

MINUTES
Committee of the Whole
December 3, 2001

The Penn Manor School Board met as a Committee of the Whole on the above date at 7:00 p.m. in the Board Room of the Manor Middle School. Present were Mr. Anderson, Dr. Frerichs, Mr. H. Thomas Herr, Mr. C. Willis Herr, Mr. Kline, Mr. Kreider, Mr. Lyon, Mrs. Wert, and Mrs. Withum. Present from the administrative staff were Dr. Campbell, Mr. Stewart, Mrs. Griffis, and Mr. Skrocki. Also in attendance were several Penn Manor residents, Mrs. Rhoades and Mrs. Warfel.

Mr. Willis Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Willis Herr asked the committee whether there were any additions or corrections to the Minutes of the November 12, 2001, Committee of the Whole Meeting. Hearing none, on a motion by Dr. Frerichs, a second by Mr. Thomas Herr, and a unanimous voice vote, the minutes were approved as printed.

Mr. Skrocki reviewed preliminary building level budget information for the July 1, 2002 budget. He stated that a 2% increase in building level budgets over the 2001/2002 budgets was being recommended. Building Level budgets represent 2% of the entire budget. Building level budgets contain supplies, textbooks for the instructional program, and repairs to equipment. This category contains no salaries, no benefits, and no debt service figures. Mr. Skrocki reviewed enrollment figures prepared by Penn Manor for the period from the 1992/1993 school year to the present. He stated that the architects for the Letort project also developed enrollment figures prior to the beginning of the project and then revised the figures for the proposed Eshleman project. Both projections indicate a decline in enrollment figures. Enrollment figures for the 2002/2003 school year indicate a decline of 39 students. Mr. Skrocki also reviewed projected enrollment figures versus actual enrollment figures for the period 1997/1998 through 2002/2003. These figures have typically been off by only 50-60 students. Dr. Frerichs asked if there was a reason for the de-

cline in student enrollment. Mr. Skrocki and Mr. Stewart both cited a decrease in birth rate. Mr. Skrocki said Gilbert Architect figures do not include any potential student growth from the proposed Armstrong project. The recommended building level budget for 2002/2003 is \$969,214. Per pupil costs at the elementary level would be \$164.62, \$197.91 at the middle school level, and \$204.09 at the high school level. Mr. Skrocki stated that he was asking the board for their approval of the suggested building level budget at this time so that dollar allocations could be given to the principals for return to the business office in February. Mr. Anderson questioned how the 2% recommended increase compares to increases given other years. Mr. Skrocki stated that a 2% increase was given two years ago with no increase last year. Mr. Skrocki asked if board members had any objection to the 2% budget building increase. He stated that \$40,000 from this category was not spent last year. Mr. Anderson questioned why there was a need for a 2% increase if \$40,000 was not spent from this category last year. Mr. Skrocki said 2% does not even cover the cost of the increase in the cost of supplies. He stated that he will provide the board with details regarding individual building budgets in March or April. Mr. Skrocki asked if board members were in favor of the 2% building increase. A straw vote was taken with 8 members in favor of the increase and 1 opposed to it.

Mr. Skrocki informed the board that the special education subsidy was received in November as well as a deduction to the subsidy in the amount of \$24,070 for Penn Manor students enrolled in cyber schools. He stated that there was no backup provided for the cyber school subsidy deducted - no listing of student names, etc. Penn Manor has students enrolled in two cyber schools - PA Virtual Charter School and Einstein Academy. The subsidy deducted in November was for students enrolled in the Einstein Academy. Mr. Skrocki stated that prior to the deduction, districts had requested a hearing but the request was denied. The state is operating on the premise that cyber schools come under charter school law and, therefore, the deductions will continue. Mr. Skrocki stated that the invoices received to date are incorrect and inaccurate. The district must now try to clear up these inaccuracies. Subsidy will continue to be deducted for the remainder of the school year. Mr. Skrocki reminded board members that \$30,000 had been budgeted for charter school students. Penn Manor students in question are attending cyber schools. Mr. Skrocki stated that he anticipates total bills to be in excess of \$130,000 which is \$100,000 more

than budgeted. Mr. Skrocki said some proposed changes may be made next year which includes the state paying the cyber school bills directly. Subsidy will, however, be deducted for the current year. Dr. Frerichs asked if the state will actually pay the cyber school bills. Mr. Skrocki said the state may do so by increasing the amount of subsidy received by districts with the districts then paying the cyber schools. Penn Manor has the highest number of cyber school students in the I.U. and the second highest number of home schoolers in the county. Mr. Kline asked if our solicitor would be looking into obtaining backup for the invoices received from cyber schools. Mr. Kline stated that he feels the district should make sure the state provides us with the needed backup before paying any bills. Mr. Skrocki said Mr. Brubaker is currently reviewing this situation. Mrs. Withum questioned whether the board should enter into a class action suit against cyber schools. Dr. Campbell suggested that Penn Manor join the civil suit filed by Dowingtown, Manheim Township, Ephrata, and several other districts. When entering into a joint suit any costs involved would be divided among districts participating in the suit. Dr. Campbell said this is the suit that Mr. Brubaker recommends the district participate in. Board members indicated they would like to see the law suit being recommended before making a decision about joining it. Dr. Campbell said he will provide this information.

Mr. Stewart thanked Mr. Thomas Herr, Mr. Jeff Lyon, and Mrs. Donna Wert for their work with the Steering Committee. He reviewed various district personnel who have reported to the committee or will be reporting to the committee in the near future. Recommendations from the committee are falling into categories - early childhood, technology, and support services as well as gifted, fine arts, athletics, and school safety. Mr. Stewart informed board members that progress is being made and that he anticipates returning to the board in June or July with a final report. He stated that the committee should have representation from the community, parents, and school employees. It has been difficult to get individuals from the taxpayer group to participate.

Mr. Stewart provided board members with amended Definition of Club Status Administrative Guidelines. He reviewed changes which were made. Mrs. Wert asked what determines whether a girl must play on a girls' team and a boy must play on a boys' team. Mr. Stewart stated that if there is only one team offered for a sport, both boys and girls could play on it.

However, if there is a boys' team and a girls' team for a sport, then students play on the gender appropriate team. Dr. Campbell stated that the Girls' Lacrosse team has completed all the needed materials and it will be recommended that the team be elevated to club status. He stated that he is waiting to hear from the boys' team. Mrs. Wert stated that she is concerned with the coaches salary issue. She questioned whether board members wanted to state in #7 of the guidelines that if funds are allocated to a team they should be used for anything but salaries. Dr. Frerichs agreed with Mrs. Wert that the board should not pay salaries and indicated he would like to add a statement to #7 saying the board will not pay for personnel. Discussion ensued regarding potential changes needed to this document. One of the items discussed was trainer needs. Dr. Frerichs asked if a trainer would be at all events. Mrs. Withum stated that she was not in favor of paying additional money for a trainer. Mr. Stewart said he will research trainer needs and get back to the board. Mr. Kline questioned whether the elevation of a team to club status would help it become a sport in the Lancaster-Lebanon League. Mr. Stewart indicated he believes the formation of a club sport would help with this issue. He stated he will research this issue and get back to board members. Dr. Frerichs questioned why a coach needs to have a driver's license. Mr. Stewart said he believes this is a requirement because of the fact that coaches transport students in school vans, etc. He said he will check on the need for this requirement.

Item 5 - Co-curricular Director of Athletics Job Description - was tabled.

Mr. Skrocki explained tax certifications to board members. He stated that these certifications are a result of a request from real estate settlement closings asking whether or not there are unpaid taxes on a property. Charges for these certifications range from \$5 to \$25 with \$10 being the norm. Penn Manor does 100-150 of these certifications a month. This is a service provided by the district but it detracts from the time spent on taxes by the district tax person. Mr. Skrocki stated that Penn Manor currently charges \$10 per tax certification. He recommended an increase to \$20 for this service in an attempt to recover some of the cost incurred by the amount of time the tax person spent preparing the certifications. Mr. Skrocki said, if approved, he would like the new tax certification rate to go into effect March 1 of next year. Board members approved placement of this increase on the December School Board Meeting Agenda on a motion

by Mr. Kline, a second by Mrs. Withum, and a unanimous voice vote.

The December School Board Meeting Agenda was reviewed.

The Committee of the Whole adjourned to Executive Session to discuss personnel at 8:01 p.m. on a motion by Mr. Kline, a second by Mr. Lyon, and a unanimous voice vote.

December 3, 2001

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room of the Manor Middle School. The meeting was called to order by the President, Mr. C. Willis Herr, at 8:18 p.m.

The following members were present: Mr. Donald H. Anderson, Dr. Richard L. Frerichs, Mr. H. Thomas Herr, Mr. C. Willis Herr, Mr. Patrick T. Kline, Mr. Jeffrey G. Kreider, Mr. Jeffrey E. Lyon, Mrs. Donna J. Wert, and Mrs. Kelly K. Withum. Also present were Dr. Gary B. Campbell, Superintendent, Mr. Stephen B. Skrocki, Administrative Assistant for Business, Mr. Donald F. Stewart, Administrative Assistant for Personnel and Planning, and Mrs. Ellen P. Griffis, Administrative Assistant for Curriculum and Instruction.

The meeting was opened with prayer by Mr. H. Thomas Herr and was followed by the salute to the flag.

Mr. Willis Herr announced that the next regularly scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, January 7, 2002, in the Board Room of the Manor Middle School at 8:15 p.m.

Mr. Willis Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Willis Herr asked if there were any additions or corrections to the Minutes of the November 12, 2001, School Board Meeting. There were none. It was moved by Mr. H. Thomas Herr and seconded by Mr. Lyon to approve the minutes as printed. This motion was passed by a unanimous voice vote.

Dr. Campbell announced that Mrs. Mary Jane Stuart would be retiring on December 28. He stated that Mrs. Stuart is the Secretary for Letort Elementary. He recognized her contributions to Penn Manor and

stated that she will be missed. Dr. Campbell updated those in attendance with regard to Letort Elementary renovations and invited anyone who would like a tour of the facility to contact him. He stated that Letort teachers will be taking a tour of the building on December 18. If possible, Dr. Campbell stated that the Letort sixth grade graduation would be held on site. Dr. Campbell also stated that winter sports have started. He wished everyone a happy holiday.

Miss Melissa Pohlman, Junior Student Council Representative, informed board members that Miss Mindish attended the last Student Council Meeting and talked about upcoming recommendations resulting from the I.U. Evaluation. A topic of discussion was a recommendation for student use of lockers rather than backpacks. Melissa said Student Council Student Representatives are going to request student input regarding this topic. Mr. Michael Stone, Senior Student Council Representative, discussed the Annual Blood Drive, the fact that the winter sports season has started, and the fact that parents have received passwords for Letter Grade. He informed those in attendance that the Winter Concert will be held on December 12.

Mr. Skrocki stated that the Treasurer's Report for the month of November, 2001, would be distributed at the January 7, 2002, board meeting. It was moved by Mrs. Wert and seconded by Mr. Kreider to authorize payment of bills in the amounts of \$75,088.07 dated November 6, 2001, \$229,944.10 dated November 1, 2001, \$164,055.94 dated November 6, 2001, \$238,441.82 dated November 12, 2001, \$51,422.30 dated November 13, 2001, \$324,669.75 dated November 14, 2001, \$337,216.11 dated November 19, 2001, \$14,543.00 dated November 26, 2001, \$415,944.62 dated November 28, 2001, and \$58,842.38 dated November 28, 2001, for a total of \$1,910,168.09 from the General Fund; \$55,636.10 dated November 12, 2001, for a total of \$55,636.10 from the Cafeteria Fund; \$138,513.24 dated November 2, 2001, \$46,00.00 dated November 5, 2001, \$3,517.01 dated November 15, 2001, \$411,039.80 dated November 27, 2001, for a total of \$557,670.05 from the Capital Reserve Fund, \$56,121.51 dated November 15, 2001, for a total of \$56,121.51 from the Eshleman Reserve Fund; \$513.25 dated November 2, 2001, for a total of \$513.25 from the Athletic Reserve Fund; and payroll

in the amounts of \$599,694.06 dated November 14, 2001, and \$574,743.32 dated November 28, 2001. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, (abstained on check #67405), yes .

Mr. Donald Anderson was selected to be Temporary Chairperson during board reorganization.

Mr. Anderson administered the Oath of Office to the following newly elected board members:

Dr. Richard Frerichs
Mr. C. Willis Herr
Mr. Jeffrey E. Lyon
Mrs. Kelly K. Withum

Mrs. Withum made a motion that Mr. C. Willis Herr be nominated for the office of President of the board. Mr. Kreider seconded the motion. There were no other nominations for the office of President. Dr. Frerichs made a motion that the nominations be closed. Mr. Kline seconded the motion. A unanimous voice vote closed the nominations. The motion to approve Mr. C. Willis Herr as President of the board was approved by the following call vote: Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, abstained; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

Mrs. Wert made a motion that Dr. Richard L. Frerichs be nominated for the office of Vice President of the board. Mr. Kline seconded the motion. There were no other nominations for the office of Vice President. Mrs. Withum made a motion that the nominations be closed. Mr. Kreider seconded the motion. A unanimous voice vote closed the nominations. The motion to approve Dr. Richard L. Frerichs as Vice President of the board was approved by the following call vote: Donald H. Anderson, yes; Richard L. Frerichs, abstained; C. Willis Herr, yes; H. Thomas

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Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kreider to appoint Mr. George T. Brubaker, member of the law firm of HARTMAN, UNDERHILL & BRUBAKER, as solicitor for the school district for the calendar year 2002 at the rate of \$115 per hour. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Kline to elect Stephen B. Skrocki and Christopher Johnston (alternate) as representatives to the Lancaster County Tax Collection Bureau. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kreider and seconded by Mr. Kline to increase the tax certification fee from \$10 to \$20 per certification effective 3/1/02. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. H. Thomas Herr to approve the budget transfers as listed on Penn Manor's web page. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kreider to adopt a resolution to be forwarded to the depositories authorizing the newly elected Board President and Vice President and one board member,

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Donald H. Anderson, to sign the checks on behalf of the school district. The

following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mrs. Withum to approve the appointment of Donna Wert as representative to the Lancaster County Academy Joint Operating Committee and Patrick Kline as alternate. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kreider and seconded by Mr. Kline to approve the individuals listed on page 7 of the agenda for substitute teaching within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 7)

It was moved by Dr. Frerichs and seconded by Mr. Anderson to grant Family Medical Leaves and Child Rearing Leave to the individuals listed on page 8 of the agenda according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 8)

It was moved by Mrs. Wert and seconded by Dr. Frerichs to accept the individuals as revised and listed on page 9 of the agenda for employment according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider,

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yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see

page 9)

It was moved by Dr. Frerichs and seconded by Mr. Kline to appoint the individual cited below to the co-curricular position listed for the 2001/2002 school term with the stipend to be determined.

Winter Weight Room Supervisor.....David Hess

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Mr. Thomas Herr to accept the following resignation.

Fellenbaum, Donald - part-time custodian/Martic Elementary - effective 11/7/01

This item was approved by a unanimous voice vote.

It was moved by Dr. Frerichs and seconded by Mrs. Wert to accept the individuals listed on page 10 of the agenda for change in status(*) according to the terms listed. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 10)

It was moved by Mrs. Withum and seconded by Dr. Frerichs to approve the following retirement.

Stuart, Mary Jane - Letort/Secretary - effective 12/28/01

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Pa-

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trick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J.

Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Thomas Herr to approve the appointment of Patrick Kline as representative to the Lancaster County Career & Technology Center and Jeffrey Kreider as alternate. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mr. Anderson to approve the following revised transportation contract for the 2001/2002 school year.

Schultz Transportation (180 days)	\$374,535.24
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The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Dr. Frerichs to approve the actions of the Judicial Review Committee as cited on pages 11-12 of the agenda. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see pages 11-12)

It was moved by Mr. Kline and seconded by Mrs. Wert to approve Gilbert Architects for the work on the Comet Field House project with payment to be made from the Athletic Capital Reserve Account. After discussion, Mr. Kline and Mrs. Wert rescinded their motion and second and this item was tabled.

It was moved by Dr. Frerichs and seconded by Mrs. Withum to approve the individual listed below to the position of monitor for the Ele-

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mentary Spanish Program for the 2001/2002 school year at a cost of \$27

per hour.

Kathy Baxter

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Kline to approve the individuals listed below to the position of monitor for the 2001/2002 school year for After School Tutoring at Manor Middle School at a rate of \$27 per hour.

Julianne Liesman - 2 hours

Lindsay Good - 1 hour

William Ziegler - 1 hour

The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Anderson to approve submission of Plancon H for the Letort Elementary School Project to the Pennsylvania Department of Education. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Kline to approve an increase in the standard mileage rate for business use of an automobile from 34.5 cents per mile to 36.5 cents per mile effective January 1, 2002. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Tho-

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mas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Kreider to approve the revised fee schedule as cited on page 13 of the agenda for professional employees found in Article XIV, Part E, #4(a) of the Negotiated Agreement titled Cost of Coverage and for classified staff. The following call vote was taken on this motion. Donald H. Anderson, yes; Richard L. Frerichs, yes; C. Willis Herr, yes; H. Thomas Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, yes; Jeffrey E. Lyon, yes; Donna J. Wert, yes; and Kelly K. Withum, yes. (see page 13)

The meeting adjourned at 9:08 p.m. on a motion by Mr. Anderson, a second by Mrs. Wert, and a unanimous voice vote.

C. Willis Herr, President

Dolores E. Warfel, Secretary
