

PENN MANOR SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: MAINTENANCE

ADOPTED: September 13, 2010

REVISED:

<p>1. Purpose</p> <p>2. Authority SC 701, 772</p> <p>3. Delegation of Responsibility</p>	<p style="text-align: center;">704. MAINTENANCE</p> <p>Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.</p> <p>The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.</p> <p>The Director of Buildings and Grounds shall develop and supervise a maintenance program which shall include:</p> <ol style="list-style-type: none"> 1. Regular program of facilities repair and conditioning. 2. Critical spare parts inventory. 3. Equipment replacement program. 4. Long-range plans for building modernization and conditioning. <p>The Director of Buildings and Grounds shall develop procedures necessary for maintenance, repair and improvement of physical facilities.</p> <p>Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on an annual basis and return a written report to the Superintendent or designee as to the findings of that inspection.</p> <p>The Director of Buildings and Grounds shall report annually to the Board regarding the current maintenance and improvement program.</p>
--	---

References:

School Code – 24 P.S. Sec. 701, 772

Department of Environmental Protection Regulations – 25 PA Code Sec.
171.1 et seq.