

# PENN MANOR SCHOOL DISTRICT

SECTION: FINANCES

TITLE: FEDERAL FISCAL  
COMPLIANCE

ADOPTED: September 13, 2010

REVISED:

<b>626. FEDERAL FISCAL COMPLIANCE</b>	
1. Authority	<p>The Board shall review and approve all applications for federal funds submitted by the district.</p>
2. Delegation of Responsibility	<p>The Board designates the Superintendent as the district contact for all federal programs and funding.</p> <p>The Superintendent or designee shall develop administrative regulations governing the procurement, use, management and disposal of goods, materials and equipment purchased with federal grant funds. At a minimum, the administrative regulations shall provide procedures to ensure:</p> <ol style="list-style-type: none"><li>1. Expenditures of federal grant funds are completed in accordance with federal requirements.</li><li>2. Title to and control of location, custody and security of equipment and/or property purchased with federal funds are maintained.</li></ol> <p>The Superintendent or designee shall track and document all federal programs expenditures and verify budgetary information required for those programs.</p> <p>All district employees paid with federal funds shall document the time they expend towards federal programs, in accordance with law.</p> <p>References:</p> <p>No Child Left Behind Act – 20 U.S.C. Sec. 6301-6514, 7901</p> <p>Board Policy – 000</p>