

PENN MANOR SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: POLICY MANUAL ACCESS

ADOPTED: September 13, 2010

REVISED: April 18, 2011

<p>SC 407, 510 Pol. 003</p> <p>65 P.S. Sec. 67.701 Pol. 801</p> <p>Pol. 003</p>	<p style="text-align: center;">007. POLICY MANUAL ACCESS</p> <p>Section 1. <u>Authority</u></p> <p>The Board adopts the procedures and policies contained in the Policy Manual as a governance tool for the Board and as a resource for district administrators and employees, students, parents/guardians, residents and community members.</p> <p>The Board Policy Manual shall be published and maintained on the district’s web site.</p> <p>The Board Policy Manual shall be considered a public record. A copy of the policy manual shall be maintained in the district administration office and shall be available for inspection and access by citizens during regular office hours.</p> <p>The Superintendent or designee shall maintain an orderly plan for the promulgation of policies to students, parents/guardians and staff who are affected by them and shall provide easy accessibility to an up-to-date Policy Manual.</p> <p>The Superintendent or designee shall be responsible to review existing policy in light of Board actions and revisions to state and federal statutes and regulations, and to recommend to the Board the changes necessary to maintain the Board Policy Manual in a current status.</p> <p>Existing copies of the Board Policy Manual are the property of the school district; therefore, all manuals shall be returned to the Board Secretary upon termination of employment or term of office.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 407, 510</p> <p>Right-to-Know Law – 65 P.S. Sec. 67.101 et seq.</p> <p>Board Policy – 003, 801</p>
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