

MINUTES
Committee of the Whole
March 10, 2003

The Penn Manor School Board met as a Committee of the Whole at 7:04 p.m. in the Board Room of the Manor Middle School. Present were Mr. Anderson, Dr. Frerichs, Mr. C. Willis Herr, Mr. H. Thomas Herr, Mr. Kline, Mr. Kreider (arriving at 7:06), Mr. Lyon, Mrs. Wert, and Mrs. Withum. Present from the administrative staff were Mr. Stewart and Mr. Skrocki. Mrs. Griffis was absent due to being a presenter at a national conference. Also in attendance were Millersville University students, Penn Manor residents, Mrs. Rhoades, and Mrs. Warfel.

Mr. Willis Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Willis Herr asked the committee whether there were any additions or corrections to the Minutes of the March 3, 2003, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Withum, a second by Mr. Lyon, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Skrocki reviewed the fact that the district currently has a six hour per day threshold for district paid health care benefits that was approved in 1995. He requested a change in the threshold for benefits to seven hours per day. Mr. Skrocki stated that this change would align the district threshold with other school districts and with industry. It would also allow special education aides, who in the past were limited to less than six hours per day, to work additional hours and meet student needs. He stated that this change would not affect any individuals who are currently receiving benefits. When individuals on benefits leave the district; however, individuals who are hired to replace them would be affected by the new threshold. Mrs. Skrocki requested approval to place this item on the March School Board Meeting Agenda. Approval was granted on a motion by Mr. Kline, a second by Mrs. Wert, and a unanimous voice vote.

Mr. Skrocki reviewed waivers being recommended for submission to PDE relating to (1)a request for an increase of the \$4,000 threshold for the purchases of furniture, equipment, textbooks, school supplies and other appliances to \$5,700 and (2)a request for an increase in the bidding

threshold for purchases of furniture, equipment, textbooks, school supplies and other appliances from \$10,000 to \$14,000. He stated that the existing thresholds have not changed since 1990. Mr. Skrocki said there are no current projects that would be affected by these waiver changes but the district would like to have the waivers approved for future projects. He stated that the waiver relating to the bidding threshold would be of the greater advantage to the district. It would allow the district to avoid the three weeks of advertising for bids currently in place and the \$500-\$700 cost involved with the advertising. Mr. Skrocki informed board members that the solicitor has reviewed both documents. Mrs. Wert asked if a percentage was used to determine the new rates being requested. Mr. Skrocki stated that it was. Also, he stated that in three years the district must let PDE know how many bids these waivers affected. Mr. Anderson asked if Mr. Skrocki could estimate how many jobs the waivers would apply to. Mr. Skrocki said an example would be the lockers being purchased for Comet Field House. He stated it would be difficult to predict other jobs in the pipeline. Mr. Skrocki stated that Eastern Lancaster County School District is the only other district in Lancaster County that has applied for the waivers that he is aware of. He indicated that he feels more districts will take advantage of the waiver approvals once they become aware of them. Approval for placement of the waivers on the March School Board Meeting Agenda was granted on a motion by Dr. Frerichs, a second by Mr. Lyon, and a unanimous voice vote.

Mr. Stewart welcomed Millersville University students and provided an explanation of board meeting procedures.

Mr. Stewart then revisited the Strategic Plan. He stated that the board expressed their desire to look at the Strategic Plan during the board retreat. A copy of the Strategic Plan Vision Document that had been included in the packet sent to board members was reviewed. Mr. Stewart asked the board for direction with regard to where they would like to start in their review of the Strategic Plan and I.U. evaluation of the high school. Mrs. Withum said she would like to start with early intervention and gifted. Other board members agreed.

Mr. Stewart requested approval for placement of an Inter-municipality Agreement for a Feasibility Study on the March School Board Meeting Agenda. He said the agreement is in cooperation with Millersville

Borough, Lancaster Township, and the Lancaster School District for the purpose of studying easement options at Comet Field. Mr. Stewart stated that the cost to Penn Manor would not exceed \$500. Approval for placement of this item on the March School Board Meeting Agenda was granted on a motion by Mr. Lyon, a second by Mr. Anderson and a unanimous voice vote.

Mr. Stewart reviewed a document that provided the history of board member committee assignments from 1998 to the present. He stated that the information was being provided per the board's request. Mr. Willis Herr stated that the information provided is helpful. He asked that any board member who would like to change their current assignment contact him.

Mrs. Withum provided a brief review of the Lancaster-Lebanon I.U. budget. She stated there would be no increase to school districts for the 2003/2004 school year. She asked Mr. Skrocki for additional input regarding the proposed budget. Mr. Skrocki informed board members that Penn Manor's contribution for 2003/2004 would be \$43,214.86. He reviewed the General Operating Budget and IMS Budget as proposed by the I.U. Mr. Skrocki stated there would be a \$1,712 reduction over the 2002/2003 budget. Mrs. Withum requested approval for placement of the 2003/2004 I. U. 13 Budget on the March School Board Meeting Agenda. Approval was granted on a motion by Mrs. Withum, a second by Mr. Lyon, and a unanimous voice vote.

Mr. Skrocki updated the board with regard to investment earnings. He reviewed investment earnings as updated on the web page. He stated that interest rates have gone down and are having a negative impact on the budget for next year. He stated that the district is restricted in the types of investments they may be involved in. He stated that overnight repos are also going down. He reviewed the federal funds history that reflects a steady decline. Mr. Skrocki stated that the revenue side of the budget would reflect a \$200,000 reduction in invest earnings. He stated that the district is fortunate to get 1.5% on investments at this time. Mr. Willis Herr asked if there are any bonds that can be refinanced. Mr. Skrocki said there are none at this time.

Mr. Skrocki informed the board that the Governor presented the first part of his two part budget. He stated that Read to Succeed has been

eliminated. Mr. Skrocki reviewed a history of basic instructional subsidy and special education subsidy that reflected a steady decline in both areas. He stated that there will be no cut in subsidies which is good news but there is a 0% increase. Mr. Skrocki stated that the Governor's March 25 budget is supposed to reflect tax reform. The House voted on and approved the budget already. The Senate will vote on the budget in the near future which means the budget could be approved prior to March 25. Should this happen, it could mean the Governor will veto his own budget. Mr. Skrocki said the House amended the budget to say that any school district that approves a property tax increase for the 2003/2004 school year must certify with the Department of Education that it would have an estimated ending unreserved fund balance of 8% or less of its total budget expenditures. He stated that Penn Manor's fund balance is expected to be 12% of expenditures which means the board would be forced into no tax increase if the amendment holds. Mr. Skrocki said he would provide the board with additional information at the next Committee of the Whole Meeting. Mr. Kline asked what PSBA's stand was on this issue. Mr. Skrocki said PSBA indicated the state would be punishing school districts that are prudent. They, therefore, would be opposed to it. Discussion ensued regarding the possibility of tax reform effective July 1. Mr. Willis Herr said he heard while attending the Legislative Breakfast that the Governor was in favor of tax reform via a personal income tax. Mr. Skrocki stated that revenues gained via a personal income tax would not be reflected until the year after collection. Mr. Skrocki informed board members that a "30 and out" legislation is in the works by the Legislature. He stated it would cost PSERS money over the long term. He stated that Penn Manor's difficult tax years would be 2005/2006, 2006/2007, and 2007/2008 with regard to the district's retirement contribution to PSER's. He stated that this is the first year he remembers revenues declining. He informed board members that he would provide them with a final look at the pre-budget at the April 14 meeting.

Mr. C. Willis Herr reviewed the March School Board Meeting Agenda.

Mrs. Withum questioned doing the agenda as a "consent" agenda. Mr. Stewart said he looked into other districts using this format after discussion of this topic at the retreat. He stated that two districts use a "consent" format but have sub-committees and then approve recommendations of the sub-committees. He said this would require

restructuring of the board to work in sub-committees. Mrs. Withum suggested approving personnel items utilizing the consent format since these are items that can be lumped together (i.e., approve Item 6 A-F). Mr. Stewart said he would continue to research this topic.

Mr. Stewart recommended the board convene in Executive Session at this time. The meeting adjourned to Executive Session at 7:44 p.m. on a motion by Mr. Lyon, a second by Mr. Anderson, and a unanimous voice vote.

March 10, 2003

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room of the Manor Middle School. The meeting was called to order by Board President, Mr. C. Willis Herr, at 8:15 p.m.

The following members were present: Mr. Donald H. Anderson, Dr. Richard L. Frerichs, Mr. C. Willis Herr, Mr. H. Thomas Herr, Mr. Patrick T. Kline, Mr. Jeffrey G. Kreider, Mr. Jeffrey E. Lyon, Mrs. Donna J. Wert, and Mrs. Kelly K. Withum. Also present were Mr. Donald F. Stewart, Superintendent, and Mr. Stephen B. Skrocki, Administrative Assistant for Business. Mrs. Ellen Griffis was absent due to attendance at a national conference.

Mr. Willis Herr announced that the next regularly scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, April 14, 2003, in the Board Room of Manor Middle School at 8:15 p.m.

