

MINUTES
Committee of the Whole
November 17, 2014

The Penn Manor School Board met in an Executive Session at 6:00 p.m. for a student matter and personnel matter.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mrs. Johnna Friedman was absent. Present from the administrative staff were Dr. Michael Lechliter, Mr. Christopher Johnston, Dr. Cheryl Shaffer, Dr. Theresa Kreider, Mrs. Vickie Hallock and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Dell Jackson, Mr. Frank Hoke, Mr. & Mrs. Dan Sahd, Mr. Larry Levato, Mr. Denny Coleman, Mr. Brian Wallace, Ms. Colleen Dorsey, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Tuesday, December 2, 2014, at 7:00 PM at Manor Middle School.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the November 3, 2014 Committee of the Whole Meeting. Hearing none, on a motion by Mr. Paitsel, a second by Mr. Straub, and a unanimous voice vote, the Minutes were approved as printed.

Eric Shufflebottom and Cece Minnick provided the student report and highlighted upcoming high school events.

Mr. Long asked if there were any Citizen's Comments. Mr. Dan Sahd, 197 Springdale Lane, Lancaster addressed the board regarding the St. Leo bus hub at Manor Middle School. He stated that while he still feels that the area is unsafe, he acknowledged that Penn Manor had taken measures to make it as safe as possible. He thanked the board for their consideration of his request and expressed the hope that next year the busing for the St. Leo students would be changed.

Mr. Long reviewed the upcoming Board development opportunities.

Mr. Hoke, the community representative to the L-L IU13 Joint Authority Board, reported that the IU had received a clean audit. Also, the IU is approving a lease/sublease at Burrows for a health and wellness facility.

Mr. Straub reported that the CTC budget would be sent out to the schools by December 15 to be reviewed and approved by the end of January.

Ms. Wert was honored by the Pennsylvania School Boards Association for her 16 years of service as a school board director in Penn Manor. Dr. Frerichs, PSBA President, presented her with a certificate.

Mr. Levato and Mr. Coleman reviewed the Pequea Elementary Renovation Project.

Mr. Johnston presented the RFP cycle. This year the transportation contract expires. The board took a straw vote and unanimously decided to continue to work with our current transportation contractors instead of preparing an RFP.

Mr. Straub and Dr. Leichliter presented the resolution for the Mt. Joy Campus Residential Development for Home Building Project for the board to review. The JOC is seeking board permission to further subdivide a portion of the Mt. Joy campus to provide 27 building lots to provide a live learning environment to CTC construction students. Approval for placement of this item on the December 2, 2014, board agenda was approved on a motion by Mr. Paitsel and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, absent; Mr. Fullerton, yes; Mr. Long, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes.

Mr. Long and Dr. Leichliter provided a summary of the procedures for the upcoming board reorganization meeting.

The Committee of the Whole adjourned at 7:58 p.m. on a motion by Mr. Straub, a second by Mr. Fullerton and a unanimous voice vote.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary

MINUTES
Penn Manor Board of School Directors
November 17, 2014

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 7:59 p.m.

Mr. Long announced that the next scheduled meeting will be held on Tuesday, December 2, 2014, following the Committee of the Whole Meeting at Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mrs. Johnna Friedman was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Christopher Johnston, Dr. Cheryl Shaffer, Dr. Theresa Kreider, Mrs. Vickie Hallock, and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Dell Jackson, Mr. Frank Hoke, Mr. Brian Wallace, Ms. Colleen Dorsey, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the November 3, 2014 meeting. Hearing none, on a motion by Dr. Frerichs, a second by Mr. Fullerton, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Johnston provided the Treasurer's report for October 2014. He presented for payment the October 2014 bills. It was moved by Mr. Schlotzhauer, and seconded by Mr. Fullerton to approve to authorize payment of bills:

General Fund	\$ 3,146,482.13
Food Service Fund	\$ 142,705.70
Capital Reserve Fund	\$ 48,379.60
Technology Capital Reserve	\$ 19,875.00
2012 Construction Fund	\$ 133,015.73
Student Activity Fund	\$ 16,510.82

The following roll call vote was taken on this motion: Richard Frerichs, yes; Johnna Friedman, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes

Dr. Leichliter provided the Superintendent's report. He commended the field hockey team for their State Championship. The team will be invited to come to a board meeting for official recognition. Opening day for the 2015-2016 is being discussed with other school districts and the CTC as Labor Day is very late in September next year.

Item 1. **The School Board Meeting Agenda was reviewed.**

Item 2. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Judicial Review Committee Actions as cited (enclosure).
- B. Election of Solicitor and Bond Counsel – Kegel Kelin Almy & Lord LLP – The law firm of Kegel Kelin Almy & Lord LLP be appointed as solicitor and bond counsel for the school district for the calendar year 2015.
- C. Election of Special Counsel for Special Education – McNees Wallace & Nurick LLC – The law firm of McNees Wallace & Nurick LLC be appointed as special counsel for the school district for the calendar year 2015. Services will be limited to special education matters.
- D. Election of Special Counsel for Labor – Fox Rothschild LLP – The law firm of Fox Rothschild LLP be appointed as special counsel for the school district for the calendar year 2015. Services will be limited to labor matters.
- E. Election of Special Counsel for Open Campus PA – Hartman Underhill & Brubaker LLP – The law firm of Hartman Underhill & Brubaker LLP be appointed as special counsel for the school district for the calendar year 2015. Services will be limited to Open Campus PA matters.
- F. Transportation Contracts for the 2014-2015 school year:
 Eschbach Bus Service (181 Days) \$ 2,127,832.21
 Eschbach Fuel Surcharge \$ 54,654.47
 Schultz Transportation (181 Days) \$ 525,311.02
 Schultz Fuel Surcharge \$ 12,821.86

Explanation: The current transportation contracts run from 2010 through 2015. The contract figures for the fifth and final year have been calculated based upon updated routing and student information.

- G. Tax Exoneration as cited (see page 5)
- H. Hambright Elementary School Project Change Order as cited (see pages 6-7)
 Change order 3 – deduct \$2,500.00 Frey Lutz Corp.

Explanation: HVAC construction change orders occur as part of the Hambright construction process. The change listed will deduct \$2,500.00 to the HVAC construction contract.

- I. Hambright Elementary School Project Change Order as cited (see pages 8-9)
 Change order 4 – add \$15,000.00 Frey Lutz Corp.

Explanation: HVAC construction change orders occur as part of the Hambright construction process. The change listed will add \$15,000.00 to the HVAC construction contract.

- J. Mental Health Parity and Addiction Equity Act Opt-Out Resolution (see page 10).

Explanation: This is an annual opt-out resolution due to the district status as a self-insured provider of services.

- K. 2014-2015 Federal Programs Consolidated Application – Project FA-999-15-0324 in the amount of \$717,655.00.

Explanation: The consolidated application includes \$619,495 for Title I and \$98,160 for Title II program funding.

- L. Donations of Walking Path Benches

Mr. & Mrs. Steven DeGeorge	\$1,000 for two benches
Mr. & Mrs. Robert Charles	\$500 for one bench
Mr. Dell Jackson	\$500 for one bench

Explanation: Donations have been received for benches to be installed along the new walking path.

MOTION ON ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 2A-L: It was moved by Mr. Straub and seconded by Ms. Wert to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 3. **Consent Agenda for Personnel** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2014-2015 school year (see page 11)
- B. Leave to the individual according to the terms listed:
- Classified Employees
Employee D14- Designated Family Medical - October 21, 2014 – November 16, 2014
- C. Resignation of the individual listed per the effective date:
Britney Clugston – HS Health & PE – effective December 1, 2014
Lara Paparo – HS Social Studies – effective January 16, 2015
- D. Approval of Volunteer Girls Basketball Coach
Raquel Flemings - pending clearances

E. Marching Band Stipends

Andrew Johnson	Band Director	\$4,458
Ashley Duross	Color Guard	\$477
Kayelyn Murphy	Woodwinds	\$477

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3A-E, pulling C: It was moved by Dr. Frerichs and seconded by Mr. Paitsel to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3C: It was moved by Mr. Fullerton and seconded by Ms. Wert to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, absent; Joseph Fullerton, yes; J. Kenneth Long, abstained; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting adjourned at 8:09 p.m. on a motion by Mr. Fullerton and second by Ms. Wert and a unanimous voice vote.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary