

MINUTES
Committee of the Whole
July 10, 2000

The Penn Manor School Board met in Executive Session in the Board Room of the Manor Middle School at 6:05 p.m. for the purpose of discussing a legal issue. The Executive Session adjourned to Committee of the Whole at 6:20 p.m. on a motion by Mr. Anderson, a second by Mrs. Wert, and a unanimous voice vote.

The Penn Manor School Board met as a Committee of the Whole on the above date at 6:20 p.m. in the Board Room of the Manor Middle School. Present were Mr. Anderson, Mr. Fields, Dr. Frerichs, Ms. Herr, Mr. Herr, Mr. Kline, Mrs. Wert, and Mrs. Withum. Mr. Kreider was absent. Present from the administrative staff were Mr. Skrocki, Mr. Stewart, and Mrs. Grifis. Dr. Campbell was absent. Also in attendance were Mr. Kenneth Phillips and Mr. William McCarty for their presentation and Shelley Hodson.

The meeting was called to order at 6:20 p.m. by Mr. Herr.

Mr. Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Herr asked the committee whether there were any additions or corrections to the Minutes of the June 12, 2000, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Anderson, a second by Dr. Frerichs and a unanimous voice vote, he directed that the Minutes would stand approved as distributed.

Mr. Kenneth Phillips and Mr. William McCarty discussed updated interest rate information and time payment proposals with regard to the arbitrage of the proposed bank note. Legal issues and requirements dealing with the note were also discussed. On a motion by Mr. Kline, a second by Mrs. Wert, and a unanimous voice vote this item was approved for placement on the July School Board Meeting Agenda.

Meeting dates for the period covering January through August 2001 were discussed. The location of meetings was moved into Manor Middle School on a trial basis from September to December. For purpose of the district

calendar, dates extending to August 2001 need to be approved. Three time adjustments were made and are reflected in the attached schedule of meeting dates for the period discussed. On a motion by Mr. Anderson, a second by Ms. Herr, and a unanimous voice vote this item was approved for placement on the July School Board Meeting Agenda.

The July School Board Meeting Agenda was reviewed. Item 12 - Bid Award - Dr. Frerichs questioned when the track renovations at the high school would be completed. Mr. Skrocki stated that October 6 is the anticipated completion date. Item 20 - Bid Award - Dr. Frerichs asked what the anticipated start date and completion date for the Penn Manor to Millersville University fiber connection were. Mr. Skrocki said the project will begin as soon as possible with completion anticipated for early August.

Mr. Stewart reviewed the success and progress of the After Hours Tutoring Program that was initiated in the 1999/00 school year. He stated that new monies available via the Disruptive Child Act increased the per pupil allotment for alternative education students to \$1,850. In cooperation with Dr. Hoepfel and secondary administrators, Mr. Stewart is making tentative plans to take advantage of the additional money in an expanded alternative education program.

Mr. Skrocki reviewed survey information with the board regarding participation and insurance coverage for athletes with the board directing that only football insurance be purchased. He informed board members that only football insurance was purchased by the district in the past due to the fact that the insurance bought by parents covers all sports except football.

Mr. Stewart then discussed the proposed changes to the Special Interest Policy. He stated that after his conversation with solicitor, George Brubaker, he was asking the board to delay consideration of changing the Special Interest Policy pending receipt of new wording related to creating a public forum.

As part of its continued consideration of a middle school track program Mr. Stewart has directed Mr. Mummau to provide the board, by its October meeting, with a roster of students interested in participating in middle school track. Additional information will be provided at that time.

The Committee of the Whole adjourned at 8:05 p.m. on a motion by Mr. Kline, a second by Mr. Fields, and a unanimous voice vote.

July 10, 2000

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room of the Manor Middle School. The meeting was called to order by the President, Mr. C. Willis Herr, at 8:15 p.m.

The following members were present: Mr. Donald H. Anderson, Dr. Richard L. Frerichs, Ms. Sharron M. Herr, Mr. C. Willis Herr, Mr. Patrick T. Kline, Mrs. Donna J. Wert, and Mrs. Kelly K. Withum. Mr. P. Wayne Fields and Mr. Jeffrey G. Kreider were absent. Also present were Mr. Stephen B. Skrocki, Administrative Assistant for Business, Mr. Donald F. Stewart, Administrative Assistant for Personnel and Planning, and Mrs. Ellen P. Griffis, Administrative Assistant for Curriculum and Instruction. Dr. Gary B. Campbell, Superintendent, was absent.

The meeting was opened with prayer by Mr. Stewart and was followed by the salute to the flag.

Mr. Herr announced that the next regularly scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, August 7, 2000, in the Board Room of the Manor Middle School.

Mr. Herr asked if there were any Citizen's Comments. There were none at this time.

Mr. Herr asked if there were any additions or corrections to the Minutes of the June 12, 2000, School Board Meeting. There were none. It was moved by Mrs. Withum and seconded by Mr. Kline to approve the minutes as printed. This motion was passed by a unanimous voice vote.

There was no Superintendent's Report.

It was moved by Mr. Anderson and seconded by Mrs. Wert to approve the Treasurer's Report for the month of June, 2000, as presented and to authorize payment of bills in the amounts of \$7,808.04 dated May 30, 2000, \$243,023.33 dated June 5, 2000, \$82,341.66 dated June 6, 2000, \$293,764.19 dated June 7, 2000, \$154,593.64 dated June 16, 2000, \$38,874.34 dated June 13, 2000, \$469,366.19 dated June 21, 2000, \$2,158.40 dated June 15, 2000,

\$90,672.96 dated June 21, 2000, \$31,918.55 dated June 27, 2000, \$104,900.44
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dated June 29, 2000, \$271,191.90 dated June 29, 2000, and \$240,143.01 dated June 30, 2000, for a total of \$2,030,756.65 from the General Fund; \$169,202.16 dated June 12, 2000, \$88,156.76 dated June 29, 2000, and \$10,104.97 dated June 30, 2000, for a total of \$267,463.89 from the Cafeteria Fund; \$19,768.97 dated June 9, 2000, and \$520.03 dated June 15, 2000 for a total of \$20,289.00 from the Capital Reserve Fund; \$2,158.40 dated June 21, 2000, \$8,570.27 dated June 29, 2000, and \$2,730.55 dated June 30, 2000, for a total of \$13,459.22 from the Health Care Fund; and payroll in the amounts of \$594,326.10 dated June 21, 2000, and \$498,794.48 dated July 7, 2000. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Ms. Herr to approve the issuance of a two year bank note per the resolution on page 19 of the agenda. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Ms. Herr to approve the Meeting Dates as amended as cited on pages 7 and 8 covering the time period of January, 2001 to August 2001. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mrs. Withum to approve the settlement agreement between Carl P. Izzo, Jr., Trustee of the Bankruptcy Estates of Devon Capital Management, Inc. ("Devon") and Financial Management Sciences Inc. ("FMS") (the "Trustee"), and Penn Manor School District ("Penn Manor"), subject to the approval of the United Bankruptcy Court for the Western District of Pennsylvania ("Bankruptcy Court") after notice to all creditors, as per the attached Resolution and Settlement Agreement. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It as moved by Mr. Kline and seconded by Mrs. Withum to approve the establishment of a Penn Manor School District Class of 2000 Scholarship Fund Ac-

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count with PLGIT in the amount of \$4,000 and authorization for Miss Janice Mindish, Mr. Stephen Skrocki, Mr. Christopher Johnston, and Mr. Brian D. Baddick to be signers on this account with two signatures required. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Dr. Frerichs to approve the budget transfers as cited on the Penn Manor web page. (<http://www.pmsd.k12.pa.us/tr/tr.html>) The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mr. Anderson to accept the individuals listed on pages 9 and 10 of the agenda for employment or change in status(*) according to the terms listed. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Ms. Herr to accept the following resignations:

Nurse, Cynthia - elementary professional employee - effective August 21, 2000

Repsch, Justin - secondary professional employee - effective June 27, 2000

This motion was passed by a unanimous voice vote.

It was moved by Mrs. Withum and seconded by Mr. Anderson to grant Family Medical Leave to the individual listed on page 11 of the agenda according to the terms listed. The following call vote was taken on this motion: Donald H.

Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Kline to grant Family Medical/Child Rearing Leave to the individuals listed on page 11 of the agenda ac-

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ording to the terms listed. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mrs. Withum to grant Child Rearing Leave to the individual listed on page 11 of the agenda according to the terms listed. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Ms. Herr to grant Designated Family Medical Leave to the individual listed on page 11 of the agenda according to the terms listed. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mrs. Wert to accept the retirements listed on page 12 of the agenda. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mr. Anderson to approve the School Board Legal Liability Insurance with Genesis Insurance Company in the amount of \$9,100 effective July 1, 2000, through July 1, 2001. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Dr. Frerichs to approve programs between the Penn Manor School District and Lancaster-Lebanon IU13 and the Lancaster County Career and Technology Center for the fiscal year beginning July 1, 2000. These agreements provide students with services authorized by the National School Lunch Program and the National School Breakfast Program. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

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It was moved by Mrs. Wert and seconded by Ms. Herr to approve the National School Lunch and School Breakfast Program with the Pennsylvania Department of Education, Division of Food and Nutrition, effective July 1, 2000 to June 30, 2001. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Ms. Herr to ratify the 2000/01 IU13 Audio-Visual Supplies bid to the firms listed on page 13 of the agenda. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Ms. Herr and seconded by Mrs. Withum to award the 2000/01 Athletic Supplies Bid to the firms listed on page 14 of the agenda. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Mr. Anderson to award the 2000/01 Art Supplies Bid to the firms listed on page 15 of the agenda. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Anderson to approve the 2000/01 School Breakfast and Lunch Prices as listed on page 16 of

the agenda. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Ms. Herr and seconded by Mrs. Withum to award the bid for track renovations at the high school per the tabulation attached to the minutes. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C.

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Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Mrs. Wert to award the bid for the hot water heater replacement at Martic Elementary School to the firm cited on the bid tabulation on page 17 of the agenda. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve participation in the Liberty Investment Management Program effective with the 2000/01 fiscal year. The committee also authorizes the officers of the board to enter into a contract with Liberty. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Withum and seconded by Ms. Herr to approve establishment of the Eshleman Elementary School Capital Reserve Account with PLGIT and authorize the Board President, Vice President and a Board member to be signers on this account with three signatures required. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to approve

advertising for pest management services. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mrs. Wert and seconded by Ms. Herr to approve the tax exonerations as listed on page 18 of the agenda. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Kline and seconded by Mrs. Wert to approve the purchase of five slots in the Lancaster County Alternative Education Program at the Willow Street Campus for the 2000/01 school year at a cost of \$3,700 per

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slot for a total of \$18,500. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Ms. Herr to approve Coyle, Lynch & Company, to conduct an appraisal of the Holtwood (\$11,500) and Safe Harbor (\$10,500) (parcels #430-21J-9-2 and 41-01-178-13) electrical generation facilities, for a pending assessment appeal (exclusive of travel and testimony). This is a correction to the board resolution of May 8, 2000. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Mr. Anderson and seconded by Dr. Frerichs to award the bid for the Penn Manor to Millersville University fiber connection per the tabulation attached to the minutes. The following call vote was taken on this motion: Donald H. Anderson, yes; P. Wayne Fields, absent; Richard L. Frerichs, yes; Sharron M. Herr, yes; C. Willis Herr, yes; Patrick T. Kline, yes; Jeffrey G. Kreider, absent; Donna J. Wert, yes; and Kelly K. Withum, yes.

It was moved by Dr. Frerichs and seconded by Mr. Kline to adjourn at 9:10 p.m. This motion was passed by a unanimous voice vote.

C. Willis Herr, President

Dolores E. Warfel, Secretary