Mr. Willis Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Willis Herr asked if there were any additions or corrections to the Minutes of the February 10 and 18, 2003, School Board Meetings. There were none. It was moved by Mr. Lyon and seconded by Mr. Kline to approve the minutes as printed. This motion was passed by a unanimous voice vote.

Chris Ichter, Junior Student Council Representative, informed those in attendance that spring sports have begun. He stated that the various teams are dealing with the snow on the grounds. He stated that the winter sports teams did well and reviewed the students going to states and districts. He stated that the spring musical was very successful. Chris informed those in attendance

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that course selection night was held February 20. Teachers were available to answer questions. Final graduation project presentations are scheduled for March 21. Julie Pohlman, Senior Student Council Representative reviewed upcoming events at the high school.

Mr. Stewart welcomed Millersville University students and reviewed board procedures. He also reviewed the Sunshine Law. Mr. Stewart commended Cindy Rhoades for being recognized by PenSPRA for the "Above and Beyond" and the "Strategic Plan Vision" document. Both publications received Awards of Honor. Mr.

Stewart provided a slide presentation of the Eshleman Elementary School construction project. He stated that progress is being made on the interior of the building but sunny weather is needed in order to keep the exterior portion of the project on schedule. Mr. Stewart provided board members with information regarding the addition of a seventh grade boys and girls basketball team. He stated that this topic would be addressed at the March 31 Committee of the Whole Meeting.

Board members then reviewed the calendar of events provided for the purpose of documenting their attendance at upcoming events. Board members indicated their ability to attend events scheduled for the remainder of March and for April.

It was moved by Mrs. Wert and seconded by Mr. Thomas Herr to approve the Treasurer's Report for the month of February as presented and to authorize payment of bills in the amounts of \$58,007.13 dated 1/31/03, \$230,133.60 dated 2/3/03, \$50,121.43 dated 2/4/03, \$181,306.21 dated 2/5/03, \$310,039.59 dated 2/5/03, \$100,445.71 dated 2/10/03, \$186,073.54 dated 2/11/03, \$50,602.07 dated 2/19/03, \$442,724.23 dated 2/19/03, \$42,543.30 dated 2/20/03, \$73,964.75 dated 2/24/03, and \$2,514.35 dated 2/25/03 for a total of \$1,728,475.91 from the General Fund; \$87,502.59 dated 2/13/03 and \$44,199.44 dated 2/27/03 for a total of \$131,702.03 from the Cafeteria Fund; \$565.00 dated 2/5/03, \$24,513.29 dated 2/20/03, and \$3,804.20

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dated 2/27/03 for a total of \$28,882.49 from the Capital Reserve Fund; \$190.00 dated 2/5/03, \$92,957.40 dated 2/10/03, and \$147,084.69 dated 2/20/03 for a total of \$240,232.09 from the Eshleman Reserve Fund; and payroll in the amounts of \$601,547.55 dated February 19, 2003, and \$603,366.33 dated March 5, 2003. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes (abstaining on check #73588).

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve the new positions cited on page 7 of the agenda for the purpose of postings and advertising for the 2003/2004 school year. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 7)

It was moved by Mr. Anderson and seconded by Mr. Lyon to approve the assistant business manager position description as cited on pages 8-11 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 8-11)

It was moved by Mr. Kline and seconded by Mr. Anderson to approve the accountant position description as cited on pages 12-15 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 12-15)

It was moved by Mrs. Wert and seconded by Mr. Thomas Herr to approve an increase in the hour per day threshold for benefits eligibility from 6 hours per day to 7 hours per day for classified st-

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aff effective July 1, 2003. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Dr. Frerichs to approve the following waiver resolutions and the applications cited on pages 16-19 of the agenda. (see pages 16-19)

“I hereby move the approval of a resolution of the Board of School Directors to approve and submit two applications for mandate waivers to the Pennsylvania Department of Education. The first application requests approval of a mandate waiver to increase the threshold for obtaining quotations for purchases of furniture, equipment, textbooks, school supplies and other appliances from \$4,000, as required in section 807.1(a.1) of the School Code, to \$5,700. The second application requests approval of an increase in the bidding threshold for purchases of furniture, equipment, textbooks, school supplies and other appliances from \$10,000, as required by section 807.1(a) of the School Code, to \$14,000.” The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Thomas Herr and seconded by Mr. Lyon to approve the participation in an Inter-municipality effort to study easement options at Comet Field in an amount not to exceed \$500. Payment to be made from the Athletic Capital Reserve Fund. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kreider and seconded by Mr. Kline to approve “Final Reading” of the Working From Home While on Approved Leave Policy as cited on pages 20-22 of the agenda. The

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following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 20-22)

It was moved by Mrs. Wert and seconded by Mr. Kline to approve “Final Reading” of the Revised Classified Staff Development Educational Improvement Policy as cited on pages 23-24 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 23-24)

It was moved by Dr. Frerichs and seconded by Mr. Thomas Herr to approve the budget transfers as listed on Penn Manor’s web page (<http://www.pennmanor.net/tr/index.html>). The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Lyon and seconded by Mr. Anderson to approve the individual listed below to the position of Detention Monitor at Marticville Middle School for the 2002/2003 school year at a rate of \$28 per hour.

