

MINUTES
Committee of the Whole
May 19, 2014

The Penn Manor School Board met for a public Facility Committee Meeting beginning at 5:00 p.m.

The Penn Manor School Board met in an Executive Session at 6:00 p.m. for Superintendent's evaluation, discussion of personnel, and a student matter.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board Vice-President, Mr. Carlton Rintz. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mr. J. Kenneth Long was absent. Present from the administrative staff were Dr. Michael Lechlitter, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Mr. Charlie Reisinger, Dr. Theresa Kreider, and Mrs. Vickie Hallock. Also in attendance for the meeting: Dr. Dana Edwards, Ms. Christine Santaniello, Mrs. Deb Holt, Mr. Brian Malek, Dr. Kim Garvey, Mrs. Grace Julian, Mrs. Emily Wise, Mr. Shawn Canady, Mr. Dell Jackson, Mrs. Elaine Jones, Lancaster Newspaper reporter, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Rintz announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, June 2, 2014, at 7:00 PM in the Board Room of Manor Middle School.

Owen Rohrer and Kylie Kreider, students from Central Manor Elementary School, led the Pledge of Allegiance. Central Manor principal, Mrs. Deb Holt, introduced Dr. Kim Garvey, sixth grade teacher at Central Manor Elementary, and Mrs. Grace Julian, a Central Manor parent. Dr. Garvey and Mrs. Julian presented the board with an update on Central Manor's rainwater garden. Owen and Kylie explained to the board what they have learned from working in the garden.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the May 5, 2014 Committee of the Whole Meeting. Hearing none, on a motion by Mr. Fullerton, a second by Mr. Schlotzhauer and a unanimous voice vote, the Minutes were approved as printed.

Mr. Rintz asked if there were any Citizen's Comments. There were none.

Mr. Rintz reviewed the upcoming Board development opportunities.

Penn Manor HS students, Alivia Starin and Eric Shuffelbottom, gave the student report.

Mr. Brian Malek introduced Mrs. Emily Wise to the board. Mrs. Wise will be a 3rd grade teacher at Central Manor Elementary next school year.

Dr. Leichter introduced Mr. Shawn Canady and the board recognized his department for the Elementary Tech Ed awards received from both the state and nationally. Mr. Canady was presented with a board resolution.

Dr. Edwards and Ms. Santaniello have been working on minor adjustments to the middle school master schedule to make cultural arts courses and timeframes consistent in both buildings. They presented to the board the proposed schedule for the 2014-2015 school year.

Dr. Leichter informed the board that Clipper Magazine will not be able to continue printing the district calendar and presented possible options explaining that absent any board objection, the administration would end the practice of providing a printed calendar to the community. The board was supportive of this direction.

Mr. Johnston reviewed the 2014-2015 proposed budget adopted at the May 5, 2014 meeting focusing on special education costs.

The Committee of the Whole adjourned at 8:23 p.m. on a motion by Mr. Fullerton, a second by Mr. Schlotzhauer, and a unanimous voice vote.

Mr. Carlton L. Rintz, Vice-President

Cindy Rhoades, Board Secretary

MINUTES
Penn Manor Board of School Directors
May 19, 2014

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board Vice-President Mr. Carlton L. Rintz at 8:24 p.m.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, June 2, 2014, following the Committee of the Whole Meeting in the Board Room of Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mr. J. Kenneth Long was absent. Present from the administrative staff were Dr. Michael Leichliter, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Mr. Charlie Reisinger, Dr. Theresa Kreider and Mrs. Vickie Hallock. Also in attendance for the meeting: Mr. Dell Jackson, Mr. Brian Wallace, Mrs. Elaine Jones, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Rintz asked if there were any Citizen's Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the May 5, 2014 meeting. Hearing none, on a motion by Mr. Fullerton, a second by Mr. Paitsel, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He reported on the success of the Prom and Post Prom and the Senior Sports Awards Social.

Mr. Johnston provided the Treasurer's report for April 2014. He presented for payment the April 2014 bills. It was moved by Mr. Fullerton and seconded by Mrs. Friedman to approve to authorize payment of bills:

General Fund	\$ 2,638,673.00
Cafeteria Fund	\$ 43,702.27
Capital Reserve Fund	\$ 33,413.96
2012 Construction Fund	\$ 1,003,598.43
Student Activity Fund	\$ 32,178.16

The following roll call vote was taken on this motion: Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, absent; David Paitsel, yes; Carlton Rintz, yes - abstained from check #20455; Kirk Schlotzhauer, yes - abstained from check #20461; Christopher Straub, yes; and Donna Wert, yes

Item 1. The School Board Meeting Agenda was reviewed.

Item 2. Consent Agenda for Committee of the Whole Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Update on Open Campus

Explanation: The Open Campus School Districts are recommending the creation of a three year contracted position starting with the 2014-2015 school year, sharing the costs equally with the Hempfield and Manheim Township Schools Districts.

MOTION ON COMMITTEE OF THE WHOLE ACTION CONSENT AGENDA ITEM

2A: It was moved by Ms. Wert and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, absent; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Budget Transfers listed on Penn Manor’s web page

(<http://www.pennmanor.net/blog/2014/05/12/april-2014-treasurers-report/>).

B. Approval of Graduates – The members of the Class of 2014 to receive their diplomas provided that they have met the necessary criteria as established by the board policy to be considered as graduates.

C. PSBA Membership – Membership in the Pennsylvania School Boards Association, Inc. for the 2014-2015 school year and payment of membership dues in the amount of \$12,545.

D. Judicial Review Committee Actions as cited (see enclosure)

E. Tuition Free Senior for the remainder of the 2013-2014 school year
Donald McMillan

F. Tax Exoneration (see page 4)

G. PlanCon Part K Approval – To acknowledge receipt and approval of the PlanCon, Part K, Project Refinancing, for the Series of 2013 (lease #133342) to advance refund the Series of 2006 (lease #063342) by the Pennsylvania Department of Education at a reimbursable percentage of 30.61%.

Explanation: PlanCon Part K is necessary when a reimbursable bond issue is refunded. With this approval, applications for reimbursement can now be submitted after each debt service payment.

- H. Bulk Fuel Purchasing – Agreement with Rhoads Energy to purchase bulk fuels for Penn Manor School District (see pages 5-12)

Explanation: Using a regional partnership with Lampeter Strasburg School District, Penn Manor has worked with a local provider, Rhoads Energy, to develop an option to use forward purchasing to hedge against large fluctuations in the energy market. The agreement covers diesel fuel, 87 octane gasoline and heating oil.

MOTION ON ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3 A-H: It was moved by Mr. Fullerton and seconded by Mr. Schlotzhauer to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, absent; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes

Item 4. **Consent Agenda for Personnel** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2013- 2014 school year (see page 13)
- B. Employment and Change in Status of the individuals listed per the effective date for the 2014- 2015 school year (see page 14)
- C. Resignation of the individual listed per the effective date:
Angela J. Weber, 1st grade teacher, effective August 17, 2014
- D. Leaves to the individuals according to the terms listed:
Professional:
Employee C34 - Designated Family Medical - April 7, 2014 – April 30, 2014
Employee C35 - Designated Family Medical - May 19, 2014 – June 5, 2014

Classified:
Employee C36 - Designated Family Medical - March 24, 2014 – May 5, 2014
Employee C37 - Designated Family Medical - April 4, 2014 – May 4, 2014
- E. Head Coach Recommendations:
Girls' Tennis – Alison Fetter
Golf – Eric Koehler

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4 A-E: It was moved by Dr. Frerichs and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, absent; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting adjourned at 8:27 p.m. on a motion by Mr. Straub and second by Mr. Fullerton and a unanimous voice vote.

Mr. Carlton L. Rintz, Vice-President

Cindy Rhoades, Board Secretary