

Minutes
Committee of the Whole
January 3, 2011

The Penn Manor School Board met in Executive Session at 6:00 for the discussion of student matters, personnel, and the Superintendent's evaluation.

The Penn Manor School Board met as a Committee of the Whole at 7:00 in the Board Room at Manor Middle School. The meeting was called to order by Board President, Dr. Richard Frerichs. The following members were present: Dr. Richard Frerichs, Mrs. Johnna Friedman, Mrs. Amber Green, Mr. Frank Hoke, Mr. Ken Long, Mr. Kirk Schlotzhauer, Mr. Christopher Straub, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Mr. Chris Johnston, Dr. Michael Leichliter, and Ms. Ellen Pollock. Also in attendance for all or part of the meeting: Dr. Theresa Kreider, Mrs. Vickie Hallock, Mr. Charlie Reisinger, Mrs. Rhonda Lord, Mr. Jeff Roth, Miss Angie Stiklaitis, Mrs. Jill Clark, student Ben Clark, Mr. Zimmerman, a Millersville student, Mrs. Elaine Jones, Mrs. Cindy Rhoades, and Mrs. Paula Howard.

Dr. Frerichs announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Tuesday, January 18, 2011, at 7:00 p.m. in the Board Room of the Manor Middle School.

Dr. Frerichs asked if there were any Citizen's Comments. Mr. Zimmerman stated that he came to the board meeting to experience the recognition of Ben Clark.

Dr. Frerichs asked the committee whether there were any additions or corrections to the Minutes of the December 6, 2010, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Straub, a second by Mr. Long and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter introduced Ben Clark and summarized his scholastic accomplishments. Ms. Wert read a resolution honoring Ben for his outstanding scholarship as the winner of the 2010 Siemens Competition. Dr. Frerichs presented the resolution to Ben. Ben briefly explained his project for the Siemens Competition.

Dr. Leichliter introduced Mr. Jeff Roth and commended him for being selected as the District III Athletic Director of the Year. Mr. Hoke read a resolution commending Mr. Roth. Dr. Frerichs presented the resolution to Mr. Roth. Mr. Roth thanked the school board and administration for their support for the athletic department.

Ms. Wert reported that the Lancaster County Academy did not have a December graduation. She explained the Academy proposal before PDE to make the Academy an independent entity. Mr. Long reported on the Penn Manor Education Foundation. Dr. Leichliter provided a list of workshops for board development. Mrs. Friedman provided information regarding board breakfast dates, State of the District meetings, Hambright Town Hall meetings, and the Legislative Breakfast.

Mrs. Friedman reviewed recommendations by the Property Committee regarding the Commercial Triangle. Mrs. Lord from Kegel Kelin Almy & Grimm explained the procedures for the sale of the Commercial Triangle, and the resolution to authorize the sale of the property. Approval for placement of the resolution authorizing the sale of the property on the board agenda was approved on a motion by Mr. Hoke and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes.

Mr. Johnston provided information on the 2011-2012 budget. He reviewed initial and proposed reductions, proposed expenditures and revenues, and the budget workshop schedule. He explained the resolution not to exceed the index, and exceptions allowed for filing an Act 1 resolution. He explained that the Board will need to approve one of the options at the January 18, 2011 board meeting.

Dr. Leichliter provided information about a recent meeting with Manor Township officials regarding Hambright Elementary School concerning possible renovations and site improvements.

Dr. Leichliter presented the Plancon C approval from the Pennsylvania Department of Education for the property located on Charlestown Road. Approval for placement of the receipt of the Plancon C approval on the board agenda was approved on a motion by Mr. Long and seconded by Mr. Schlotzhauer. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes.

Mr. Schlotzhauer updated the board on the plans of the CTC as they related to the report delivered by Mr. Warren at the December School Board meeting. He also presented the Lancaster County CTC 2010-2011 General fund Budget for placement on the January 18 School Board meeting. Approval for placement of this item on the board agenda was approved on a motion by Ms. Wert and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mrs. Friedman, yes; Mrs. Green, yes; Mr. Hoke, yes; Mr. Long, yes; Mr. Rintz, absent; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes.

The Committee of the Whole adjourned at 8:37 p.m. on a motion by Mrs. Friedman, a second by Mrs. Green, and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary

- B. Judicial Review – The Judicial Review Committee is recommending the board approve the actions of the committee as cited (see enclosure).
- C. Election of Solicitor and Bond Counsel – The committee recommends that the law firm of Kegel Kelin Almy & Grimm LLP be appointed as solicitor and bond counsel for the school district for the calendar year 2011 (see pages 5 – 6).
- D. Election of Special Counsel – McNeese Wallace & Nurick LLC – The administrative staff is recommending that the law firm of McNeese Wallace & Nurick LLC be appointed as special counsel for the school district for the calendar year 2011. Services will be limited to special education matters (see page 7).

Explanation: Penn Manor has utilized the special education services of Jeff Champagne and Kim Colonna from McNeese Wallace and Nurick LLC for several years in connection with special education matters that require a high level of legal expertise. The administrative staff is asking for formal Board approval of this firm's legal services. A new associate, Alexis Snyder, is being added this year.

- E. Tax Exoneration – The administrative staff is recommending approval of the tax exoneration as cited (see page 8).
- F. Tuition Student – The administrative staff is recommending the approval of the following tuition student for the 2010-2011 school year.
Lydia Selman – grade 9
- G. Tuition Free Senior – The administrative staff is recommending approval of the following student as a tuition free senior for the 2nd semester of the 2010-2011 school year.
Danielle Eller

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 3 A – G: It was moved by Mr. Straub and seconded by Mrs. Green to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Items 4 A – F:

Consent Agenda for Personnel

- A. Employment or Change in Status(*) – The administrative staff is recommending the board accept the individuals listed for employment or change in status(*) according to the conditions listed (see pages 9 – 10).
- B. Leaves – The administrative staff is recommending granting Family Medical and Child Rearing Leaves to the individuals listed on according to the terms listed (see page 11).
- C. Fall, Winter and Spring Athletic Worker – The administrative staff is recommending the approval of the individual listed as an athletic worker for the 2010-2011 school year.
John Erisman

- D. Substitute Teachers – The administrative staff is recommending that the individuals listed be approved for substitute teaching within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list.

Nicole M. Gendreau
Michael W. Phelps
Jason M. White

- E. 2010-2011 Co-curricular Positions Spring Musical – The administrative staff is recommending the approval of the individuals listed to the co-curricular positions cited for the 2010-2011 school year.

Musical Co-Director	Carole Shellenberger	\$3,099
Musical Co-Director, Vocals	Melissa Telesco	\$3,099
Musical Asst. Director	Melissa Mintzer	\$3,099
Musical Set Design	Mark Dennis	\$836
Musical Art Design	Mark Dennis	\$836
Musical Set Construction Supervisor	Mark Dennis	\$1,600
Musical Costume Coordinator	Jill Weidmaier	\$800
Musical Costume Coordinator	Elizabeth Sheerer	\$800
Musical Choreographer	Donovan Hoffer	\$1,000
Musical Orchestra	Sara Riccardi	\$2,008

Explanation: Co-curricular Spring Musical Positions are approved annually based upon rosters submitted by the high school principal. The total salary expense for the musical was allocated by the Musical Director.

- F. Resignations – The administrative staff is recommending the approval of the resignations of the individuals listed below per the effective date cited.
Carrie Long – High School Personal Care Aide – effective 12/23/2010
Marianna Smith – Central Manor Learning Support Aide – effective 12/23/2010

MOTION ON PERSONNEL ACTIONS CONSENT AGENDA ITEMS 4 A – F: It was moved by Mr. Rintz and seconded by Mrs. Green to approve these items. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Item 5 A: Consent Agenda for Committee of the Whole Meeting

- A. Plancon C Acceptance – The committee is recommending receipt of the Plancon C approval from the Pennsylvania Department of Education for the property located at Charlestown Road, Property ID 410-70753-0-0000, Manor Township Lancaster County (see enclosures).

MOTION ON COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 5 A: It was moved by Mrs. Friedman and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber

Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

Item 6 A:

Consent Agenda for Personnel

- A. Temporary Painters / Utility Workers – The administration is recommending approval of the following individuals to work as Temporary Painters / Utility Workers for the period beginning on December 26, 2010 through the end of January 2011.

Andy Drexel	\$9.50
Kayla Drexel	\$8.75
Nicole Martin	\$8.50
Olivia Rios	\$8.50
Natalie Stoudt	\$8.50
Shaun Ulmer	\$8.50

MOTION ON PERSONNEL ACTIONS CONSENT AGENDA ITEM 6 A: It was moved by Mr. Straub and seconded by Mrs. Green to approve this item. The following call vote was taken on this motion. Richard L. Frerichs, yes; Johnna Friedman, yes; Amber Green, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, absent; Kirk Schlotzhauer, yes; Christopher Straub, yes, and Donna J. Wert, yes.

The meeting adjourned at 8:56 p.m. on a motion by Mr. Long, and seconded by Mrs. Green and a unanimous voice vote.

Dr. Richard Frerichs, President

Paula E. Howard, Secretary