

PENN MANOR SCHOOL DISTRICT

SECTION: PUPILS

TITLE: BULLYING/
CYBERBULLYING

ADOPTED: September 13, 2010

REVISED:

	249. BULLYING/CYBERBULLYING
1. Purpose	<p>The Board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the school district to maintain an educational environment in which bullying and cyberbullying in any form are not tolerated.</p>
2. Authority SC 1301.1-A	<p>All forms of bullying and cyberbullying by school district students are hereby prohibited. Anyone who engages in bullying or cyberbullying in violation of this policy shall be subject to appropriate discipline.</p> <p>Students who have been bullied or cyberbullied shall promptly report such incidents to the designated employees.</p> <p>Complaints of bullying or cyberbullying shall be investigated promptly, and corrective action shall be taken when a complaint is verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. Neither reprisals nor retaliation shall occur as a result of the submission of a complaint.</p> <p>The school district shall annually inform students that bullying or cyberbullying of students will not be tolerated.</p>
3. Definitions SC 1303.1-A	<p>Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, faculty, or staff which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:</p> <ol style="list-style-type: none"> 1. Substantial interference with a student's education. 2. Creation of a threatening environment. 3. Substantial disruption of the orderly operation of the school. <p>Bullying, as defined in this policy, includes cyberbullying.</p>

SC 1303.1-A	<p>School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.</p>
4. Delegation of Responsibility	<p>Each staff member shall be responsible to maintain an educational environment free of bullying and cyberbullying.</p> <p>Each student shall be responsible to respect the rights of his/her fellow students and to ensure an atmosphere free from all forms of bullying and cyberbullying.</p> <p>All employees who receive a bullying or cyberbullying complaint shall investigate to determine if bullying or cyberbullying has occurred. If the behavior is found to meet the definition of bullying or cyberbullying, written documentation must be submitted to the building principal.</p> <p>The building principal or his/her designee will inform parents/guardians of the victim and person accused.</p>
SC 1303.1-A	<p>The Superintendent or designee shall ensure that this policy and its administrative regulations are reviewed annually with students.</p>
SC 1303.1-A	<p>The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.</p>
SC 1303.1-A	<p>The district shall annually provide the following information with the Safe Schools Report:</p> <ol style="list-style-type: none"> 1. Board's Bullying Policy. 2. Report of bullying incidents. 3. Information of the development and implementation of any bullying prevention, intervention, or education programs.
5. Guidelines	<p><u>Compliant Procedures</u></p> <ol style="list-style-type: none"> 1. A student shall report a complaint of bullying or cyberbullying, orally or in writing, to a district employee. 2. The district employee shall investigate the alleged conduct that occurred.

<p>SC 1303.1-A Title 22 Sec. 12.3 Pol. 218</p> <p>SC 1302-A, 1303.1-A Pol. 236</p> <p>SC 1303.1-A Pol. 218, 233</p>	<ol style="list-style-type: none">3. The school district employee may ask assistance from other district employees in the investigation process.4. After the investigation, the building principal shall be notified in writing of the complaint and the results of the investigation and shall take corrective action to ensure that the conduct ceases. <p>This policy shall be accessible in every classroom. The policy shall be posted in a prominent location where such notices are typically posted.</p> <p>The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.</p> <p><u>Education</u></p> <p>The district may develop and implement bullying prevention and intervention programs. Such programs shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.</p> <p><u>Consequences For Violations</u></p> <p>A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:</p> <ol style="list-style-type: none">1. Counseling within the school.2. Parental conference.3. Loss of school privileges.4. Transfer to another school building, classroom or school bus.5. Exclusion from school-sponsored activities.6. Detention.7. Suspension.8. Expulsion.9. Counseling/Therapy outside of school.
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10. Referral to law enforcement officials.

References:

School Code – 24 P.S. Sec. 1302-A, 1303.1-A

State Board of Education Regulations – 22 PA Code Sec. 12.3

Board Policy – 000, 218, 233, 236, 248