

**Minutes**  
Committee of the Whole  
October 12, 2010

The Penn Manor School Board met in Executive Session at 6:30 p.m. for the discussion of personnel and student matters. The Executive Session adjourned at 7:15 p.m.

The Penn Manor School Board met as a Committee of the Whole at 7:18 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs. The following members were present: Dr. Frerichs, Mrs. Friedman, Mrs. Green, Mr. Hoke, Mr. Long, Mr. Schlotzhauer, Mr. Straub, and Ms. Wert. Mr. Rintz was absent. Present from the administrative staff were Mr. Johnston, Dr. Leichliter, and Ms. Pollock. Also in attendance for all or part of the meeting: Mr. Reisinger; Penn Manor teachers, Mrs. Jackson, Mrs. Henry, Mrs. Hawley, Mr. Berry, Mrs. Telesco; Penn Manor High School choral students; Penn Manor resident Mr. Ted Gingerich; Reporter Elaine Jones; Mrs. Rhoades and Mrs. Howard.

Dr. Frerichs announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, November 1, 2010, at 7:00 p.m. in the Board Room of the Manor Middle School.

Dr. Frerichs asked if there were any Citizen's Comments. Mr. Ted Gingerich, a member of the West Lancaster Fire Company, requested that the board waive the fees for a meeting that was previously held with members of some of the local fire departments.

Dr. Frerichs asked the committee whether there were any additions or corrections to the Minutes of the October 4, 2010, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Straub, a second by Mr. Hoke and a unanimous voice vote, the Minutes were approved as printed.

Six high school choral students entertained the board with a musical selection. The Choral Director, Mrs. Telesco, explained an upcoming choral fundraiser, "A Night at the Hop," that will be held on Friday, October 22 at the high school. All proceeds go towards the choral trip to Hawaii to perform at the 70<sup>th</sup> anniversary of Pearl Harbor.

Dr. Frerichs requested that any additions or changes to the new board member book should be sent to Dr. Leichliter. Mrs. Friedman reported on a recent IU 13 presentation, "The Economic Crisis: Personnel Issues Confronting School Districts." Mr. Long updated the board on the Penn Manor Education Foundation Cadillac Dinner and approved recent venture grants. Mr. Hoke provided information from the Ag Committee Advisory meeting he attended. Information on the FFA fruit sale was provided and Mr. Hoke encouraged board members to support the sale. Dr. Frerichs reminded board members of the upcoming Annual School Law Breakfast presented by KKAG.

Mr. Reisinger presented information to the board regarding advertising on the district website. Much discussion ensued regarding advertising on the website, in district publications and at district locations, and also board policies regulating advertising. More information on advertising will be presented at a later date to the board.

Mr. Reisinger presented information on guest network access. He explained how guests will be able to access the network. He also presented the agreement that will be required prior to accessing the filtered wireless network.

Dr. Leichliter asked the board if they wanted to continue with the monthly educational workshops. The board indicated they wanted the leadership team to continue providing the workshops.

Dr. Leichliter provided comparisons of the opening enrollment for the 2010/2011 school year to 2009/2010, building by building comparisons, and changes from June to September 2010. He also provided information from the 2007 DeJong Enrollment Study.

Dr. Leichliter presented the Board Operations Guidelines of the Administrative Regulations that was reviewed and revised by the Board Policy Committee. Approval for placement of this item on the October 12, 2010 board agenda was approved on a motion by Mrs. Friedman, and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes; and Ms. Wert, yes.

Dr. Frerichs provided a revised Board Commitments list. He said an ad hoc Property Committee has been added to the list. Members of the Property Committee include Mrs. Friedman, chair, Mr. Rintz and Mr. Long.

Mr. Long explained that the next step to purchase the Christian Willis Herr II property is to submit Plancon Part C to the Pennsylvania Department of Education. Approval for placement of this item on the board agenda was approved on a motion by Mr. Long, and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, no; Mrs. Green, abstained; Mr. Hoke, no; Mr. Long, yes; Mr. Rintz, absent; Mr. Schlotzhauer, no; Mr. Straub, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 8:17 p.m. on a motion by Mr. Long, a second by Mrs. Friedman, and a unanimous voice vote.

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Dr. Richard Frerichs, President

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Paula E. Howard, Secretary



Lancaster County Career and Technology Center Authority Board Member for a four year term beginning January 1, 2011.

- B. List of Newly Constituted Board Membership – The committee is recommending approval of the list of newly constituted board membership as presented (see page 4).
- C. Board Operating Guidelines – The committee is recommending approval of the Board Operating Guidelines (see enclosure).
- D. Plancon C – The committee is recommending the approval and submission of Plancon Part C (Site Acquisition) to the Pennsylvania Department of Education for the purchase of the Christian Willis Herr II farm located on Charlestown Road between S. Donerville Road and Ironstone Ridge Road (tax map identification #410-70753-0-0000).

**MOTION ON COMMITTEE OF THE WHOLE CONSENT AGENDA ITEMS 2 A - C:**

It was moved by Mrs. Friedman and seconded by Mr. Hoke to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

**MOTION ON COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2 D:**

It was moved by Mr. Long and seconded by Mrs. Wert to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, no; Amber Green, yes; Franklin Hoke, no; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, no; Christopher Straub, yes, and Donna J. Wert, yes.

**Items 3 A – G:**

**Consent Agenda for Administrative Actions**

- A. 2009 – 2010 General Fund Transfer – The administrative staff is recommending approval for the transfer of \$2,015,462.18 to the Capital Reserve Fund.
- B. 2009 – 2010 Designated/Committed Fund Balance – The administrative staff is recommending approval of the resolution designating/committing \$6,850,000 within the general fund (see page 5).
- C. Food Service District Cashier Job Description – The administrative staff is recommending the approval of the revised District Cashier job description (see pages 6 – 7).

*Explanation: As part of the overall realignment of duties, additional support is required for the food service operation to allow for the expansion of duties for the food service director/director of support services.*

- D. Hambright Intercom Replacement – The administrative staff is recommending the approval of the proposal from Sage Technology Solutions to repair and replace the intercom and clock system at Hambright Elementary School for a system installation price of \$33,251.00.

*Explanation: To be completed under the COSTARS state contract and to be paid from the Capital Reserve Fund.*

- E. Conestoga Intercom Replacement – The administrative staff is recommending the approval of the proposal from Sage Technology Solutions to repair and replace the intercom and clock system at Conestoga Elementary School for a system installation price of \$29,547.00.

*Explanation: To be completed under the COSTARS state contract and to be paid from the Capital Reserve Fund.*

- F. Venture Grants – The administrative staff is recommending the acceptance of Penn Manor Education Foundation Venture Grants as listed (see pages 8 – 9).
- G. Judicial Review – The Judicial Review Committee is recommending the board approve the actions of the committee as cited (see page 10).

**MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 3 A – G:** It was moved by Ms. Wert and seconded by Mrs. Friedman to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

**Items 4 A – E:**

**Consent Agenda for Personnel**

- A. Termination – The administrative staff is recommending the board accept the termination of the individual listed below per the effective date cited.  
Jay Herr – High School Custodian – effective October 1, 2010
- B. Co-Curricular Positions – The administrative staff is recommending approval of the following individuals to the co-curricular positions cited for the 2010-2011 school year.
- |                               |                      |         |
|-------------------------------|----------------------|---------|
| Fall Play Director            | Carole Shellenberger | \$1,733 |
| Fall Play Asst. Director      | Melissa Mintzer      | \$1,624 |
| Fall Play Costume Coordinator | Carole Shellenberger | \$1,220 |
| Fall Play Set Design          | Mark Dennis          | \$540   |
| Fall Play Art Supervisor      | Mark Dennis          | \$508   |
| Fall Play Const. Supervisor   | Mark Dennis          | \$870   |
- C. Substitute Teachers – The administrative staff is recommending that the individuals listed be approved for substitute teaching within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list (see page 11).
- D. Supplemental Reading and Writing Instruction – The administrative staff is recommending approval of Anne Marie Hill for six hours per week to provide one to one supplemental reading and writing instruction for a learning support student at Letort.

- E. Business Office Realignment – The administrative staff is recommending the following change as part of the district’s business office transition plan and realignment of duties.  
Gail Yohe – Elevation of the Food Service District Cashier position to level 13 at an hourly rate of \$14.02 effective October 18, 2010

**MOTION ON PERSONNEL ACTIONS CONSENT AGENDA ITEMS 4 A – E:** It was moved by Mr. Straub and seconded by Mrs. Friedman to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

**Items 5 A – B: Consent Agenda for Administrative Actions**

- A. Approval to Submit Plancon J – Marticville Middle School Project 3342 – The administrative staff is recommending authorization of the submission of Plancon J (Project Accounting Based on Final Costs) for Marticville Middle School (Project 3342) to the Pennsylvania Department of Education.