Justine Webster

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve the individuals listed on page 25 of the agenda for substitute teaching within the school district until such time that either the school district or the individual would opt to have their

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name deleted from the substitute teacher list. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 25)

It was moved by Mr. Anderson and seconded by Dr. Frerichs to grant Family Medical/Child Rearing Leave to the individual cited on page 26 of the agenda according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 26)

It was moved by Mr. Thomas Herr and seconded by Mr. Kline to accept the individuals listed on page 27 of the agenda for employment according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 27)

It was moved by Mrs. Wert and seconded by Mr. Kline to approve ratification of the 2003/2004 Lancaster County Tax Collection Bureau Budget in the amount of \$1,822,951. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mrs. Wert to approve Delta Dental to serve as the district's third-party administrator for dental claims at a rate of 12.5% of claims paid for the period of July 1, 2003 to June 30, 2005. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kli-

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ne, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to permit Krystal Dell (effective 2/17/03) to complete her senior year at Penn Manor High School as a tuition free student per the effective date cited. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Thomas Herr and seconded by Dr. Frerichs to authorize advertising for the publication of the yearbook for Manor and Marticville Middle Schools. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Lyon to approve the 2003/2004 Lancaster-Lebanon I.U.13 Budget Proposal for the 2003/2004 school year as follows. Penn Manor School District's contribution for 2003/2004 is \$43,214.86.

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| General Operating Budget | \$3,661,619 |
| IMS Budget | \$ 870,806 |

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Thomas Herr to award the bid for asbestos removal for Martic Elementary School and Marticville Middle School per the bid tabulations attached to

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the Minutes. Payment to be made from the Capital Reserve Fund. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see attached salmon sheet)

It was moved by Dr. Frerichs and seconded by Mr. Anderson to approve the submission of non-reimbursable projects {PDE-3074(A)} to the Department of Education. These projects are the removal of asbestos at Martic Elementary School and Marticville Middle School. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mr. Anderson to authorize advertising for the bid of Eshleman cafeteria Point of Service software and hardware. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Lyon to approve a Special Education Supplemental Contract with Lancaster-Lebanon I.U.13 for the employment of Beth Campagna as a part-time homebound instructor for a Penn Manor student for up to 5 hours per week for 1 week starting January 27, 2003. The estimated cost is \$250. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Lyon to approve the disposal of the assets as cited on page 28 of the agenda. The assets will be provided to Mr. Boyd Estep at no cost. Penn Manor School District will reimburse Mr. Estep a rate of .36¢ per mi-

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le for his round trip mileage to travel to the district from Enola. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 28)

It was moved by Mr. Kline and seconded by Mr. Lyon to approve the following resolutions:

RESOLVED, that this board of school directors hereby approves the Lancaster County Career & Technology Center's Proposed General Fund Budget 2003/2004, including without limitation the capital expenses (paid by school districts based on market value allocation) and the operating expenses (paid by school districts based on average daily membership allocation) as such expenses are included and set forth in the proposed budget.

RESOLVED, that this board of school directors hereby approves the Authority borrowing an amount not to exceed \$1.8 million, and consents to a supplemental lease between the Authority and LCCTC. The borrowing may be accomplished by the means and pursuant to documents the authority and the Joint Operating committee determine most advantageous and cost effective. This school board acknowledges that LCCTC will include amounts in the LCCTC budget each year sufficient to pay all principal and interest owed on the borrowing, and that such amounts will be LCCTC capital expenses payable by the district and other participating school districts pursuant to the terms of the LCCTC Restated Organization Agreement. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve the individual listed below to the position of Detention Monitor at Manor Middle School for the 2002/2003 school year at a rate of \$28 per hour.

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Joseph Castronova

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

The meeting adjourned at 8:52 p.m. on a motion by Mr. Anderson, a second by Mr. Kline, and a unanimous voice vote.

C. Willis Herr, President

Dolores E. Warfel, Secretary