

**MINUTES**  
**Committee of the Whole**  
**September 2, 2014**

The Penn Manor School Board met in an Executive Session at 6:00 p.m. for a superintendent evaluation, student matter and personnel matter.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Christopher Johnston, Dr. Cheryl Shaffer, Dr. Theresa Kreider, Mrs. Vickie Hallock and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Dell Jackson, Ms. Joan Kern, Lancaster Newspaper reporter, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, September 15, 2014, at 7:00 PM at Manor Middle School.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the August 18, 2014 Committee of the Whole Meeting. Hearing none, on a motion by Mr. Straub, a second by Mr. Fullerton, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long reviewed the upcoming Board development opportunities and reports. Ms. Wert gave a brief update on the Lancaster County Academy. Two Penn Manor students graduated in August and seven are currently enrolled. Mr. Straub updated the board on the Lancaster CTC. The adult program is growing and will have over 150 students in the program this fall. They are also launching their new website.

Dr. Leichliter, Dr. Shaffer, Mrs. Hallock and Mr. Reisinger reviewed the opening of school. Enrollment numbers were presented and an update was provided on the new central registration process.

Dr. Shaffer and Mrs. Hallock presented the board with an overview of the comprehensive plan required by the state.

Mr. Johnston reviewed the proposed budget calendar for developing, discussing, and approving the budget for the 2015-2016 school year.

Mr. Long called for a call vote for each candidate running for the office of President, Vice President, Treasurer and At-large Representative for PSBA. Approval for placement of the successful candidates on the September 15 board agenda was approved on a motion by Mr. Straub and seconded by Mr. Fullerton. The following vote was taken on this motion: Dr.

Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes.

Mr. Long reviewed the resolution supporting House Bill 2124. The board agreed to submit the resolution to state and local representatives.

The Committee of the Whole adjourned at 8:03 p.m. on a motion by Mr. Schlotzhauer, a second by Mr. Fullerton and a unanimous voice vote.

---

Mr. J. Kenneth Long, President

---

Cindy Rhoades, Board Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**September 2, 2014**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long at 8:03 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, September 15, 2014, following the Committee of the Whole Meeting at Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Leichliter, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Dr. Theresa Kreider, Mrs. Vickie Hallock, and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Dell Jackson, Mr. Brian Wallace, Ms. Joan Kern, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the August 18, 2014 meeting. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Fullerton, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He reported that the Kick-off Classic went well and that the fall sports, particularly golf, are off to a strong start. Dr. Leichliter congratulated the football team, staff and parents for a successful and educational trip to Ireland.

**Item 1.**            **The School Board Meeting Agenda was reviewed.**

**Item 2.**            **Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A.    Letort Gym Roof Replacement Project Change Order as cited (see page 4)  
Change order 1 – Deduct \$1,980.00 Purcell Construction

*Explanation: Construction change orders occur as part of the construction process. The change listed will have a net deduction of \$1,980.00 from the General Construction contract.*

- B.    Hambright Elementary School Project Change Orders as cited (see page 5)  
Change order 4 – add \$10,312.00 Hirneisen Electric, Inc.

*Explanation: Electrical construction change orders occur as part of the Hambright construction process. The changes listed will have a net addition of \$10,312.00 to the Electrical Construction contract.*

**MOTION ON ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 2A-B:** It was moved by Mr. Schlotzhauer and seconded by Mrs. Friedman to approve this item. The following call vote was

taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes

**Item 3.        Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A.    Employment and Change in Status of the individuals listed per the effective date for the 2014-2015 school year (see page 6-8).
- B.    Mentors for the 2014-2015 school year as listed:
- |  |        |
|--|--------|
| Kimberly Moore for Adam Brown – School Counselor | \$ 900 |
| Tresa Kirk for Brian Gormon – Chemistry          | \$ 900 |
| Kerri Miller for Kathy Kirk – Reading            | \$ 900 |
- C.    Leave to the individual according to the terms listed:
- Professional Employees:
- Employee D1* - Family Medical - January 20, 2015 – April 13, 2015
- Employee D2* - Child Rearing - January 6, 2015 – end of the 2014-2015 school year
- Employee D3* - Family Medical - December 2, 2104 – February 23, 2014
- Classified Employees:
- Employee D4* – Designated Family Medical - June 9, 2014 – August 31, 2014
- Employee D5* – Designated Family Medical - June 17, 2014 – August 3, 2014
- D.    Middle School Tutors for the 2014-2015 school year at a rate of \$32.00 per hour.
- |                   |                 |
|-------------------|-----------------|
| Lisa Bitler       | Connie Jackson  |
| Courtney Costello | Maricia Kligge  |
| Jennifer Ennis    | Amy Niemkiewicz |
- E.    Detention/Saturday School Monitors for the 2014-2015 school year at the rate of \$32.00 per hour.
- Brad Aungst  
Lisa Bitler  
Jon Bittenbender  
Curt Snelbaker
- F.    Middle School Weight Room Coverage for the after school middle school weight room for the 2014-15 school year at the rate of \$23.20 per hour, 1 hour per day, 2 days per week
- Steve Evans  
Steve Kramer  
Ginny Neiss
- G.    Twilight School Instructors for the 2014-2015 school year at the rate of \$32.00 per hour.
- |            |              |
|------------|--------------|
| Tonya Beck | Theresa Nimo |
|------------|--------------|

Hanna Crowther	Heather Paquette
Nick Crowther	Liz Sheerer
Patrick Eichelberger	Curt Snelbaker
Curt Elledge	Gail Ulmer
Kathy Kirk	Drew Wilson
Tresa Kirk	Catie Zalit
Deb Meckley	

H. Pennsylvania Constables to provide security for the school district during the 2014-2015 school year for athletic and co-curricular activities at the rate of \$33.20 per hour.

Robert Benson  
Ken Danz  
Dan Harsh  
Bill Perkins

I. Band/Chorus/Orchestra Co-Curricular Positions for the 2014-2015 school year (see page 9)

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3 A-H and I, as amended:** It was moved by Mr. Fullerton and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting adjourned at 8:13 p.m. on a motion by Mr. Fullerton and second by Mr. Schlotzhauer and a unanimous voice vote.

---

Mr. J. Kenneth Long, President

---

Cindy Rhoades, Board Secretary