

**Minutes  
Committee of the Whole  
October 1, 2012**

The Penn Manor School Board met in an Executive Session at 6:10 p.m. for the discussion of the Superintendent's evaluation, and personnel matters.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Frank Hoke, Mr. Ken Long, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mrs. Green and Mr. Carlton Rintz were absent. Present from the administrative staff were Dr. Michael Lechliter, Mrs. Vickie Hallock, Mr. Christopher Johnston, Dr. Theresa Kreider, Mr. Charlie Reisinger, and Dr. Cheryl Shaffer. Also in attendance for the meeting: Mrs. Amy Wall, Millersville University Students, a resident, a student from Penn Points, Lancaster Newspaper reporter Mrs. Elaine Jones, Mrs. Cindy Rhoades, and Mrs. Paula Howard, Board Secretary.

Dr. Frerichs announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, October 15, 2012, at 7:00 in the Board Room of the Manor Middle School.

Dr. Frerichs asked the committee whether there were any additions or corrections to the Minutes of the September 17, 2012, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Schlotzhauer and a unanimous voice vote, the Minutes were approved as printed.

Dr. Frerichs asked if there were any Citizen's Comments. There were none at this time.

Mrs. Friedman reviewed the upcoming Board development opportunities.

Mr. Straub provided a report from the CTC JOC meeting and dinner.

Mr. Long reported on the Penn Manor Education Foundation dinner. He thanked Board members for their support of the Foundation.

Dr. Lechliter, Mrs. Hallock, Dr. Shaffer, Dr. Kreider and Mr. Reisinger highlighted five current initiatives in Penn Manor. Dr. Lechliter provided an update on Open Campus PA. Mrs. Hallock provided information on the flipped classroom pilot with Millersville University. Dr. Shaffer reviewed student performance data. Mr. Reisinger discussed technology pilots. Dr. Kreider reviewed the new diagnostic K1 special education class.

Dr. Shaffer and Mrs. Hallock reviewed information recently released by the Department of Education on PVAAS.

Mr. Johnston reviewed preliminary results from the 2011-2012 audit. He discussed fund balance implications and proposed transfers to the capital reserve fund.

Mr. Johnston provided a brief update on bond financing and explained that more information will be presented at the next board meeting. Approval for placement of the bond financing on the October 15 board agenda was approved on a motion by Mr. Long and seconded by Mr. Hoke. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, absent; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 8:28 p.m. on a motion by Mrs. Friedman, a second by Mr. Schlotzhauer, and a unanimous voice vote.

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Dr. Richard Frerichs, President

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Paula E. Howard, Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**October 1, 2012**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs at 8:38 p.m.

Dr. Frerichs announced that the next scheduled meeting will be held on Monday, October 15, 2012, following the Committee of the Whole Meeting in the Board Room of the Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Frank Hoke, Mr. Ken Long, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mrs. Green and Mr. Carlton Rintz were absent. Present from the administrative staff were Dr. Michael Leichliter, Mrs. Vickie Hallock, Mr. Christopher Johnston, Dr. Theresa Kreider, Mr. Charlie Reisinger, and Dr. Cheryl Shaffer. Also in attendance for the meeting: Mrs. Amy Wall, Millersville University Students, a resident, a student from Penn Points, Lancaster Newspaper reporter Mrs. Elaine Jones, Mrs. Cindy Rhoades, and Mrs. Paula Howard, Board Secretary.

Dr. Frerichs asked if there were any Citizen's Comments. There were none at this time.

Dr. Frerichs asked the board whether there were any additions or corrections to the Minutes of the September 17, 2012. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Hoke and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter gave the Superintendent report.

**Item 1.            The School Board Meeting Agenda was reviewed.**

**Item 2.            Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

A.     Ag Tuition Student:  
          Haley Perez from Conestoga Valley School District

**MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 2 A:** It was moved by Mrs. Friedman and seconded by Mr. Long to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, absent; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna J. Wert, yes.

**Item 3.            Consent Agenda for Personnel Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Employment and Change in Status of the individuals listed per the effective date for the 2012-2013 school year (see pages 4 – 5).
- B. Retirement of the individual listed per the effective date:  
Doug Bloom effective November 20, 2012
- C. Substitute Teachers within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list (see page 6).  
Elizabeth L. Binkley  
Alyssa P. Girvin  
Kelly N. Hendricks  
Elizabeth H. Hoover  
Nicholas T. Marinaro  
Denise Means  
Bethany J. Rineer  
Christina T. Schwindinger
- D. Leave to the individuals according to the terms listed:  
Professional Employee:  
B21 – February 11, 2013 – May 5, 2013  
B22 – November 7, 2012 – end of First Semester, 2012-2013  
  
Classified Employee:  
B23 – August 27, 2012 – September 17, 2012
- E. Head Coaches:  
Jennifer Forney – Head Girls’ Lacrosse Coach  
Michael Fowler – Head Wrestling Coach
- F. Personal Care Assistants:  
  
Additional 40 hours for Paulette Divet to support a student with special needs in co-curricular activities.  
  
Additional 20 hours each for Susan Byrnes, Brian Goshaw and Jennifer Erb to support students with special needs in co-curricular activities.
- G. Department Coordinator Salary for the 2012-2013 school year as listed:  
Karen Miller Language Arts \$3,050  
  
*Explanation: Karen Miller was inadvertently missed in a previous agenda item. She replaces Chris McKnight who resigned this position at the end of the 2011-12 school year.*
- H. Mentor for the 2012-2013 school year as listed:  
Amy Niemkiewicz for Theresa Nimo, \$401.50

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3 A:** It was moved by Mrs. Friedman and seconded by Mr. Long to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, absent; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, abstained; and Donna J. Wert, yes.

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEMS 3 B - H:** It was moved by Ms. Wert and seconded by Mr. Straub to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, absent; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna J. Wert, yes.

The meeting adjourned at 8:38 p.m. on a motion by Mr. Schlotzhauer and seconded by Mr. Straub and a unanimous voice vote.

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Dr. Richard Frerichs, President

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Paula E. Howard, Secretary