

**Minutes  
Committee of the Whole  
March 2, 2015**

The Penn Manor School Board met in an Executive Session at 4:15 p.m. for the discussion of superintendent evaluation.

The Act 34 Public Hearing on Pequea Elementary was held at 5:00 p.m. in the auditorium at Manor Middle School.

The Penn Manor School Board met in an Executive Session at 6:00 p.m. for the discussion of personnel and student matter.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Kirk Schlotzhauer, and Mr. Christopher Straub. Mr. Carlton Rintz and Ms. Donna Wert were absent. Present from the administrative staff were Dr. Michael Leichliter, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Mr. Charlie Reisinger, Dr. Theresa Kreider, and Mrs. Vickie Hallock. Also in attendance for the meeting: Mrs. Shirley Murray, Ms. Kathy Grenier, Mrs. Judy Duke, Mr. Luke Mace, Ms. Teressa DeRoos, Ms. Debra Whitmoyer, and Ms. Laura Huggins from PSBA, Mrs. Rhonda Lord of Kegel, Kelin, Almay & Lord, Mr. Ken Phillips and Ms. Lauren Eby of RBC Capital Markets, four Millersville University students, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, March 16, 2015, at 7:00 in the Board Room of the Manor Middle School.

Pequea Elementary School first grade students, Jasmine Uleary and Mason Kahler, led the flag salute.

Mr. Long asked the committee whether there were any additions or corrections to the Minutes of the February 17, 2015, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Paitsel, a second by Mrs. Friedman, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked if there were any Citizen's Comments. There were none.

The upcoming Board development opportunities were reviewed. Mr. Straub gave an update of the most recent LCCTC meeting.

Mrs. Lord, Mr. Phillips and Ms. Eby presented information on the debt required to complete the Pequea Elementary Renovation Project. A parameters resolution needs to be adopted for the purposes of financing the cost of the renovation project. Approval for placement of this item on the March 2 board agenda was approved on a motion by Mr. Fullerton and seconded by Mrs. Friedman. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes;

Mr. Fullerton, yes; Mr. Long, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, absent.

Ms. Grenier, Mrs. Hallock, and Dr. Shaffer presented an update on the math curriculum and its alignment to the PA Core.

Mr. Johnston reviewed proposed changes to the support staff salary schedule and the impact of the changes. Approval for placement of this item on the March 16 board agenda was approved on a motion by Mr. Schlotzhauer and seconded by Dr. Frerichs. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, absent.

Mr. Long opened nominations for the seat on the IU13 Board for a three-year term. Mr. Joseph Fullerton was nominated on a motion by Mrs. Friedman, a second by Mr. Scholtzhauer and placed on the March 2 board agenda for approval. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, absent. .

The Committee of the Whole adjourned at 8:10 p.m. on a motion by Mr. Straub, a second by Mr. Fullerton, and a unanimous voice vote.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**March 2, 2015**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:11 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, March 16, 2015, following the Committee of the Whole Meeting at Manor Middle School.

The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Kirk Schlotzhauer, and Mr. Christopher Straub. Mr. Carlton Rintz and Ms. Donna Wert were absent. Present from the administrative staff were Dr. Michael Leichliter, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Mr. Charlie Reisinger, Dr. Theresa Kreider, and Mrs. Vickie Hallock. Also in attendance for the meeting: Mr. Luke Mace, Ms. Teressa DeRoos, Ms. Debra Whitmoyer, and Ms. Laura Huggins from PSBA, Mrs. Judy Duke, Mr. Brian Wallace, four Millersville University students, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the February 17, 2015 meeting. Hearing none, on a motion by Mr. Straub, a second by Mr. Schlotzhauer, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report.

**Item 1. The School Board Meeting Agenda was reviewed.**

**Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)**

- A. School Board 2015-2016 Meeting Dates (see page 4)
- B. Series of 2015 Bond Financing Resolution for approval of a Bond Issue as presented. The proceeds from the bond issue will be used for the purposes of financing the cost of the renovation at Pequea Elementary School. (see pages 5-30)
- C. Nomination of Mr. Joseph Fullerton for election to a three year term on the IU13 Board beginning July 1, 2015.

**MOTION ON COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-C:**

It was moved by Dr. Frerichs and seconded by Mr. Schlotzhauer to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, absent; Kirk

Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, absent. Time of approval noted as 8:16 p.m.

**Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Agricultural Advisory Committee – approval of committee members (see page 31)

*Explanation: Chapter 339 on Vocational Education of the Pennsylvania School Code mandates the use of advisory committees. State auditors verify that the local School Board annually approves the composition of the committee.*

- B. Special Education Agreement – approval of agreement for special education student (see enclosure)

**MOTION ON ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-B:** It was moved by Mr. Fullerton and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, absent.

**Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Employment and Change in Status of the individuals listed per the effective date for the 2013-2014 school year (see pages 32).
- B. Retirements of the individuals listed per the effective date subject to the conditions listed in the Negotiated Agreement.  
     Maria Hayes, elementary learning support teacher, effective June 15, 2015  
     Lisa Caldwell, food service, effective June 5, 2015  
     Dr. Robert Hoepfel, Supervisor of School Psychology, effective end of 2014-2015 school year
- C. Resignation of the individual listed per the effective date.  
     Sandra Aberts – Learning Support Teacher, Marticville MS, effective August 23, 2015, as per agreement  
     James McGinnis – Custodian, Hambright, effective 2/11/2015  
     Kristine Ricci - Health Room Tech, Manor Middle School, effective 2/23/2015
- D. Leaves to the individuals according to the terms listed:  
     Professional Employees:  
     Employee D35 - Family Medical - April 30, 2015 – end of 2014-15 school year  
     Employee D36 - Family Medical - March 26, 2015 – end of 2014-15 school year  
  
     Classified Employees:  
     Employee D37 - Designated Family Medical – Dec. 11, 2014 – March 15, 2015

- E. Spring Coaches – Girls Lacrosse (see page 33)

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-E:** It was moved by Mrs. Friedman and seconded by Mr. Paitsel to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, absent.

**Item 5. Consent Agenda for Administrative Action – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Tuition Free Senior for the remainder of the 2014-2015 school year.  
Miriah Shank

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 5:** It was moved by Mrs. Friedman and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, absent.

The meeting adjourned at 8:18 p.m. on a motion by Mr. Paitsel and second by Mr. Schlotzhauer and a unanimous voice vote.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Board Secretary