase to 31%.

- E. Conestoga Elementary Project Change Orders - (see page 19)
Change Order 3 – Add \$28,843.89 Perrotto Builder's Ltd. (General Contractor)

*Explanation: Wall Modifications due to existing conditions (+\$12,505.73)
New Corridor Lintels per ASI 18 (\$5,501.51)
Media Blast Gym Metal Ceiling due to existing conditions (\$7,347.06)
New Corridor Lintels per RFI GC 118 (\$3,489.59)*

- F. Letort/Eshleman Wiring Project Change Orders - (see page 20)
Change Order 1 – Add \$69,156.00 Gettle Inc.

Explanation: Furnish and install cabling, projectors and projector mounts needed to complete the project. (Rooms not included in the initial scope of project in error)

G. PSBA Resolution on Property Tax Shift Plan

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-C

and E-G: It was moved by Mr. Fullerton and seconded by Mr. Paitsel to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3D:

It was moved by Mr. Paitsel and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, abstained; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2016-2017 school year (see page 21)
- B. Leaves to the individuals according to the terms listed:
Professional Employees:
Employee F45 – Family Medical - May 1, 2017 – end of 2016-2017 school year

Classified Employees:
Employee F46 – Intermittent Family Medical - March 20, 2017 – March 19, 2018
- C. Retirement of the individuals listed per the effective date:
 Paul Mason, Eshleman Head Custodian, effective June 30, 2017
- D. Resignations of the individuals listed per the effective date:
 Bertha LoCurto, Hambright ERA, effective 3/30/17
 Brandy Bosley, Central Manor ERA, effective 3/27/17
 Jenna Ioannidis, Eshleman Ready to Learn Aide, effective 4/12/17
 Tina Hoefel, Dental Hygienist, effective 6/7/17
- E. Act 86 - Locally Issued Day to Day Substitute Permits for the 2016-17 school year:
 Jagroo Santos
 Drew Meckes
 Karol Bonilla
 Alexis Faro

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-E: It was moved by Ms. Wert and seconded by Mr. Lyon to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Jeffrey Lyon, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting was adjourned at 8:58 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary