

Minutes
Committee of the Whole
October 4, 2010

The Penn Manor School Board met in a Workshop Session beginning at 5:15 p.m. The topic, presented by the Leadership team, was the Use of Data to Drive Instruction and PIMS. The Workshop Session concluded at 6:15 p.m.

The Penn Manor School Board met in Executive Session at 6:15 p.m. for the discussion of personnel. The Executive Session adjourned at 6:55 p.m.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs. The following members were present: Dr. Frerichs, Mrs. Friedman, Mr. Hoke, Mr. Long, Mr. Rintz, Mr. Schlotzhauer, Mr. Straub, and Ms. Wert. Present from the administrative staff were Mr. Johnston, Dr. Leichliter, and Ms. Pollock. Also in attendance for all or part of the meeting: Mrs. Amber Green, Mrs. Wall, Penn Manor residents, Mrs. Klingaman, high school students, Reporter Elaine Jones, Mrs. Rhoades and Mrs. Howard.

Dr. Frerichs announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Tuesday, October 12, 2010, at 7:00 p.m. in the Board Room of the Manor Middle School. An Executive Session will be held on Thursday, October 7, 2010 at 5:00 p.m. in the Board Room of the Manor Middle School for the purpose of negotiations.

Dr. Frerichs asked if there were any Citizen's Comments. There were none.

Dr. Frerichs asked the committee whether there were any additions or corrections to the Minutes of the September 13, 2010, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Straub and a unanimous voice vote, the Minutes were approved as printed.

Mrs. Klingaman and high school students presented highlights and pictures of their trip to France in July for eleven days. Mrs. Klingaman explained that 30 students from France visited Penn Manor in October 2009 for the French student exchange. Eleven Penn Manor students stayed with French families and toured France.

Student representatives Katie Maisel and Evan Bigler reported on high school, sports, homecoming, and student council activities for the month of September and the beginning of October. They also provided dates for upcoming high school events.

Mr. Long and Mrs. Friedman provided a report on the Master Facilities Committee, and the Facilities Master Plan study completed by Crabtree, Rohrbaugh Associates Architects. More information will be presented and discussed at the November 2, 2010 board meeting. Questions were asked by board members.

Mr. Rintz provided a proposed revised timeline for the Superintendent evaluation. He proposed changing the survey timeline to the first two weeks in February. Board members consented to the change.

Dr. Frerichs asked if there were any suggested changes to the format used for the candidate selection for board member vacancies. Board members and the selected candidate, Mrs. Green, offered comments regarding the process.

Dr. Frerichs reminded board members of the public hearing on the land acquisition on Tuesday, October 12, 2010 at 5:30 p.m. in the Manor Middle School auditorium.

Mr. Schlotzhauer reported that he recently attended the Career and Technology Center Joint Operating Committee meeting. He presented information regarding the Wide Area Network Consortium, and the CTC proposal for 2010-2011. He also discussed a resolution to extend the authority for another 50 years. More information on these issues will be presented in the future.

Dr. Frerichs recommended that Wade Groff continue his representation as a board member on the Career and Technology Joint Authority. It is a four year appointment beginning January 1, 2011. Approval for placement of this item on the October 12, 2010 board agenda was approved on a motion by Mr. Hoke, and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes; and Ms. Wert, yes.

Dr. Frerichs recommended that Mrs. Amber Green be appointed to the Penn Manor School Board to fill the vacancy. Approval for placement of this item on the board agenda was approved on a motion by Ms. Wert, and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes; and Ms. Wert, yes.

Dr. Frerichs and Dr. Leichliter presented a draft of the new board member book. Suggestions for additions or changes to the book should be sent to Dr. Leichliter.

Mr. Johnston provided information on the mandate waiver for the purchase bulk fuels without the bidding process.

The Committee of the Whole adjourned at 7:55 p.m. on a motion by Mr. Long, a second by Mrs. Friedman, and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary

A new roll call was taken. The following members were present: Dr. Frerichs, Mrs. Friedman, Mrs. Green, Mr. Hoke, Mr. Long, Mr. Rintz, Mr. Schlotzhauer, Mr. Straub, and Ms. Wert.

The list of newly constituted board membership was presented for any necessary changes. The list will be amended and presented on October 12 for approval.

The School Board Meeting Agenda was reviewed.

Items 5 A – F: Consent Agenda for Administrative Actions

- A. Tax Exonerations – The administrative staff is recommending approval of the tax exonerations as cited (see page 5).
- B. Legal Consortium – The administrative staff is recommending approval of an agreement with IU 13 to form a Special Education Legal Consortium. Cost for the 2010-2011 school year shall be \$1090.

Explanation: 21 of the 22 member IU 13 member school districts are interested in the consortium through the Law Firm of Sweet, Stevens, Tucker & Katz, LLP in order to obtain routine legal advice on special education questions. Additionally, Special Education Directors will be provided with two days of professional development provided by an attorney of the law firm.

- C. Earth Engineering Agreement – The administrative staff is recommending approval of the agreement with Earth Engineering Incorporated for engineering and monitoring services for the compaction grouting project and sinkhole remediation at Central Manor Elementary School in an amount estimated at \$16,010 to be paid from the 2006 construction fund. Actual costs will be determined based upon actual unit costs as required.

Explanation: The scope of work for this project will include the review of existing project information, supervision and documentation of the proposed compaction-grouting program, and the preparation of a report summarizing the compaction grouting remediation efforts.

- D. Federal Programs Consolidated Application – The administrative staff is recommending the approval of the 2010-2011 Federal Programs Consolidated Application – Project RA-999-11-0324 as cited (see page 6).
- E. Safe and Drug-Free Schools and Communities Grant – The administrative staff is recommending approval of the rider for the 2009-10 Safe and Drug Free Schools Grant which increases the amount from \$13,991 to \$43,991.

Explanation: Money from this grant is used to offset the salary of Darrin Donmoyer.

- F. IDEA Part B Use of Funds Agreement – The administrative staff is recommending approval of the agreement with IU13 for the use of Federal funds from the 2010-11 allocation pertaining to the Individuals with Disabilities Education Act.

Explanation: Expected funds totaling \$1,037,698 will be used as follows - \$839,472 to be used as an offset to special education contracted services and \$198,226 to be used for "on behalf" services.

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 5 A – F: It was moved by Mr. Hoke and seconded by Mrs. Friedman to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Items 6 A – E:

Consent Agenda for Personnel

- A. Employment – The administrative staff is recommending the board accept the individuals listed for employment according to the conditions listed (see page 7).
- B. Resignation – The administrative staff is recommending the board accept the resignation of the individual listed per the effective date cited.

Missy Frankford, Playground and ERA Aide – effective September 10, 2010

- C. Substitute Teachers – The administrative staff is recommending that the individuals listed be approved for substitute teaching within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list (see page 8).
- D. Gifted and Academic Services – The administrative staff is recommending that Chris Telesco be paid for one hour per week of coordination of gifted and academic services for a hospitalized student, \$32.00 per hour, not to exceed 36 weeks.
- E. Special Education Tutoring – The administrative staff is recommending Tom Wainman be approved for special education tutoring not to exceed 50 hours at \$32.00 per hour during the 2010-2011 school year.

MOTION ON PERSONNEL ACTIONS CONSENT AGENDA ITEMS 4 A – E: It was moved by Ms. Wert and seconded by Mr. Straub to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

The meeting adjourned at 9:10 p.m. on a motion by Mrs. Friedman, and seconded by Mrs. Green and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary