

**Minutes
Committee of the Whole
November 7, 2011**

The Penn Manor School Board met in a Workshop Session beginning at 5:00 p.m. The New Fiscal Reality Workshop Session was presented by Mr. Chris Johnston. The workshop concluded at 6:00 p.m.

The Penn Manor School Board met in Executive Session at 6:00 p.m. for the discussion of the Superintendent's evaluation, student and personnel matters.

The Penn Manor School Board met as a Committee of the Whole at 7:11 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mrs. Amber Green, Mr. Frank Hoke, Mr. Ken Long, Mr. Carlton Rintz, and Mr. Christopher Straub. Mr. Kirk Schlotzhauer and Ms. Donna Wert were absent. Present from the administrative staff were Mr. Chris Johnston, Dr. Michael Leichliter, and Ms. Ellen Pollock. Also in attendance for all or part of the meeting: Mrs. Vickie Hallock, Dr. Theresa Kreider, Mr. Charlie Reisinger, Mrs. Judy Duke, Mr. John Bonawitz, Mr. Phil Gale, Mrs. Amy Wall, Mrs. Connie Jackson, Mrs. Isabelle Rudisill, Mrs. Rae Newhouse, Darci Newhouse, Lancaster Newspaper reporter Elaine Jones, Mrs. Cindy Rhoades, and Board Secretary Mrs. Paula Howard.

Dr. Frerichs announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, November 17, 2011, at 7:00 p.m. in the Board Room of the Manor Middle School.

Dr. Frerichs asked the committee whether there were any additions or corrections to the Minutes of the October 17, 2011, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Rintz, a second by Mr. Hoke and a unanimous voice vote, the Minutes were approved as printed.

Dr. Frerichs asked if there were any Citizen's Comments. Mrs. Amy Wall, a Penn Manor Reading teacher, extended an invitation for a board member to spend a day with a teacher.

Mrs. Friedman reviewed upcoming Board development opportunities. Mr. Rintz reported on the recent IU New Teacher Evaluation teleconference and the PSBA conference, Dr. Frerichs reported on the SB1 Voucher Bill web conference and the Build One Pennsylvania conference.

Dr. Frerichs and Dr. Leichliter distributed informational handouts to the Board.

Mr. Johnston introduced Mrs. Judy Duke, Assistant Business Manager, and commended her for her efforts in preparing for the recent audit. Mr. Johnston introduced Mr. John Bonawitz from Brown Schultz Sheridan and Fritz. Mr. Bonawitz provided an overview of the district's annual financial statements for the year ending June 30, 2011. Mr. Bonawitz reported that the district had a clean audit and is in compliance with federal program requirements. He also commended Mrs. Duke and Mr. Johnston for their work in preparation for the audit, and thanked Mr. Hoke for attending the audit review. Approval for placement of this item on the November 7 board

agenda was approved on a motion by Mrs. Green and seconded by Mrs. Friedman. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, absent; Mr. Straub, yes and Ms. Wert, absent.

Dr. Leichter and Mr. Gale provided information on the Penn Manor Athletic Program Measures of Success that have been established in order to provide guidance to the essential elements of an effective athletic program. They also reviewed the End-of-Season Athletic Fall Survey that will be given to all fall athletes.

Mr. Gale explained a potential exchange program, through American Home Life International, for foreign students visiting Penn Manor. The organization contacted Mr. Gale for a placement of a student from Korea for two months, and placement of a group of students from Japan for four days. Mr. Gale will provide more information at a later date.

Dr. Leichter and Dr. Kreider reviewed new and revised board policies for a first reading. Approval for placement of this item on the November 7 board agenda was approved on a motion by Mr. Rintz and seconded by Mr. Long. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, absent; Mr. Straub, yes and Ms. Wert, absent.

Dr. Leichter presented information on solicitor services for the 2012 calendar year. He recommended that the law firm of Kegel Kelin Almy & Grimm LLP be appointed as solicitor and bond counsel for the school district. The law firm of McNees Wallace & Nurick LLC be appointed as special counsel limited to special education matters for the school district. Approval for placement of this item on the November 21 board agenda was approved on a motion by Mr. Straub and seconded by Mr. Rintz. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, absent; Mr. Straub, yes and Ms. Wert, absent.

Dr. Leichter reported that the district received three real estate firm proposals for the Hambright property. Two firms will possibly be interviewed in January. He also reported that the Property Committee will be reviewing the schematic design for the new Hambright Elementary.

The Committee of the Whole adjourned at 8:26 p.m. on a motion by Mrs. Green, a second by Mrs. Friedman, and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary

MINUTES
Penn Manor Board of School Directors
November 7, 2011

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs at 8:26 p.m.

