

113.5. WRAPAROUND STAFF PROVIDED BY OUTSIDE AGENCIES - Pg. 2

<p>3. Guidelines</p> <p>SC 111 23 Pa. C.S.A. Sec. 6301 et seq</p> <p>Pol. 325</p> <p>Pol. 815</p>	<p>Prior to entering a district building, all agency personnel shall request that a team meeting be scheduled to discuss wraparound services for identified student(s) prior to the team meeting:</p> <ol style="list-style-type: none">1. The agency shall present to the district a permission form, signed by the parents/guardians, which permits the exchange of information relating to a student.2. The agency shall provide the district copies of required current clearance forms for all wraparound staff.3. The agency shall provide the district with proof of appropriate insurance.4. The agency shall provide the district with a copy of the student's current treatment plan. <p>Upon district review and approval of all required paperwork, the agency shall schedule a team meeting, the purpose of which shall include without limitation the following:</p> <ol style="list-style-type: none">1. The agency will review the student's current treatment plan with the team. <p>The team will discuss the applicability of the treatment plan to the student's current behavior in the school setting and determine goals to be addressed within the setting.</p>2. District personnel and agency personnel shall discuss and identify the expected roles of district staff and TSS personnel.3. District staff shall provide agency personnel with a school calendar and will review with agency personnel all applicable district policies and guidelines:<ol style="list-style-type: none">a. All agency personnel shall adhere to the district dress and grooming policy. Professional dress is preferred.b. All agency personnel shall adhere to the district Internet acceptable use policy, including signed acknowledgment of the policy. <p>All agency personnel providing services within district buildings shall observe principles of confidentiality in all situations. Failure to do so may result in loss of the individual's professional access to district buildings.</p>
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Agency concerns regarding student, teacher or building issues shall be brought to the attention of the building principal or designated building administrator.

Prior notice to classroom teachers of all visits, observations and interactions is required. This requirement must be met without exception.

Notice of cancellation of visits, observations and interactions, or the absence of agency personnel shall be forwarded to the designated building principal or designated building administration in a timely manner.

Agency personnel working within the district shall adhere to all district policies and guidelines.

The district reserves the right to review services being provided to students and make a determination if services should be modified or discontinued.

References:

School Code – 24 P.S. Sec. 111, 510

Criminal History Record Information Act – 18 Pa. C.S.A. Sec. 9125

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Board Policy – 000, 325, 815