

PENN MANOR SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: BUILDING SECURITY

ADOPTED: September 13, 2010

REVISED:

	709. BUILDING SECURITY
1. Purpose	The Board recognizes the need to maintain security of school facilities for reasons of safety, vandalism and theft.
2. Delegation of Responsibility	<p>Toward this end, a program of building security shall be administered by the Superintendent or designee, with the cooperation of building principals. The need for access shall be the underlying principle in determining who will have keys/FOBS to school properties.</p> <p>The Superintendent or designee shall determine who is entitled to building(s) keys/FOBS and who may have after hours access to district facilities. All FOBS users shall sign a user agreement.</p>
3. Guidelines	<p>After the start of the school day, access to the building shall be limited to one entrance. All other entrances shall be locked. No doors shall be propped open.</p> <p>A list of all key holders shall be maintained with the Superintendent or designee. No one shall duplicate any keys without permission of the Superintendent or designee.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p> <p>Board Policy – 705, 907</p>