

**Minutes
Committee of the Whole
October 3, 2011**

The Penn Manor School Board met in a Workshop Session beginning at 5:00 p.m. The School District Social Workers, Joy Meley and Deb Meckley were the presenters. The Workshop Session concluded at 6:00 p.m.

The Penn Manor School Board met in Executive Session at 6:00 p.m. for the discussion of the legal and student matters.

The Penn Manor School Board met as a Committee of the Whole at 7:15 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mrs. Amber Green, Mr. Frank Hoke, Mr. Ken Long, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Mr. Chris Johnston, Dr. Michael Leichliter, and Ms. Ellen Pollock. Also in attendance for all or part of the meeting: Mrs. Vickie Hallock, Dr. Theresa Kreider, Mr. Charlie Reisinger, Mrs. Kari Steinbacher, Mrs. Rhonda Lord from Kegel Kelin Almy & Grimm, student Penn Point representatives Adam Rohrer and Alexander Sanchez-Cruz, a Millersville University student, Lancaster Newspaper reporter Jeannette Scott, Mrs. Cindy Rhoades, and Board Secretary Mrs. Paula Howard.

Dr. Frerichs announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, October 17, 2011, at 7:00 p.m. in the Board Room of the Manor Middle School.

Dr. Frerichs asked the committee whether there were any additions or corrections to the Minutes of the September 19, 2011, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Rintz, a second by Mrs. Green and a unanimous voice vote, the Minutes were approved as printed.

Dr. Frerichs asked if there were any Citizen's Comments. There were none.

Mrs. Friedman reviewed upcoming Board development opportunities.

Dr. Frerichs distributed informational handouts to the Board.

Mrs. Rhonda Lord, from Kegel Kelin Almy & Grimm, explained the LCCTC Board Resolution Approving LCCTC Financing and the LCCTC Board Resolution Approving Purchase of 422 Beaver Valley Pike. Mr. Schlotzhauer recommended the Board approve the two resolutions. Approval for placement of this item on the October 3 board agenda was approved on a motion by Mr. Rintz and seconded by Mr. Hoke. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, abstained due to a possible perception of conflict of interest because LCCTC is considering possible employment of her as a short-term instructor for LCCTC; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes; and Ms. Wert, yes.

Dr. Leichter reviewed the 2011 AYP/PVAAS public accessible information on assessment reporting sites, including Penn Manor specific data. Mrs. Hallock, Ms. Pollock, and Dr. Kreider also provided information about the assessments, professional development, and instruction. Questions were asked by Board members.

Mr. Johnston provided information on the final state index figures as it relates to Act 1 exceptions. He reported that 1.7 is the base index and 2.1 the adjusted index for Penn Manor. He also said that the possible exceptions the district could apply for would be retirement costs and special education costs.

Mr. Reisinger provided a presentation on internet security issues regarding Penn Manor specific information. He announced that on November 10, 2011 at 6:30 p.m. at Letort Elementary a workshop for the public will be conducted on Internet Safety and Cyberbullying.

The Committee of the Whole adjourned at 8:40 p.m. on a motion by Mr. Long, a second by Mrs. Green, and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary

MINUTES
Penn Manor Board of School Directors
October 3, 2011

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs at 8:40 p.m.

Dr. Frerichs announced that the next scheduled meeting will be held on Monday, October 17, 2011, following the Committee of the Whole Meeting in the Board Room of the Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mrs. Amber Green, Mr. Frank Hoke, Mr. Ken Long, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Present from the administrative staff were Mr. Chris Johnston, Dr. Michael Leichliter, and Ms. Ellen Pollock. Also in attendance: Mrs. Vickie Hallock, Dr. Theresa Kreider, Mr. Charlie Reisinger, Mrs. Kari Steinbacher, student Penn Point representatives Adam Rohrer and Alexander Sanchez-Cruz, a Millersville University student, Lancaster Newspaper reporter Jeannette Scott, Mrs. Cindy Rhoades, and Board Secretary Mrs. Paula Howard.

Dr. Frerichs asked if there were any Citizen's Comments. There were none.

Dr. Frerichs asked the board whether there were any additions or corrections to the Minutes of the September 19, 2011. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Straub and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent report. He asked if a Board member is available to attend a public meeting on October 19, 2011 to accept a Letter of Commendation from the County of Lancaster for allowing the County to use six Penn Manor schools as polling places effective with the 2011 general election. Mrs. Green will be attending the meeting. Dr. Leichliter announced that the date for the Board to meet with high school students is November 10, 2011 at 10:30 a.m.

Mrs. Rhoades announced that the rededication of Central Manor will be held on Sunday, October 16, 2011 from 2:00 – 4:00 p.m. Representative Ryan Aument will be among the many invited guests.

Mr. Johnston reported that three RFP's for the Hambright real estate were submitted. A committee will review them and present a recommendation to the board.

Item 1. The School Board Meeting Agenda was reviewed.

Item 2. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Central Manor Change Orders – totaling \$75,249.68 as summarized on the attachment (see page 3).

- B. Educational Research – Jing-Joy Mao, Ph.D., Assistant Professor in Educational Technology at Wilkes University, to conduct research to investigate students’ use of social media in K – 12 educational context.

Explanation: Dr. Mao has requested assistance from Penn Manor due to the district’s status as a PSBA School of Excellence in Technology for this study. The target audience will be students in grades 8 – 12. Parents will be notified of the voluntary survey and no personal information will be collected.

- C. Judicial Review Committee Actions as cited (see enclosure).
- D. LCCTC Board Resolution Approving LCCTC Financing (see pages 4 – 5).
- E. District Resolution Approving LCCTC Financing (see pages 6 – 11).
- F. LCCTC Board Resolution Approving Purchase of 422 Beaver Valley Pike (see page 12 – 13).
- G. District Resolution Approving Purchase of 422 Beaver Valley Pike (see page 14).

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 2 A – C: It was moved by Mr. Hoke and seconded by Mrs. Friedman to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 2 D – G: It was moved by Mr. Schlotzhauer and seconded by Mr. Straub to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, abstained due to a possible perception of conflict of interest because LCCTC is considering possible employment of her as a short-term instructor for LCCTC; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Item 3. **Consent Agenda for Personnel Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Resignation of the individual listed per the effective date.
Melissa Frankford, ERA – LST, effective October 4, 2011
- B. Employment and Change in Status of the individuals listed per the effective date for the 2011-2012 school year (see page 15).
- C. Substitute Teachers within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list (see page 16).

- D. Varsity Girls' Soccer Coaches
Jason Hottenstein – Head
Billie Jo Atkins – Assistant

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEMS 4 A – D: It was moved by Ms. Wert and seconded by Mr. Hoke to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

The meeting adjourned at 9:00 p.m. on a motion by Mrs. Friedman, and seconded by Mr. Schlotzhauer and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary