

MINUTES
Committee of the Whole
February 18, 2014

The Penn Manor School Board met for a Budget Workshop beginning at 5:00.

The Penn Manor School Board met in an Executive Session at 5:45 p.m. for the discussion of personnel and a student matter.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. J. Kenneth Long. The following members were present: Mrs. Johnna Friedman, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitzel, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub and Ms. Donna Wert. Dr. Richard Frerichs was absent. Present from the administrative staff were Dr. Michael Lechlitter, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Mr. Charlie Reisinger, Mrs. Vickie Hallock and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Chris Telesco, Mr. Daryn Vinson, Mr. Mike Brown, Mr. Travis Masten, Mrs. Deb Meckley, Mrs. Joy Meley, Mr. Dana Edwards, Ms. Colleen Sohl, Ms. Christine Beard, Mr. Alex Lagunas, Mr. Chad Billman, PMHS student representative, Alivia Starin, Mrs. Elaine Jones, Lancaster Newspaper reporter, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, March 3, 2014, at 7:00 PM in the Board Room of the Manor Middle School.

The following students from Manor Middle School were present to lead the Pledge of Allegiance – Trey Galgon, Collin Reed, Donovan Schaeffer and Dustin Shirk.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the February 6, 2014 Committee of the Whole Meeting. Hearing none, on a motion by Mr. Fullerton, a second by Mr. Straub and a unanimous voice vote, the Minutes were approved as printed.

Alivia Starin provided the student report and upcoming high school events.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long reviewed the upcoming Board development opportunities. Mr. Fullerton reported on attending his first Ag Advisory Committee meeting. Mr. Long acknowledged the hard work of the maintenance/custodial staff during the many snow days. He also announced that the School Board retreat will be June 10, 2014.

New Manor Middle School teachers, Colleen Sohl (8th grade English) and Christina Beard (Learning Support Math) were introduced to the board.

Mr. Telesco, Mr. Vinson, Mr. Brown and Mr. Masten gave the board an overview of the Fusion program for middle school boys at Manor Middle School. The group meets monthly and helps boys experiencing challenges at school or home.

School social workers, Mrs. Meckley and Mrs. Meley provided an enlightening update on the services they provide to the students and families. They also discussed future initiatives.

Mr. Reisinger introduced three members of his student technology apprentice team – Ben Thomas, Collin Enders and Nick Joniec. The students discussed being part of the group and were excited to have received “real world” experience. Mr. Reisinger praised all the members of the student tech team as well as his entire department for their assistance during and after the 1:1 laptop initiative.

Mr. Reisinger discussed the development of a custom mobile app for Android and iOS. The App will be developed in partnership with School Messenger. Approval for placement of this item on the February 18, 2014, board agenda was approved on a motion by Mr. Schlotzhauer and seconded by Mr. Fullerton. The following vote was taken on this motion: Dr. Frerichs, absent; Mrs. Friedman, yes; Mr. Fullerton, yes; Mr. Long, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Schlotzhauer, yes; Mr. Straub, yes and Ms. Wert, yes.

Mr. Johnston gave an update on the State Budget.

Mr. Long asked if there were any additional matters to be brought before the board. Ms. Wert referenced a letter she had received that proposed naming the new Hambright gymnasium. The board was in favor of having Dr. Leichliter organize a committee to review this suggestion.

The Committee of the Whole adjourned at 8:31 p.m. on a motion by Mr. Fullerton, a second by Mr. Schlotzhauer, and a unanimous voice vote.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary

MINUTES
Penn Manor Board of School Directors
February 18, 2014

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:31 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, March 3, 2014, following the Committee of the Whole Meeting in the Board Room of Manor Middle School.

The following members were present: Mrs. Johnna Friedman , Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Kirk Schlotzhauer, Mr. Christopher Straub and Ms. Donna Wert. Dr. Richard Frerichs was absent. Present from the administrative staff were Dr. Michael Leichliter, Dr. Cheryl Shaffer, Mr. Christopher Johnston, Dr. Theresa Kreider, Mr. Charlie Reisinger, and Mrs. Vickie Hallock. Also in attendance for the meeting: Mr. Brian Wallace, Mrs. Elaine Jones, Lancaster Newspaper reporter, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the February 6, 2014 meeting. Hearing none, on a motion by Mr. Schlotzhauer, a second by Mr. Fullerton, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report.

Item 1. The School Board Meeting Agenda was reviewed.

Item 2. Consent Agenda for Committee of the Whole Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Custom Mobile Application Agreement with Reliance Communications/School Messenger to develop an iOS and Android mobile app as per the agreement at a cost of \$3633.70/year (enclosure).

Explanation: The School Messenger service is currently utilized for mass-call notifications. The company will develop and host a customized mobile application for Android and iOS phones and tablets for the purpose of school communication and announcements at a cost of \$3633.70/year for three years.

MOTION ON COMMITTEE OF THE WHOLE ACTIONS CONSENT AGENDA ITEM

2 A: It was moved by Mr. Fullerton and seconded by Mr. Schlotzhauer to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Judicial Review Committee Action as cited (enclosure).
- B. Network Services Agreement with Comcast Business Communications to provide network connectivity as per the enclosed agreement at a cost of \$4,600 per month for 12 months.

Explanation: Comcast will provide a 1Gbs dedicated metro Ethernet network between all districts from July 1, 2014 to June 30, 2015. E-rate will discount this service at approximately 50%/month.

- C. Approval for an Independent Evaluation for a student conducted by Dr. Kara Schmidt at a cost of \$4,400.

MOTION ON ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3 A-C: It was moved by Ms. Wert and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Substitute Principal – Approval to serve during the 2013-2014 school year at a per diem rate of \$350.00.

Anne Carroll

Explanation: Mrs. Carroll previous served as a Penn Manor science teacher and principal of both Marticville Middle School and Eshleman Elementary School.

- B. Leaves to the individual according to the terms listed:

Professional Employees:

Employee C25 - Designated Family Medical – Dec. 3, 2013 – Dec. 18, 2013

- C. Spring 2014 Athletic Coaches as listed (see page 4).

- D. Retirement of the individual listed per the effective date:

Linda Yost, Academic Support Aide, Hambright, effective end 2013-14 school yr

- E. Resignation of the individual listed per the effective date:
Amanda Muth, Title I Aide, Hambright, effective 2/14/2014
- F. Twilight School Instructor for the 2013-2014 school year at the rate of \$32.00 per hour:
Drew Wilson
- G. Status Change for the individuals listed per the effective date:
Kimberly Henson, Cafeteria Monitor, Conestoga, .25 hours, \$9.74, effective 2/7/2014
Tracy Stevens, Title I Aide, Hambright, 5.0 hours, \$15.00, effective 2/18/2014

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4 A-G: It was moved by Mr. Schlotzhauer and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Johnna Friedman, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; David Paitsel, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes; Christopher Straub, yes; and Donna Wert, yes.

The meeting adjourned at 8:31 p.m. on a motion by Mr. Straub and second by Mr. Schlotzhauer and a unanimous voice vote.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary