

MINUTES
Committee of the Whole
January 13, 2003

The Penn Manor School Board met as a Committee of the Whole at 7:03 p.m. in the Board Room of the Manor Middle School. Present were Dr. Frerichs, Mr. C. Willis Herr, Mr. H. Thomas Herr, Mr. Kline, Mr. Kreider, Mr. Lyon, Mrs. Wert, and Mrs. Withum. Mr. Anderson was absent. Present from the administrative staff were Mr. Stewart, Mrs. Griffis, and Mr. Skrocki. Also in attendance were Penn Manor residents, Mrs. Rhoades, and Mrs. Warfel.

Mr. Willis Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Willis Herr asked the committee whether there were any additions or corrections to the Minutes of the January 6, 2003, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Withum, a second by Dr. Frerichs, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Stewart outlined the status of support services for elementary students who are struggling with reading. He reviewed the features of the Reading Recovery program, its history, and certification requirements that state that Reading Recovery is provided for first grade students on a one-to-one basis in half hour segments. Mr. Stewart also reviewed elementary support services (CSS) provided for grades K-6. He stated that reading specialists work with grades K-2. Mr. Stewart stated that No Child Left Behind has changed the parameters of the Title I Program and that Reading Recovery may no longer qualify. There are currently 14.5 Reading Recovery and CSS full time staff members serving in elementary support roles. In addition, there is aide support. Enrollment information was reviewed. Mr. Stewart stated that Penn Manor enrollments have dropped from 1,603 to 1,374 (-229) in grades K-3 over the past four years. Mr. Stewart reviewed the challenges Penn Manor faces which include the fact that student issues extend beyond reading and the population grows more transient. No Child Left Behind and PSSA require that a program be in place for students who do not score as proficient on

the PSSA test. Mr. Stewart stated that he hopes to develop a program that meets both the needs of our students and the requirements of PDE. He stated that a system needs to be put in place to bring people into the system and train them to fill the CSS positions. He reviewed Penn Manor's assets that include a quality staff, the board's support for providing resources, and the leadership of Mrs. Hallock. The new program design was discussed. Mr. Stewart said a task force has been established to discuss support services. Essential elements of the program were reviewed. These elements include the fact that Penn Manor will no longer be a Reading Recovery certified school site, each elementary school will have a building based team set up by the building principal that will decide how to best utilize their support service resources, and a teacher will be designated as teacher leader with this individual reviewing and evaluating new support interventions and then instructing the support staff as to utilization of these strategies. Mrs. Wert asked if currently certified Reading Recovery teachers would go elsewhere to maintain their certification. Mr. Stewart stated that he believes our teachers feel Penn Manor is a good place to work and that they will be part of designing the new program. He stated that the I.U. Consortium is looking at a three year plan to phase out Reading Recovery. Dr. Frerichs asked if plans are to stay with the current 14.5 full time employees. Mr. Stewart said he anticipates having 13.5 full time employees next year. Mr. Kline asked if the 13.5 full time employees would cross over into teaching math as well as reading. Mr. Stewart stated that No Child Left Behind and PSSA would cause Penn Manor to focus on writing and math competencies. Mrs. Withum asked how long until the program is operational. Mr. Stewart said he expects it to be functional by next fall. Mrs. Withum asked if all day kindergarten is a possibility due to No Child Left Behind. Mr. Stewart said he hopes districts will be allowed to determine whether or not there is a need for all day kindergarten. Mrs. Withum asked for budget implications. Mr. Stewart said Title I money will be used for teacher attendance at conferences and to bring interventions to the district. Mr. Lyon stated that Penn Manor has quality people who he feels will be able to design and set up an excellent program.

Mr. Skrocki reviewed the first draft of the Long Range Maintenance Improvement Proposal for 2003/2004. He reviewed the process used to put together the proposal beginning with a memo being sent to principals asking for their input. These suggestions are then prioritized. Mr. Skrocki said priority 1 improvements being recommended amount to

\$91,500. He reviewed the proposed improvements which include repair of blacktop on the main exit driveway at Conestoga, repair of terrazzo in the main lobby and corridor at Manor Middle, high school improvements which include the repair of terrazzo in the art wing, exhaust hood modifications in room 344 and repair of exterior auditorium walls, and Hambright improvements which include replacing the carpet in the office and replacing the carpet in the library. Mr. Skrocki stated that the administrative staff is recommending all of these priority 1 items be completed in the 2003/2004 year with funding for these items coming from the Capital Reserve Fund. Mr. Skrocki informed board members that the installation of an elevator at Marticville and the window replacement project at Martic are not on the list of priority 1 improvements since the bidding process has already been authorized for these two projects. Mr. Skrocki said he would like to fund these two projects from Plancon J monies from the Letort project that he expects to receive in March or April. Mrs. Wert wondered how Marticville has been able to be without an elevator to date. Mr. Stewart said that an appropriate educational program is available at Manor Middle School for any Marticville student who needs elevator services. Mrs. Griffis stated that there is a chair lift available at Marticville for student use. Mr. Skrocki stated that the elevator project is under design at this time with the project to be completed in October. Mr. Thomas Herr asked if the elevator is internal or external. Mr. Skrocki said it would be an internal elevator. He stated that the window replacement project at Martic Elementary would be ready for bid this week. Mr. Skrocki said the district hopes this project can be completed prior to the opening of school. Asbestos removal projects in the district were discussed. Mr. Skrocki asked board members to get back to him with any changes they might desire. He said he would provide board members with a second draft of the Long Range Maintenance Plan in March.

Mr. Stewart provided board members with a draft of the proposed 2003/2004 calendar. He stated that he will be asking for board approval of the calendar for placement on the February School Board Meeting at the February 3 Committee of the Whole Meeting.

Mr. Stewart informed board members that in an effort to inform the public of the value of public schools throughout the commonwealth, PSBA is encouraging districts to adopt the Public Outreach Resolution cited on page 21 of the January School Board Meeting Agenda. Mr. Stewart stated

there is no cost to the district involved with adoption of the resolution. He asked that board members approve placement of this item on the January School Board Meeting Agenda. Approval was granted on a motion by Mrs. Withum, a second by Mr. Lyon, and a unanimous voice vote.

Mr. Stewart reviewed the background behind a proposed lease agreement with the Band Boosters. He stated that the Band Boosters were given \$25,000 to purchase a band truck. The cost of the new truck will be \$33,000. The Band Boosters will purchase the vehicle and lease it to the district for \$1.00 a year. This lease agreement would allow the district to insure the vehicle. The current band truck belongs to the district and is insured by the district. He stated that the administration would be asking for permission to dispose of that asset - the Band Boosters would like to use it as a trade in.

Mr. Skrocki reviewed a proposed Storm Water Easement Agreement with Leisure Living, Inc. The payment for this agreement would be \$1.00 per year. He stated that Leisure Living is a company that is located at 2154 Columbia Avenue (in front of Hambright Elementary School). Leisure Living would like to put a 15" diameter storm water sewer pipe across the rear drive of Hambright. The pipe would tie into the pipe currently located on Hambright property. Leisure Living would be allowed to discharge stormwater collected from its place of business into the stormwater inlet and pipe located on Hambright property. They would be responsible for maintaining and repairing the pipe. Mr. Skrocki said Penn Manor's solicitor and ELA have reviewed the agreement. He stated that there would be no addition to the stormwater run off which is already received. Mr. Skrocki stated that Leisure Living would also replace the existing chain link fence with a wooden fence. He asked for approval to place this item on the January School Board Meeting Agenda. Approval was granted on a motion by Mrs. Wert, a second by Mr. Kline, and a unanimous voice vote.

Mr. Skrocki reviewed cafeteria bills owed to the general fund for HealthGuard claims. He stated that cafeteria bills to date amount to \$89,677.14. Anticipated costs for the year are expected to be \$200,000. Mr. Skrocki stated that the cafeteria only has a fund balance of \$52,000 which means that the district general fund will have to pay a portion of the cafeteria HealthGuard claims. He stated that the district has not had

to do this in the past. Mr. Skrocki said he expects the general fund to have to pick up some of the claims this year and budget for claims in the future. Having to do this will have a negative affect on the general fund. Mr. Skrocki stated that the district could ask for repayment of this money in the future. Mr. Kline asked if money from cafeteria rentals, etc. would help offset the costs. Mr. Skrocki said they could help offset the costs but the goal of the cafeteria is to cover costs – not make money. Mr. Kreider asked if it is expected that cafeteria costs will continue to be high. Mr. Skrocki said he anticipates these costs to continue to rise due in part to the average age of the cafeteria staff. Mr. Kreider questioned the feasibility of buying an insurance policy for any cafeteria staff member or their spouse who costs the district excessive amounts in health care. Mr. Skrocki said that option has been looked into but the district can't find an insurance policy that offers the same coverage provided by Penn Manor. Discussion ensued regarding insurance coverage and employment issues.

Mr. Willis Herr reviewed the January School Board Meeting Agenda.

The meeting adjourned at 8:10 p.m. on a motion by Mr. Thomas Herr, a second by Mr. Kline, and a unanimous voice vote.

January 13, 2003

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room of the Manor Middle School. The meeting was called to order by Board President, Mr. C. Willis Herr, at 8:22 p.m.

The following members were present: Dr. Richard L. Frerichs, Mr. C. Willis Herr, Mr. H. Thomas Herr, Mr. Patrick T. Kline, Mr. Jeffrey G. Kreider, Mr. Jeffrey E. Lyon, Mrs. Donna J. Wert, and Mrs. Kelly K. Withum. Mr. Donald H. Anderson was absent. Also present were Mr. Donald F. Stewart, Superintendent, Mrs. Ellen P. Griffis, Administrative Assistant for Curriculum and Instruction, and Mr. Stephen B. Skrocki, Administrative Assistant for Business.

The meeting was opened with prayer by Mr. Donald F. Stewart and was followed by the salute to the flag.

Mr. Willis Herr announced that the next regularly scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, February 10, 2003, in the Board Room of Manor Middle School at 8:15 p.m.

Mr. Willis Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Herr asked if there were any additions or corrections to the Minutes of the December 3, 2002, School Board Meeting. There were none. It was moved by Mrs. Withum and seconded by Mr. Lyon to approve the minutes as printed. This motion was passed by a unanimous voice vote.

Chris Ichter, Junior Student Council Representative, informed board members that the Winter Concert had been held and the attendance was good. He stated that the Annual Winter Fun Day

was held on December 20 and was a great success and the wrestling team had a great season. They won the Lancaster-Lebanon League Section Two title. Melissa Pohlman, Senior Student Council Representative, informed board members that Quay Hanna and his club members met with high school parents attending the Parent Coffee. Parents and faculty members were very impressed with their presentation. She stated that a blood drive will be held on January 28 to benefit the Central PA Serteen, the senior class trip to Hershey is scheduled for May 16 – the same day as Spring Fling, and Miss Mindish is selecting several students from each grade to form a committee to determine how to spend the \$28,000 the high school received for improvement in attendance over the last year.

Mr. Stewart informed those in attendance that January is Board Recognition Month. He stated that the district is grateful for the board members and the service and dedication they give to the district. He thanked the board members for taking the time to make a difference. Mr. Stewart reviewed the timeline that was completed as a result of former board members attending the Leader Appreciation Banquet. He presented each board member with a copy of this information and stated that packets would also be sent to those individuals who attended the banquet. Mr. Stewart also presented the board members with a certificate in appreciation of their service. Those in attendance then viewed a video tape presented by Mrs. Rhoades entitled “What do you think school board members do?” Kindergarten students, sixth grade students and high school students answered this question and provided a different perspective on the role of a school board member. Mr. Stewart informed those in attendance that he attended the Farm Show and that one of our students, Andy Herr, was recognized as the Pennsylvania Star Farmer and 8 students received the Keystone Award. Mr. Stewart stated that the high school administration is trying to determine how to spend the \$28,000 they received from the Department of Education for improving attendance. Mr. Stewart informed board members that Mr. Nett has announced that he will be retiring. He recognized Mr. Nett’s contributions to the district and commended his service to the district. Mr. Stewart said he met

with 15 individuals and began discussions regarding the offering of a School Age Child Care Program in Penn Manor. He said the proposed program would be similar to the one run by Lampeter-Strasburg. Penn Manor would assume responsibility for the before and after school program run by the YWCA and provide wrap around care for kindergarten. He stated that there are many details to be worked out. He will continue to explore the possibility of Penn Manor pursuing such a program and update the board at a later date.

Mr. Skrocki reminded board members of the four million dollar note that was taken out three (3) years ago for the Letort project. He stated that the note is due February 1, 2003 and will be paid off at that time. He stated that he would provide revised interest information at the February meeting.

It was moved by Mrs. Withum and seconded by Mr. Kline to approve the Treasurer's Reports for the months of November and December, 2002, as presented and to authorize payment of bills in the amounts of \$20,502.27 dated 11/27/02, \$209,326.34 dated 12/2/02, \$57,290.18 dated 12/4/02, \$1,060,751.59 dated 12/6/02, \$319,274.35 dated 12/11/02, \$90,100.51 dated 12/13/02, \$52,873.94 dated 12/16/02, \$161,871.39 dated 12/20/02 and \$507,306.16 dated 12/24/02 for a total of \$2,479,296.73 from the General Fund; \$63,612.54 dated 12/11/02 for a total of \$63,612.54 from the Cafeteria Fund; \$1,780.00 dated 12/5/02, \$8,872.71 dated 12/13/02, \$406,299.66 dated 12/17/02, and \$569.00 dated 12/19/02 for a total of \$417,521.37 from the Eshleman Reserve Fund; and payroll in the amounts of \$615,579.82 dated December 11, 2002, \$592,674.29 dated December 24, 2002. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kreider and seconded by Mr. Thomas Herr to approve the change orders cited on page 6 of the agenda.

Payment to be made from the Eshleman Capital Reserve Fund. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, abstained. (see page 6)

It was moved by Dr. Frerichs and seconded by Mr. Lyon to approve the Discipline of Students With Disabilities Policy as cited on pages 7-12 of the agenda for "First Reading." The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 7-12)

It was moved by Mrs. Wert and seconded by Mrs. Withum to approve the Public Records Policy as cited on pages 13-20 of the agenda for "First Reading." Also approved is the following recommended fees for reproduction of records requested: 10¢ per photo copy, 25¢ per page for a local fax, 50¢ per page for a long distance fax, \$25 per hour for secretarial services relating to the reproduction of the records. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 13-20)

It was moved by Mr. Thomas Herr and seconded by Mr. Kline to grant authorization to advertise for the bid of lockers for Comet Field House. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to adopt the resolution relating to a Public Outreach Campaign as cited on page 21 of the agenda. The following call vote was taken on this

motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 21)

It was moved by Mrs. Wert and seconded by Mr. Kline to approve the Storm Water Drainage Easement Agreement as cited on pages 22-24 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 22-24)

It was moved by Mrs. Wert and seconded by Mr. Kreider to approve the Revised Public Participation at Meetings Policy for “Final Reading” as cited on pages 25-27 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 25-27)

It was moved by Mr. Kline and seconded by Dr. Frerichs to approve for “Final Reading” the Revised Harassment and Discrimination Policy as cited on pages 28-33. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 28-33)

It was moved by Mr. Thomas Herr and seconded by Dr. Frerichs to approve the budget transfers as listed on Penn Manor’s web page (<http://www.pennmanor.net/tr/index.html>). The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kreider and seconded by Mr. Thomas Herr to pay the individuals cited on page 34 of the agenda \$275 each for science curriculum writing. Payment is to be made from Title II money. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, abstained; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 34)

It was moved by Mr. Kreider and seconded by Mr. Kline to approve disposal of the band truck. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Kreider to approve a lease with Penn Manor Band Boosters in the amount of \$1.00 for a new band truck. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kreider to approve the Contract for Services with Advanced HealthCare for a Penn Manor student effective November 11, 2002 per the agreement cited on page 35 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 35) (Molly Kreider)

It was moved by Mrs. Wert and seconded by Mr. Kline to approve the individual listed below to the position of tutor for the After School Program at Marticville Middle School for the 2002/2003 school year at a rate of \$28 per hour.

Erica Repsch

The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve the individuals cited on page 36 of the agenda to the positions of track judges, ticket takers, ticket sellers, timers, and scorers for the winter sports season. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 36)

It was moved by Dr. Frerichs and seconded by Mr. Lyon to accept the individuals listed on pages 37-39 of the agenda for employment or change in status(*) according to the conditions listed. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 37-39)

It was moved by Mrs. Wert and seconded by Mr. Kline to approve the individuals listed on page 40 of the agenda for substitute teaching within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 40)

It was moved by Mr. Thomas Herr and seconded by Mr. Kline to approve the appointment of the individual listed below to the co-curricular position cited for the 2002/2003 school term.

Spring Musical Set Construction.....Mark Dennis

The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kreider to grant Designated Family Medical Leaves to the individuals cited on page 41 of the agenda according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 41)

It was moved by Mr. Lyon and seconded by Mr. Kline to grant tenure to the individuals listed below as he/she has completed the requirement of three years of satisfactory teaching performance with the school district.

Brian Malek
Jennifer Witmer

The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Kreider to approve submission of non-reimbursable projects {PDE-3074(A)} to the Department of Education. These projects are the sand filtration project and window replacement project at Martic Elementary School and the tennis courts project at the Penn Manor High School.

The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mrs. Wert to acknowledge receipt of approval by PDE for the Plancon G - Project 2855 - Fred S. Eshleman Elementary School project. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kreider and seconded by Mr. Kline to approve the tax exoneration cited on page 42 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 42)

It was moved by Dr. Frerichs and seconded by Mr. Kreider to grant authorization to advertise for the bid for an AS400 mid-range computer. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Kline to grant authorization to advertise for the bid of asbestos removal at Martic Elementary School. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kreider to approve a contract in the amount of \$1,500 with North and Schanz

for consultant services on January 20, 2003. The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mr. Lyon to approve the education of a high school senior for the 2002/2003 school year per the Education of Homeless Youth Guidelines (42 U.S.C.§11301). The following call vote was taken on this motion. Donald H. Anderson, absent; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (L. Thomas Royer)

The meeting adjourned to Executive Session at 8:59 p.m. on a motion by Mrs. Withum, a second by Mr. Lyon, and a unanimous voice vote.

C. Willis Herr, President

Dolores E. Warfel, Secretary