

**Minutes  
Committee of the Whole  
March 22, 2011**

The Penn Manor School Board met in Executive Session at 6:15 p.m. for the discussion of the superintendent's evaluation and personnel matters.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Frank Hoke, Mr. Ken Long, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mrs. Amber Green was absent. Present from the administrative staff were Mr. Chris Johnston, Dr. Michael Leichter, and Ms. Ellen Pollock. Also in attendance for all or part of the meeting: Mrs. Vickie Hallock, Dr. Theresa Kreider, Mr. Charlie Reisinger, Beth Rosenberg, Mary Lou Ruth, Kari Steinbacher, Terry Hackman from LCTCB, Susan Baldbridge, students Katie Maisel, Evan Bigler, Sarah Schaeffer, Jay Jackson, community members, Reporter Elaine Jones, Mrs. Cindy Rhoades, and Board Secretary, Mrs. Paula Howard.

Dr. Frerichs announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, April 4, 2011, at 7:00 p.m. in the Board Room of the Manor Middle School.

Dr. Frerichs asked if there were any Citizen's Comments. During the meeting Bonnie Miller, Bent Tree Drive addressed the board regarding tax collection. Pam Humbert, Letort Road addressed the board regarding student enrollment at area colleges.

Dr. Frerichs asked the committee whether there were any additions or corrections to the Minutes of the March 7, 2011, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Rintz, a second by Mr. Schlotzhauer and a unanimous voice vote, the Minutes were approved as printed.

Student representatives Katie Maisel and Evan Bigler reported on high school, sports, and student council activities for the month of March. They also provided dates for upcoming high school and student council events. The students reported that representatives from Serteen, National Honor Society, Junior and Senior Classes, Student Council and possible other high school organizations are interested in meeting with the school board. They suggested two dates and said the representatives will develop a list of questions for the school board.

Dr. Frerichs inquired if the board was interested in supporting a resolution opposing Senate Bill 1. After some discussion the board supported placing the resolution on the voting agenda. Approval for placement of the resolution on the board agenda was approved on a motion by Mr. Rintz and seconded by Mrs. Friedman. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, absent; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes

The board was presented a copy of a letter that Dr. Frerichs received from a Political Action Committee asking for support of a local issue. The board decided to only acknowledge receipt of the letter.

Dr. Frerichs provided handouts for the board. He briefly explained the Hourglass Foundation Address by Dr. Frick, and the IU 13 retirement incentive. He announced that it has been suggested that the Property Committee disband and the Master Facilities Committee address all of the district property and facilities items. The board agreed.

Mr. Johnston introduced Mr. Terry Hackman, Lancaster County Tax Collection Bureau Executive Director. Mr. Hackman provided a brief update on plans and preparations in regard to Act 32 and the anticipated effects on school district revenue.

Mr. Johnston provided an update on the 2011-2012 state budget relating to proposed reductions in state subsidies. Questions were asked by board members.

Mr. Long reported on the Hambright Town Hall meetings. He stated that the parent involvement at the meetings has been exceptional. The next Hambright Town Hall meeting will be held on April 6 for the Comet Classic cardholders. Dr. Leichliter added that over 100 parents support a new building, and he received only 2 letters supporting renovation of Hambright. Mr. Long announced that there will be a Master Facilities Committee on April 11 at 8:00 a.m. in the Board Room to discuss the Hambright options. A recommendation regarding Hambright will be brought to the board on April 18.

The Committee of the Whole adjourned at 8:10 p.m. on a motion by Mrs. Friedman, a second by Mr. Long, and a unanimous voice vote.

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Dr. Richard Frerichs, President

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Paula E. Howard, Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**March 22, 2011**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs at 8:10 p.m.

Dr. Frerichs announced that the next scheduled meeting will be held on Monday, April 4, 2011, following the Committee of the Whole Meeting in the Board Room of the Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Frank Hoke, Mr. Ken Long, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mrs. Amber Green was absent. Present from the administrative staff were Mr. Chris Johnston, Dr. Michael Leichliter, and Ms. Ellen Pollock. Also in attendance for all or part of the meeting: Mrs. Vickie Hallock, Dr. Theresa Kreider, Mr. Charlie Reisinger, Beth Rosenberg, Mary Lou Ruth, Kari Steinbacher, Connie Jackson, Susan Baldrige, students Katie Maisel, Evan Bigler, Sarah Schaeffer, Jay Jackson, community members, Reporter Elaine Jones, Mrs. Cindy Rhoades, and Board Secretary, Mrs. Paula Howard.

Dr. Frerichs asked if there were any Citizen's Comments. Mrs. Susan Baldrige announced that the high school newspaper, Penn Points, has been nominated for a national award again this year. She also announced that student Sarah Schaeffer has been recognized as a National Honor Roll Journalist.

Dr. Frerichs asked the board whether there were any additions or corrections to the Minutes of the March 7, 2011. Hearing none, on a motion by Mrs. Friedman, a second by Mr. Straub and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter highlighted two newspaper articles, a photo of Ben Clark with President Obama at the Intel Science Competition, and a recent meeting with Representative Cutler.

Mr. Johnston reviewed the treasurer's report for February 2011. Mr. Johnston presented for payment the February 2011 bills. It was moved by Mr. Hoke and seconded by Mr. Rintz to approve to authorize payment of bills:

General Fund	\$ 2,886,522.15
Cafeteria Fund	\$ 213,603.23
Capital Reserve Fund	\$ 35,734.44
2010 Construction Fund	\$ 1,357,090.55
Student Activity Fund	\$ 29,532.71
Payroll, 2/2/2011	\$ 824,438.13
Payroll, 2/16/11	\$ 821,970.45

The following roll call vote was taken on this motion: Richard L. Frerichs, yes, abstained from Student Activity Check #457; Johnna Friedman, yes; Amber Green, absent; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes, Christopher Straub, yes, and Donna J. Wert, yes.

**Item 1. The School Board Meeting Agenda was reviewed.**

**Item 2. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. School Board Meeting Schedule for July 2011 – June 2012 (see page 4).
- B. 2011-2012 Capital Improvement Plan – The 2011-2012 project list will serve as the 2011-2012 budget for the Capital Reserve Fund (see page 5).
- C. Manor Middle School Alarm System Design – The agreement for the design work for the Manor Middle School alarm system replacement to Moore Engineering in the amount of \$6,900 to be paid from the capital reserve fund (see pages 6 – 7).
- D. Planned Maintenance Agreement for Martic Elementary and Marticville Middle School - The planned maintenance agreement with NRG Building Services for automatic temperature control service and equipment at Martic Elementary and Marticville Middle School in the amount of \$29,250 annually (see enclosure).
- E. Farm Lease Agreement – The lease of 23 acres of farm land to Mr. Clifford Charles at the rate of \$250.00 per acre or \$5,750.00 for the period of April 1, 2011 through March 31, 2012 as per the attached (see pages 8 – 9).

*Explanation: This is an annual renewal of a farm lease agreement for property behind Manor Middle School which is owned by Penn Manor School District.*

- F. Farm Lease Agreement – The lease of 41 acres of farm land to Mr. Clifford Charles at the rate of \$250.00 per acre or \$10,250 for the period of April 1, 2011 through March 31, 2012 as per the attached (see pages 10 – 11).

*Explanation: This is an annual renewal of a farm lease agreement for additional property behind Manor Middle School recently purchased by Penn Manor School District.*

- G. Budget Transfers listed on Penn Manor’s web page (<http://www.pennmanor.net/tr/>).
- H. Tax Exoneration as cited.

<u>BILL NO.</u>	<u>NAME</u>	<u>REASON</u>	<u>ASSESSMENT CHANGE</u>	<u>TAX DOLLARS LOST</u>
<b>PEQUEA TOWNSHIP</b>				
51010-3-498	FERKO, Jarl	DISABLED VETERAN	\$ 257,000.00	\$ 4,230.22

- I. Adopt Resolution to designate five (5) additional days to be designated local holidays in the adopted school calendar as official local school district holidays (see page 12).

**MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 2 A – I:** It was moved by Mr. Straub and seconded by Mrs. Friedman to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, absent; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

**Item 3.**        **Consent Agenda for Personnel** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Substitute teachers within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list.
- Courtney Dougherty
  - Brittney M. Emenheiser
  - Robert M. Evory
  - Kimberly E. Herskowitz
  - Laura E. Reapsome
- B. Leaves to the individuals according to the terms listed.
- Professional:
- Employee X – Designated Family Medical, March 7 – May 29, 2011
  - Employee Y – Intermittent Family Medical, March 14 – October 13, 2011
- Classified:
- Employee Z – Intermittent Family Medical, April 4, 2011 – April 3, 2012
  - Employee A1 – Designated Family Medical, February 11 – February 28, 2011
- C. Girls' Tennis Coach – the employment of Vickie Miller as the Girls' Tennis Coach for the 2011 season.
- D. Resignations
- Lorie Houghton, custodian at Central Manor, effective March 8, 2011
  - Suzanne Dempsey, Learning Support Aide at Pequea, effective April 8, 2011
- E. Retirements of the individuals listed per the effective date subject to the conditions listed in the Negotiated Agreement.
- Daniel Brown, elementary teacher, effective end of school year
  - Joan Herr, elementary teacher, effective end of school year
  - C. Lee Keefer, school nurse, effective end of school year
  - Bruce Pierce, secondary teacher, effective end of school year
  - Tina Shank, secondary teacher, effective end of school year

**MOTION ON PERSONNEL ACTIONS CONSENT AGENDA ITEMS 3 A – E:** It was moved by Ms. Wert and seconded by Mr. Straub to approve these items as amended. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, absent; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

**Item 4.**        **Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A.     Tuition Free Senior for the 2010-2011 School Year – Breanna Alexander

**MOTION ON AGENDA ITEM 4:** It was moved by Ms. Wert and seconded by Mr. Long to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, absent; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

**Item 5.**        **Consent Agenda for Committee of the Whole Action – The Committee of the Whole is recommending approval of the following: (ROLL CALL)**

- A.     Resolution Opposing Senate Bill 1.

**MOTION ON AGENDA ITEM 5:** It was moved by Mr. Straub and seconded by Mr. Schlotzhauer to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, absent; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

The meeting adjourned at 8:22 p.m. on a motion by Mr. Rintz, and seconded by Mrs. Friedman and a unanimous voice vote.

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Dr. Richard Frerichs, President

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Paula E. Howard, Secretary