PENN MANOR SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: COMPREHENSIVE PLANNING

ADOPTED: September 13, 2010

REVISED: January 5, 2015

	100. COMPREHENSIVE PLANNING
1. Purpose	The Board recognizes the importance of comprehensive planning in developing and guiding the district's goals, and the educational programs and operation of the schools. Participation by educational stakeholders is a critical element of such planning.
2. Authority	The Board shall provide guidance in the district's comprehensive planning process, and shall ensure active participation by Board members, administrators, teachers, other district personnel, students, parents/guardians and representatives from local businesses and the community.
Title 22 Sec. 4.13	As part of the comprehensive planning process, the Board directs that the district develop and implement individual plans and components as required by law, regulations, and funding and program requirements.
	The Board directs that the goals and action plans developed through comprehensive planning shall be continuously monitored and reviewed to ensure students are achieving at high levels.
	Professional Education
SC 1205.1 Title 22 Sec. 4.13, 49.17 Pol. 333	The district shall develop and submit a professional education plan to the Secretary of Education for approval every three (3) years, as required by law and regulations. Prior to approval by the Board and submission to the Secretary of Education, the professional education plan shall be made available for public inspection and comment in the district's administrative offices for a minimum of twenty-eight (28) days. The district may also make the plan available at the nearest public library.
	Induction
Title 22 Sec. 4.13, 49.16 Pol. 333	The district shall develop and submit an induction plan to the Department of Education for approval every six (6) years, as required by law and regulations. Prior to approval by the Board and submission to the Department of

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		Education, the induction plan shall be made available for public inspection and comment in the district's administrative offices for a minimum of twenty-eight (28) days. The district may also make the plan available at the nearest public library.
		Student Services
	Title 22 Sec. 4.13, 12.41 Pol. 146	The district shall develop and implement a written plan every six (6) years for providing a comprehensive and integrated K-12 program of student services, as required by law and regulations. Prior to approval by the Board, the student services plan shall be made available for public inspection and comment in the district's administrative offices for a minimum of twenty-eight (28) days. The district may also make the plan available at the nearest public library.
		Special Education
	Title 22 Sec. 4.13, 14.104 Pol. 113	The district shall develop and submit a special education plan to the Department of Education for approval every three (3) years, and shall implement such plan as required by law and regulations. Prior to approval by the Board and submission to the Department of Education, the special education plan shall be made available for public inspection and comment in the district's administrative offices for a minimum of twenty-eight (28) days. The district may also make the plan available at the nearest public library.
		Gifted Education
	Title 22 Sec. 4.13, 16.4 Pol. 114	The district shall develop and implement a gifted education plan every six (6) years, as required by law and regulations. Prior to approval by the Board, the gifted education plan shall be made available for public inspection and comment in the district's administrative offices for a minimum of twenty-eight (28) days. The district may also make the plan available at the nearest public library.
3.	Delegation of Responsibility	The Superintendent or designee shall be responsible for organizing the comprehensive planning process, ensuring participation in accordance with Board policy and submitting the required plans to the Department of Education.
		The Superintendent or designee shall be responsible for implementing the goals and action plans developed through comprehensive planning and providing periodic progress reports to the Board.
		References:
		School Code – 24 P.S. Sec. 1205.1

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State Board of Education Regulations – 22 PA Code Sec. 4.4, 4.13, 4.20, 12.41, 14.104, 16.4, 49.16, 49.17

Technology Plans, Title 47, Code of Federal Regulations – 47 CFR Sec. 54.508

Board Policy – 002, 004, 101, 105, 107, 109, 113, 114, 146, 333, 701

NOTE:

Language on making the plans available at "the nearest public library" is included in the official sign-off sheet for PDE's comprehensive planning tool. Chapter 4 Regulations only require the plans to be made available for public inspection and comment, generally.

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