*Explanation: Final accounting for the project is complete and Plancon J is required for the state to issue a final reimbursable percentage.*

- B. Approval to Submit Plancon J – Martic Elementary School Project 3376 – The administrative staff is recommending authorization of the submission of Plancon J (Project Accounting Based on Final Costs) for Martic Elementary School (Project 3376) to the Pennsylvania Department of Education.

*Explanation: Final accounting for the project is complete and Plancon J is required for the state to issue a final reimbursable percentage.*

**MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 5 A – B:** It was moved by Mr. Long and seconded by Mrs. Friedman to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

The meeting adjourned at 8:42 p.m. on a motion by Mr. Hoke, and seconded by Mr. Straub and a unanimous voice vote.

The Penn Manor School Board met in Executive Session at 8:50 p.m. for the review of Superintendent’s goals. The Executive Session adjourned at 9:10 p.m.

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Dr. Richard Frerichs, President

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Paula E. Howard, Secretary

Agenda – Committee of the Whole  
Penn Manor School District  
Tuesday, October 12, 2010  
Manor Middle School – Board Room

**EXECUTIVE SESSION**

**(6:30 – 6:45)**

Personnel

Student Matter

**COMMITTEE OF THE WHOLE**

**7:00**

CALL TO ORDER: Dr. Richard Frerichs

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on Monday, November 1, 2010 at 7:00 p.m. in the Board Room of the Manor Middle School.

ROLL CALL:

CITIZEN’S COMMENTS: Name and Address

APPROVAL OF MINUTES: October 4, 2010  
(<http://www.pennmanor.net/board/minutes.html>)

BOARD DEVELOPMENT OPPORTUNITIES AND REPORTS:

Item 1. High School Chorus – Mrs. Telesco  
(7:15 – 7:35)  
Committee Action Requested:  
Information Only

Item 2. Website Advertising – Mr. Reisinger  
(7:35 – 7:50)  
Committee Action Requested:  
Information Only

Item 3.  
(7:50 – 8:00)

Guest Network Access – Mr. Reisinger

Committee Action Requested:  
Information Only

Item 4.  
(8:00 – 8:15)

Educational Workshop Feedback – Dr. Leichliter

Committee Action Requested:  
Information Only

Item 5.  
(8:15 – 8:30)

District Enrollment – Dr. Leichliter

Committee Action Requested:  
Information Only

Item 6.  
(8:30 – 8:40)

Board Operating Guidelines – Dr. Leichliter  
(see enclosure)

Committee Action Requested:  
Approval for Placement on October 12 School Board Meeting Agenda

Item 7.  
(8:40 – 8:50)

Property Committee Membership – Dr. Frerichs

Committee Action Requested:  
Information Only

Item 8.  
(8:50 – 9:00)

Plancon C – Mr. Long

Committee Action Requested:  
Approval for Placement on October 12 School Board Meeting Agenda

ADJOURNMENT

SCHEDULING AN APPEARANCE ON THE AGENDA

Any individual or group wishing to address the Board of School Directors may do so at each meeting during the agenda item titled Citizen's Comments. At this time the President will ask if any district resident or taxpayer wishes to address the Board of School Directors. If so, the following procedures shall be followed:

- The resident or taxpayer wishing to speak will be recognized by the President and then state his/her name and address.
- The speaker may choose to speak at that time or request a delay until specific agenda item is before the Board of School Directors for consideration.
- Comments shall be limited to no more than five minutes.
- The chair may limit repetitive comments.
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.
- Vulgar, abusive, obscene, profane language, defamatory remarks will not be permitted.

Agenda – School Board Meeting  
Penn Manor School District  
Tuesday, October 12, 2010  
Manor Middle School – Board Room  
At the Conclusion of the Committee of the Whole

CALL TO ORDER: Dr. Richard Frerichs

PRAYER AND FLAG SALUTE: Mr. Chris Straub

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on Monday, November 1, 2010 following the Committee of the Whole meeting in the Board Room of the Manor Middle School.

ROLL CALL:

CITIZEN’S COMMENTS: Name and Address

APPROVAL OF MINUTES: October 4, 2010  
(<http://www.pennmanor.net/board/minutes.html>)

SUPERINTENDENT’S REPORT:

TREASURER’S REPORT: August 2010  
(<http://www.pennmanor.net/tr/>)

PAYMENT OF BILLS: September 2010  
(ROLL CALL)  
(<http://www.pennmanor.net/tr/>)

Item 1. Review of School Board Meeting Agenda – Dr. Frerichs

Item 2. Consent Agenda for the Committee of the Whole Meeting – (ROLL CALL)

- A. Lancaster County Career & Technology Center Authority Board Member – The committee is recommending approval to appoint Wade Groff to the position of Lancaster County Career and Technology Center Authority Board Member for a four year term beginning January 1, 2011.
- B. List of Newly Constituted Board Membership – The committee is recommending approval of the list of newly constituted board membership as presented (see page 4).
- C. Board Operating Guidelines – The committee is recommending approval of the Board Operating Guidelines (see enclosure).
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Item 3. Consent Agenda for Administrative Actions – (ROLL CALL)

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10/12/2010

PENN MANOR SCHOOL DISTRICT  
BOARD OF DIRECTORS 2010/2011

<u>Member's Name</u>	<u>Home Address</u>	<u>Home Telephone</u>	<u>Work Telephone</u>	<u>Term Expires</u>
Richard L. Frerichs	128 Creekgate Court Millersville, PA 17551	872-4777 richfrerichs@aol.com	538-3907 CELL	12/13
Johnna M. Friedman	1034 Shadowstone Drive Lancaster, PA 17603	871-1249 j4301s@aol.com	295-7012 575-4226 CELL	12/13
Amber L. Green	152 Knollwood Rd. Millersville, PA 17551	443-618-5549 <u>MotherApprovedDaycare@yahoo.com</u>		12/11
Franklin C. Hoke	110 Velma Lane Washington Boro, PA 17582	872-8953 hoke_frank@yahoo.com		12/13
J. Kenneth Long	129 Stonewyck Dr. Lancaster, PA 17603	872-9740 ken.long@raymondjames.com	799-3499	12/11
Carlton L. Rintz	94 Leaman Road Lancaster, PA 17603	871-3060 crintz@comcast.net	468-6690 CELL	12/11
Kirk D. Schlotzhauer	402 Manor Ave. Millersville, PA 17551	871-9413 ltcolkds@msn.com		12/11
Christopher C. Straub	1020 Shadowstone Drive Lancaster, PA 17603	872-8360 <u>erstraub@aol.com</u>	299-7342	12/13
Donna J. Wert	27 Wendy Drive Pequea, PA 17565	284-2090, 610-308-1605 Cell donnag200@hotmail.com	806-6111	12/11

CENTRAL ADMINISTRATIVE STAFF - (FAX 872-9505)

Michael Leichliter	461 Herr Ave. Millersville, PA 17551	872-4065 mike.leichliter@pennmanor.net	872-9500 (Ext. 2224)
Ellen C. Pollock	313 Houffman Place Millersville, PA 17551	201-9926 ellen.pollock@pennmanor.net	872-9500 (Ext. 2235)
Christopher L. Johnston (Treasurer)	307 Parkwood Drive Lancaster, PA 17603	295-1597 chris.johnston@pennmanor.net	872-9500 (Ext. 2237)
Paula Howard (Secretary)	201 Springdale Lane Millersville, PA 17551	871-9105 paula.howard@pennmanor.net	872-9500 (Ext. 2223)

**Penn Manor School District  
Resolution to Designate/Commit Fund Balance**

A resolution directing the administration to designate/commit a total of \$6,850,000 as part of the audit process within the current district general fund. This designation/commitment is for the purpose of mitigating and financially planning for future replacement of textbook series, future technology replacements and anticipated employer retirement contribution rate increases.

WHEREAS, a replacement cycle for elementary textbook series calls for substantial purchases approximately every five years, and

WHEREAS, technology upgrades and replacements will be needed as computers purchased through state grant funds age, and

WHEREAS, PSERS employer contribution rates are schedule to see annual increases in excess of 10% for 2012 and in excess of 25% for subsequent years, and

WHEREAS, the state calculated inflationary index for Penn Manor School District has been set at 1.7% for the 2011-12 fiscal year; therefore be it

RESOLVED, That, Penn Manor School District shall designate/commit \$200,000 in general funds for the purpose of financial planning for future textbook replacement series, and \$650,000 in general funds for the purpose of purchasing future replacement technology equipment, and \$6,000,000 in general funds for the purpose of financial planning for future increases in employer retirement costs for a total of \$6,850,000 in designated/committed funds to assist and lessen the financial impact of these projected increases; and be it further

RESOLVED, That, the administration shall administer this designation of funds in a manner that reasonably conforms with the model presented to the board; and be it further

RESOLVED, That, each year the administration will report to the board of school directors the actual and projected utilization of this fund and present additional recommendations to the board on this issue.

DULY ADOPTED by the Board of the School District this 12<sup>th</sup> day of October, 2010.

PENN MANOR SCHOOL DISTRICT

Attest: \_\_\_\_\_  
Board Secretary

By: \_\_\_\_\_  
President, Board of School Directors

PENN MANOR SCHOOL DISTRICT  
POSITION DESCRIPTION

Position: District Cashier, High School  
Reporting Relationship: High School Cafeteria Manager for day to day operation,  
Director of Support Services for technical information and overall supervision.  
Work Schedule: 8.0 hours per day, 180 days

GENERAL POSITION REQUIREMENTS:

Education/Certification: High School Diploma or equivalent preferred.

Experience and Training:

- a) two years cashiering/bookkeeping experience in a commercial food establishment, preferably in school lunch.
- b) established record of accuracy and accountability.
- c) ability to make rapid and accurate arithmetic computations.
- d) ability to serve the public and Penn Manor School District with honesty and integrity in full accord with policies and procedures.

Physical Capabilities: Must be able to:

- a) stand for 3 hours at one time, walk .5 hour at one time and sit 4 hours at one time.
- b) bend/stoop, squat and reach above shoulder height occasionally.
- c) lift and carry up to 25 pounds frequently.
- d) lift and carry from 26 to 50 pounds occasionally.
- e) do repetitive actions including grasping, pushing/pulling, fine manipulation, writing
- f) or printing and twisting/turning frequently.
- g) use head and neck in static position, flexing and rotating frequently.

Physical Environment: Position encompasses entire building and grounds. Center of operation in the cafeteria with inside environmental conditions of 72 to 95 degrees Fahrenheit and occasional exposure to inside environmental conditions of 0 to 40 degrees Fahrenheit.

Machinery & Equipment: Calculator, dollar bill counter, photocopier, telephone, and computer.

Minimum Qualifications:

- a) ability to work scheduled hours.
- b) able to read and write English.
- c) completed Pa. State Police-Criminal Record Check(Act 34), FBI clearance(Act) Pa. Child Abuse History(Act 151).
- d) able to perform mathematical computations.
- e) established work record of accuracy and accountability.
- f) able to take directions and constructive criticism.
- g) good work attendance history.
- h) neat, well groomed appearance.
- i) ability to relate with and interact positively with co-workers, supervisor, teachers,
- j) students, administrators, visitors, and school organizations.

## POSITION FUNCTIONS IN A TYPICAL WORK DAY:

### Performance Responsibilities:

- a) responsible for receiving and maintaining records of a large volume of cash and checks.
- b) prepares cafeteria deposit for all School District cafeterias on a daily basis.
- c) reconciles daily sales report, cash register tape, and deposit ticket for each cash register.
- d) keeps sufficient supplies on hand for all cashiers and sends stock to cashiers as requested.
- e) forwards vendor bills submitted with cashier bags to Director of Support Services daily.
- f) makes change as necessary to fill banks for cashier bags.
- g) performs reconciliation of cash register and prepares daily sales report when cashiering.
- h) process free and reduced lunch applications.
- i) enter and reconcile breakfast and lunch deposits in Munis.
- j) summarize individual building daily sales report into district sales report.
- k) complies with all directions given by the Director of Support Services regarding all federal, state, and local regulations associated with the school lunch program.

The above statements are not to be considered an exhaustive listing of responsibilities for this position. Other assignments may be required as deemed appropriate by the Director of Support services.

### Position Description General Notes:

- a) A review of this job description has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities listed are essential job functions. Employees will also be required to follow any other job related instructions and to perform any other job related duties as requested by their supervisor.
- b) Requirements are representative of minimum levels of knowledge, skills, and/or abilities.
- c) To perform this job successfully, the employee will possess the abilities or aptitudes necessary to address each duty proficiently.
- d) All requirements are subject to possible modification accommodate reasonably any individuals with disabilities. It is the responsibility of the employee to inform the Superintendent of Penn Manor School District of any and all reasonable accommodations that will be needed.
- e) Some requirements may exclude individuals who pose a threat or significant risk to the health and safety of themselves, other employees, students, or the general public.
- f) The Penn Manor School District is an Equal Opportunity Employer. We do not discriminate against any employee or applicant because of age, race, sex, creed, religion, color, national origin, or physical or mental disability in accordance with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Act Amendment of 1972, Section 504 of the Vocational Rehabilitation Act of 1973 and the American with Disabilities Act.

