

April 24, 2008

A special meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. C. Willis Herr at 4:00 p.m.

The following members were present: Dr. Frerichs, Mrs. Friedman, Mr. Herr, Mr. Hoke, Mr. Long, Mr. Rintz and Mr. Schlotzhauer. Mr. DeLuca and Mrs. Wert were absent. Present from the administrative staff were Mr. Stewart, Mr. Johnston, Ms. Pollock, Mr. Skrocki and Dr. Leichter. Also in attendance were Mr. Hal Hart, Mr. Denny Coleman, Alexis Skrocki and Mrs. Howard.

The March 24, 2008 School Board Meeting Agenda was reviewed.

Mr. Hal Hart, from Crabtree, Rohrbaugh and Associates, said that the bids for the Martic Elementary project came in 8% over the architect's budgeted amount. He also said that Penn Manor is the first school district using a single prime contractor versus multiple prime contractors since the PA Supreme Court ruling. Mr. Hart provided an analysis for some of the areas in the bid contributing to the increase over the estimate for the project. Mr. Skrocki said that the 9 bids were very competitive. The board asked questions regarding the bids for the project and the advantages and disadvantages for re-bidding the Martic project.

Item 2 A - G.

Consent Agenda for Administrative Actions

- A. Plancon Part G – Marticville Middle School Renovation Project – The administrative staff is recommending acknowledgement of receipt of the reviewed and approved Plancon part G (Project Accounting Based on Bids) from the Pennsylvania Department of Education for the Marticville Middle School renovation project as per the attached (see pages 4 – 9.)

Explanation – This approval is another step in the PDE Plancon process for building construction and renovation reimbursement. With this approval, PDE will now assign a temporary reimbursable percentage that may be applied to bond payments pertaining to this project.

- B. Approval of Architectural Services Agreement – High School Security Improvements – The administrative staff is recommending approval of a contract with Crabtree, Rohrbaugh & Associates for architectural services pertaining to the security improvements at Penn Manor High School in the amount of \$4,500 plus reimbursable expenses. Payment to be made from the capital reserve fund.

Explanation: The Board has authorized the advertisement for bid for this project. The contract with Crabtree, Rohrbaugh & Associates will provide for the architectural services pertaining to the security upgrade.

- C. Martic Elementary School Renovation Bids – The administrative staff is recommending issuing the notice of intent to award bids to the general contractor

listed below for the amounts stated for the Martic Elementary School renovation project, PDE project number 3376. Payment to be made from the 2006 construction fund. (See bid tabulation on page 10.)

General Construction
 MCA Construction (Lancaster, PA)
 \$5,588,000 base bid
 +\$10,000 add alternate GC-5
 (Marmoleum Composition Tile in Corridors)
 \$5,598,000 net bid amount

Explanation: Bids for the Martic Elementary School renovation project were opened on Monday, April 21. The district received proposals from 9 general contractors. The lowest base bid from MCA Construction is \$431,675 or 8.37% higher than the architectural estimate from Plancon F. The administrative team is recommending issuing the notice of intent to award the bid. Re-bidding the project may result in further price increases. Discussions with the contractors indicate the bids received are very competitive. Mr. Hal Hart from Crabtree Rohrbaugh will be present at the meeting to provide additional insight into the bids.

- D. Plancon Part F, Attachment C – Martic Elementary School Project – The administrative staff is recommending approval of the attached Plancon Part F, Attachment C, Post-Bid Opening Notification, of the Martic Elementary School renovation project, PDE project number 3376. The administrative staff is further recommending submission of same to the Pennsylvania Department of Education (see page 11.)

Explanation: This approval and submission is a requirement of the PlanCon process.

- E. PDE-3074 (a) Non-Reimbursable Project Approval – The administrative staff is recommending approval of submission of the PDE-3074 (a), non-reimbursable project approval form, to the Pennsylvania Department of Education for the following projects as per the attached. Payment for these projects will be made from the Capital Reserve Fund. (See pages 12 – 16.)

High School exterior door/hardware and security improvements
 Conestoga Elementary School multipurpose room HVAC
 Manor Middle School server room air conditioning
 High School West gym locker room ventilation
 Pequea Elementary School site lighting upgrade

Explanation: PDE requires Board action and submission of the PDE-3074 (a) form since these projects are not eligible for reimbursement. The Board previously authorized the advertisement for bid for these projects.

- F. Intent to Award Bids – Pequea Elementary School Masonry Project – The administrative staff is recommending approval of the intent to award the Pequea

Elementary School masonry project bid to Purcell Construction Company, Denver, PA, in the amount of \$29,760 as per the attached bid tabulation (see page 17.) Payment to be made from the Capital Reserve Fund.

Explanation: Bids for this project were opened on Thursday, April 10. The district received proposals from 3 general contractors. The lowest responsible bid came from Purcell Construction Company. The administrative team is recommending issuing the notice of intent to award the bid. Mr. Hal Hart from Crabtree Rohrbaugh will be present at the meeting to address any questions about the bid results.

- G. Approval of Architectural Services Agreement – Pequea Elementary School Masonry Project – The administrative staff is recommending approval of a contract with Crabtree, Rohrbaugh & Associates for architectural services pertaining to the Pequea Elementary School masonry project in the amount of \$4,250 plus reimbursable expenses. Payment to be made from the Capital Reserve Fund.

Explanation: The contract with Crabtree, Rohrbaugh & Associates will provide for the architectural services pertaining to the masonry project.

MOTION ON ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEMS 2 A –

G: It was moved by Ken Long and seconded by Richard Frerichs to approve these items. The following call vote was taken on this motion. Joseph DeLuca, absent; Richard L. Frerichs, yes; Johnna Friedman, yes; C. Willis Herr, yes; Franklin Hoke, yes; J. Kenneth Long, yes; Carlton Rintz, yes; Kirk Schlotzhauer, yes and Donna J. Wert, absent.

The meeting adjourned at 4:37 p.m. on a motion by Mr. Rintz and seconded by Mr. Long and a unanimous voice vote.

C. Willis Herr, President

Paula E. Howard, Secretary