

# PENN MANOR SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: GIFTS

ADOPTED: September 13, 2010

REVISED:

	<b>322. GIFTS</b>
1. Authority	The Board considers the acceptance of gifts by administrative, professional and support employees an undesirable practice.
SC 510	It is the policy of the Board that staff members not accept gifts of significant value, as determined by the immediate supervisor.
2. Delegation of Responsibility	The Superintendent or designee may approve acts of generosity to individual district employees in unusual situations, but shall report such instances to the Board on a timely basis.
	References:
	School Code – 24 P.S. Sec. 510