**PMEF Venture Grants  
October 2010**

					\$ 24,659.95
Grant #	Name	Building	Project Title	Approved Amount	
10-12	Ellen Altdoerffer	Conestoga	Interactive Teaching Technology	\$ 309.00	
10-13	Jenna Moyer & Joyce Wright	Letort	Weekly Readers	\$ 188.76	
10-14	Jon Bittenbender	Manor Middle	TV Studio	\$ 999.99	
10-15	Mark Andrew	Martic	MimioPad Wireless Tablet	\$ 309.00	
10-16	Nadine Smith	High School	Microphones for Foreign Language	\$ 621.00	
10-17	Steve Evans	Marticville Middle	Pen Turning/Pens for Freedom Project	\$ 375.00	
10-18	Teri Hay	High School	Starry Night - Final Phase	\$ 500.00	
10-19	Jerry Egan	Hambright	D.R.E.A.M.	\$ 1,650.00	
10-20	Maribeth Zurn	Conestoga	Cooking Cart	\$ 581.88	
10-21	Candy Steiner	Martic	Bookroom Bonanza	\$ 400.00	
10-22	Christine McKnight	Middle Schools	Jordan Sonnenblick Visit	\$ 4,000.00	
10-23	Sue Hostetter	High School	Readathon	\$ 400.00	
10-24	Kelly Sproul and Vickie Hallock	District	Social Studies/Literature Connection	\$ 1,848.00	
10-25	Linda Rogers	Martic/Hambright	Artist Visit - Elva Hurst	\$ 600.00	
10-26	Nancy Nadig	Manor Middle	Read Posters	\$ 400.00	
10-27	Jen Kroesen	High School	Dry Erase Boards	\$ 310.51	
10-28	Amy D'Amico	Marticville Middle	The Big Picture	\$ 500.00	
10-29	Michelle Henry	Speech Dept	National Conference	\$ 1,290.00	
10-30	Dawn Janssen	Central Manor	Heart Rate Monitors Grades 3-6	\$ 1,000.00	
10-31	Beth Mitchell	Letort	Integrating Technology Successfully	\$ 309.00	

**PMEF Venture Grants  
October 2010**

					\$ 24,659.95
Grant #	Name	Building	Project Title	Approved Amount	
10-32	Carole Fay	High School	Ag Education in the Elementary Schools	\$ 700.00	
10-33	Cheryl Aucott	Martic	MimioPad Wireless Tablet	\$ 309.00	
10-34	Connie Jackson	Manor Middle	Classroom Brain POP	\$ 195.00	
10-35	Deb Drexel and Carol Witmer	Pequea	Literacy Books for Math Curriculum	\$ 556.91	
10-36	Debra Goodhart	Marticville Middle	"Smile!"	\$ 271.92	
10-37	Elizabeth Crum	Central Manor	Young Scientists	\$ 139.98	
10-38	Elizabeth Sheerer	Twilight	Healthy Meals	\$ 250.00	
10-39	Jessica Minko	Twilight	Youth In Action Curriculum	\$ 600.00	
10-40	Karen Miller	Twilight	Field Trip to the Amazing Maize Maze	\$ 160.00	
10-41	Shelly Arment (K-3)	Central Manor	Brain Pop Jr. Computer Program	\$ 785.00	
10-42	Sue Hamer	Pequea	Orff Instruments	\$ 1,926.00	
10-43	Susan Baldrige	High School	Cameras for Penn Points	\$ 600.00	
10-44	Angie Weber	Conestoga	Mimio View Document Camera	\$ 599.00	
10-45	Mindy Rottmund	High School	Diet Literacy	\$ 350.00	
10-46	Steve Hess	High School	Egg Incubator	\$ 625.00	

**Substitutes for October 12, 2010 School Board Meeting**  
**\*Pending receipt of required paperwork**

Kristin C. Brown

Stacey L. Hough

Antonella Kirchner

Connie D. Kiser\*

Megan J. Landis

Donna L. Scanlon