Dr. Frerichs announced that the next scheduled meeting will be held on Monday, November 17, 2011, following the Committee of the Whole Meeting in the Board Room of the Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mrs. Amber Green, Mr. Frank Hoke, Mr. Ken Long, Mr. Carlton Rintz, and Mr. Christopher Straub. Mr. Kirk Schlotzhauer and Ms. Donna Wert were absent. Present from the administrative staff were Mr. Chris Johnston, Dr. Michael Lechlitter, and Ms. Ellen Pollock. Also in attendance: Mrs. Vickie Hallock, Dr. Theresa Kreider, Mr. Charlie Reisinger, Mrs. Amy Wall, Mrs. Connie Jackson, Mrs. Isabelle Rudisill, Mrs. Rae Newhouse, Darci Newhouse, Lancaster Newspaper reporter Elaine Jones, Mrs. Cindy Rhoades, and Board Secretary Mrs. Paula Howard.

Dr. Frerichs asked if there were any Citizen's Comments. There were none.

Dr. Frerichs asked the board whether there were any additions or corrections to the Minutes of the October 17, 2011. Hearing none, on a motion by Mr. Rintz, a second by Mr. Hoke and a unanimous voice vote, the Minutes were approved as printed.

Dr. Lechlitter provided the Superintendent report.

Item 1. **The School Board Meeting Agenda was reviewed.**

Item 2. **Consent Agenda for Committee of the Whole – The committee is recommending approval of the following: (ROLL CALL)**

A. Acceptance of Local Auditor's 2010-2011 Report as presented.

B. First Reading of New and Revised Board Policies:

- 006.1 Use of Electronic Communication Equipment
- 113 Special Education
- 113.1 Discipline of Students with Disabilities
- 113.3 Screening and Evaluations for Students with Disabilities
- 113.4 Confidentiality of Special Education Student Information (new)
- 113.5 Wraparound Staff Provided by Outside Agencies

MOTION ON COMMITTEE OF THE WHOLE ACTIONS CONSENT AGENDA

ITEMS 2 A - B: It was moved by Mr. Long and seconded by Mr. Straub to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, absent; Christopher Straub, yes, and Donna J. Wert, absent.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Penn Manor High School Commencement date for June 5, 2012.
- B. Waiver of Custodial Fees for National History Day Competition at Penn Manor High School.

Explanation: The district is hosting events for National History Day on March 16-17, 2012 and March 23-24/ 2012.

- C. HITN/Clear Donation of Wireless Service and Devices

Explanation: Via a partnership between the Hispanic International Television Network and Clear Spectrum Development, the district will receive 10 wireless Internet hotspot devices and free wireless 4G Internet service. The wireless hotspots will be part of the 4G Educational Network and will support district instruction and operations.

- D. 2011-2012 Federal Programs Consolidated Application – Project RA-999-11-0324 in the amount of \$655,520.00.

Explanation: the consolidated application includes \$549,065 for Title I and \$106,455 for Title II program funding.

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 3 A – D: It was moved by Mr. Rintz and seconded by Mrs. Green to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, absent; Christopher Straub, yes, and Donna J. Wert, absent.

Item 4. Consent Agenda for Personnel Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Resignation of the individual listed per the effective date.
 Patricia Acord, Health Room Substitute, October 31, 2011
 Susan Miller, Title I Assistant, November 11, 2011
 Christina Robinson, Support Staff Substitute, October 25, 2011
 Amanda Slagel, ESL Long Term Substitute, October 28, 2011
- B. Employment and Change in Status of the individuals listed per the effective date for the 2011-2012 school year (see page 4).
- C. Substitute Teachers within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list (see page 5).
- D. Football Coach for the 2011-2012 school year as listed.
 Tyler Klugh -- \$ 2,051.60

- E. Volunteer Boys' Basketball coach for the 2011-2012 school year as listed:
Matt Cristino
- F. Leave to the individuals according to the terms listed:
Professional Employees
Employee T1 - January 6, 2012 – March 29, 2012, Family Medical
Employee U1 - October 18, 2011 – November 7, 2011, Designated Family Medical

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEMS 4 A – F: It was moved by Mrs. Friedman and seconded by Mr. Hoke to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, absent; Christopher Straub, yes, and Donna J. Wert, absent.

Item 5. Consent Agenda for Administrative Actions – (ROLL CALL)

- A. Judicial Review Committee Actions as cited (see attached).

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 5 A: It was moved by Mr. Hoke and seconded by Mrs. Friedman to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, absent; Christopher Straub, yes, and Donna J. Wert, absent.

The meeting adjourned at 8:39 p.m. on a motion by Mr. Straub and seconded by Mrs. Friedman and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary