

MINUTES
Committee of the Whole
October 21, 2013

The Penn Manor School Board met in an Executive Session at 6:35 p.m. for the discussion of a personnel matter.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Frank Hoke, Mr. J. Kenneth Long, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub and Ms. Donna Wert. There is a vacancy on the board at this time. Present from the administrative staff were Dr. Michael Leichliter, Mrs. Vickie Hallock, Mr. Christopher Johnston, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Dell Jackson, Mr. Joe Fullerton, Mr. David Paitsel, Dr. Phil Gale, Mr. Todd Mealy, Mr. Jared Shearer, Mr. Jeff Roth, Mrs. Lori Shearer, Lancaster Newspaper reporter Mrs. Elaine Jones, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, November 4, 2013, at 7:00 PM in the Board Room of the Manor Middle School. A special public meeting will be held on Thursday, October 31, 2013, at 5:00 PM in the Board Room of the Manor Middle School for the purpose of interviewing candidates for the School Board vacancy.

Mr. Long asked the committee whether there were any additions or corrections to the Minutes of the October 7, 2013, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Straub, a second by Dr. Frerichs, and a unanimous voice vote, the Minutes were approved as printed.

Alivia Starin and Eric Shuffelbottom provided the student report highlighting upcoming high school events.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Roth introduced Mr. Dan Massey, the new high school track & field coach. Mr. Mealy presented the board with details on an opportunity for the high school football team to play a game in Ireland in August 2014.

Mr. Rintz reviewed the upcoming Board development opportunities.

Mr. Long and Dr. Leichliter presented Dr. Frerichs with the PSBA Years of Service Award recognizing Dr. Frerichs for 16 years of service as a member of the Penn Manor Board of School Directors.

Dr. Gale reviewed the upcoming Keystone Exam testing cycle and discussed new and revised course sequencing proposed as part of the continual rewrite of courses necessitated by the Keystone Exams. Approval for placement of these items on the November 4 board agenda was approved on a motion by Mrs. Friedman and seconded by Dr. Frerichs. The following vote was

taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes.

Mr. Reisinger and Dr. Gale presented an update on the 1:1 Laptop Program Pilot. The full building implementation is scheduled for January 2014. The update included the progress of the pilot, professional development and parent programs.

Mr. Johnston presented and recommended the transfer of the unused portion of the 2012-2013 expenditure budget to the Capital Reserve Fund. Approval for placement of this item on the October 21 board agenda was approved on a motion by Mrs. Friedman and seconded by Ms. Wert. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes.

Mr. Johnston presented and recommended approval to commit funds for future textbook purchases, debt service stabilization and PSERs retirement rate stabilization. Approval for placement of this item on the October 21 board agenda was approved on a motion by Mrs. Friedman and seconded by Mr. Schlotzhauer. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes.

The Committee of the Whole adjourned at 8:27 p.m. on a motion by Mrs. Friedman, a second by Mr. Schlotzhauer, and a unanimous voice vote.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary

MINUTES
Penn Manor Board of School Directors
October 21, 2013

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long at 8:29 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, November 4, 2013, following the Committee of the Whole Meeting in the Board Room of Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Frank Hoke, Mr. J. Kenneth Long, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub and Ms. Donna Wert. There is a vacancy on the board at this time. Present from the administrative staff were Dr. Michael Leichliter, Mrs. Vickie Hallock, Mr. Christopher Johnston, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Dell Jackson, Mr. Joe Fullerton, Mr. David Paitsel, Lancaster Newspaper reporter Mrs. Elaine Jones, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the October 7, 2013 meeting. Hearing none, on a motion by Dr. Frerichs, a second by Mr. Straub and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He reported he was recently made aware of plans for two new developments in the district by Manor Township.

Mr. Johnston provided the Treasurer's report for September 2013. He presented for payment the September 2013 bills. It was moved by Mrs. Friedman and seconded by Mr. Hoke to approve to authorize payment of bills:

General Fund	\$ 3,544,262.14
Cafeteria Fund	\$ 123,728.02
Capital Reserve Fund	\$ 40,151.06
2012 Construction Fund	\$ 814,461.18
Student Activity Fund	\$ 4,989.89

The following roll call vote was taken on this motion: Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Item 1. **The School Board Meeting Agenda was reviewed.**

Item 2. Consent Agenda for the Committee of the Whole – The committee is recommending approval of the following: (ROLL CALL)

- B. Committed Fund Balance - The Resolution for Commitment of June 30, 2013 Fund Balance (to be distributed.)
- C. 2012-2013 General Fund Transfer - The committee is recommending approval for the transfer of \$2,652,724.94 to the Capital Reserve Fund.

MOTION ON COMMITTEE OF THE WHOLE ACTIONS CONSENT AGENDA ITEM

2 B&C: It was moved by Mr. Schlotzhauer and seconded by Mr. Hoke to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Tax Exoneration as cited (see page 4).
- B. PA-Educator’s Clearinghouse Contract

Explanation: PA-Educator is a web-based teacher application program through Allegheny Intermediate Unit #3. The district has been using this service since 2007.

- C. Donation of Technology Equipment

Explanation: Donation of Samsung Monitor, Model 226BW by Jay Johnson, 327 Oakridge Drive, Mountville PA. Value \$225.00.

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3 A-C:

It was moved by Ms. Wert and seconded by Mrs. Friedman to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2013-2014 school year (see page 5).

- B. Leave to the individuals according to the terms listed:

Professional Employee

Employee C8 – Family Medical - November 15, 2013 – January 12, 2014

Employee C9 - Family Medical - December 3, 2013 – February 24, 2014

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4 A&B: It was moved by Mr. Straub and seconded by Mr. Hoke to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting adjourned at 8:47 p.m. on a motion by Mr. Straub and seconded by Ms. Wert and a unanimous voice vote.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary