

# PENN MANOR SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: NAMING OF NEW FACILITIES

ADOPTED: September 13, 2010

REVISED:

701.1. NAMING OF NEW FACILITIES	
1. Purpose	The purpose of this policy is to provide a method and procedure to appropriately name a new or existing facility, or portion thereof, of the school district.
2. Authority	The authority and responsibility for the selection of a name for any new or existing facility, or portion thereof, shall rest solely with the Board.
3. Guidelines	<p>The naming of facilities shall take into consideration varied community interests, the needs of the facility, and the reason(s) to bestow a name on a facility. The procedure required under this policy shall implement a method of determination to ensure that recommendations for the naming of facilities, and portions thereof, represent a noteworthy feature of the facility.</p> <p>Whenever an individual or group proposes a name for a new or existing facility or portion thereof, to the Board, the following procedures shall be followed:</p> <ol style="list-style-type: none"><li>1. The Superintendent shall appoint a committee of not less than five (5) and not more than nine (9) individuals to consider the naming request. At least one (1) member of the committee shall be a Board member appointed by the Board President.</li><li>2. The committee shall inform the Superintendent of this recommendation concerning the naming of a new or existing facility, or a portion thereof, together with a written explanation based upon the objectives and guidelines of this policy.</li><li>3. The Superintendent shall present the recommendation of the committee to the Board.</li><li>4. The Board shall have the sole authority and responsibility for naming the facility, or portion thereof, and the Board's decision shall be final.</li></ol>

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A new or existing facility, or a portion thereof, may be named after an individual, who shall have made an outstanding contribution to education, humanity or the community; who shall have displayed outstanding leadership; or who has been of historical significance.

A new and existing facility, and portions thereof, may be named after an individual who has made significant contributions to the school district. The Board will evaluate the financial value of naming rights based upon a review of the relevant market for such rights. The term of any naming rights may vary, but will not exceed the expected life of the facility.

To be approved, the naming of a new or existing facility, or a portion thereof, shall require the affirmative vote of at least six (6) members of the Board.

Upon an affirmative vote of at least six (6) members of the Board, the school district may change the name of any new or existing facility or portion thereof.

References:

School Code – 24 P.S. Sec. 510