

Agenda – Committee of the Whole  
Penn Manor School District  
Monday, October 3, 2011  
Manor Middle School – Board Room

**DINNER**

(4:45)

**WORKSHOP**

(5:00 – 6:00)

Social Workers Presentation

**EXECUTIVE SESSION**

(6:00 – 6:30)

Legal

(6:30 – 6:45)

Student Matter

**COMMITTEE OF THE WHOLE**

**7:00**

CALL TO ORDER:

Dr. Frerichs

NEXT MEETING:

The next scheduled meeting of the Penn Manor School Board will be held on Monday, October 17, 2011 at 7:00 p.m. in the Board Room of the Manor Middle School.

ROLL CALL:

APPROVAL OF MINUTES:

September 19, 2011

<http://www.pennmanor.net/boardminutes/>

CITIZEN'S COMMENTS:

Name and Address

BOARD DEVELOPMENT OPPORTUNITIES AND REPORTS:

**Item 1.**  
(7:15 – 7:30)

CTC Resolutions – Rhonda Lord, KKAG

**Approval for Placement on the October 3 School Board Meeting  
Agenda**

**Item 2.**  
(7:30 – 7:50)

Review of AYP/PVAAS Public Information – Dr. Leichter and  
Mrs. Hallock

*Explanation: Dr. Leichter and Mrs. Hallock will review publicly  
accessible information on assessment reporting sites, including Penn  
Manor specific data, regarding 2011 assessments.*

**Information Only**

**Item 3.**  
(7:50 – 8:05)

2012-2013 Index – Mr. Johnston

*Explanation: Mr. Johnston will provide information on the final state  
index figures as it relates to Act 1 exceptions.*

**Information Only**

**Item 4.**  
(8:05 – 8:25)

Internet Security Issues – Mr. Reisinger

*Explanation: A follow-up to the recent legal issues presentation by Kegel  
Kelin Almy & Grim will be presented regarding Penn Manor specific  
information.*

**Information Only**

**ADJOURNMENT**

**SCHEDULING AN APPEARANCE ON THE AGENDA**

Any individual or group wishing to address the Board of School Directors may do so at each meeting during the agenda item titled Citizen's Comments. At this time the President will ask if any district resident or taxpayer wishes to address the Board of School Directors. If so, the following procedures shall be followed:

- The resident or taxpayer wishing to speak will be recognized by the chair and then state his/her name and address.
- The speaker may choose to speak at that time or request a delay until specific agenda item is before the Board of School Directors for consideration.
- Comments shall be limited to no more than five minutes.
- The chair may limit repetitive comments.
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.
- Vulgar, abusive, obscene, profane language, defamatory remarks will not be permitted.



- D. LCCTC Board Resolution Approving LCCTC Financing (see pages 4 – 5).
- E. District Resolution Approving LCCTC Financing (see pages 6 – 11).
- F. LCCTC Board Resolution Approving Purchase of 422 Beaver Valley Pike (see page 12 – 13).
- G. District Resolution Approving Purchase of 422 Beaver Valley Pike (see page 14).

**Item 3.      Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Resignation of the individual listed per the effective date.  
Melissa Frankford, ERA – LST, effective October 4, 2011
- B. Employment and Change in Status of the individuals listed per the effective date for the 2011-2012 school year (see page 15).
- C. Substitute Teachers within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list (see page 16).
- D. Varsity Girls’ Soccer Coaches  
Jason Hottenstein – Head  
Billie Jo Atkins – Assistant

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# CENTRAL MANOR CHANGE ORDERS

CONTRACTOR	CHANGE ORDER NUMBER	AMOUNT Add (Deduct)	CHANGE ORDER NUMBER	DESCRIPTION
WARFEL CONSTRUCTION	19	\$ 20,790.00	19.1	Furnish labor & materials to demo existing ceiling in B128 and install new ceiling
			19.2	Demo existing kitchen floor slab to allow installation of kitchen equipment
			19.3	Installation of aluminum threshold for door opening B134A
			19.4	Furnish additional labor & materials for pavement adjacent to geothermal
WARFEL CONSTRUCTION	20	\$ 10,153.00	20.1	Furnish labor & materials to fill sink hole with 2A stone
			20.2	Furnish labor & materials to tie existing drain tile line on lower parking lot
			20.3	Furnish labor & materials to provide additional wood chips in playground areas
			20.4	For additional work in response to RFI's # 62 & 64 for paving and grading work at loading dock
			20.5	Furnish labor & Materials to frame, drywall and paint bulkheads in the kitchen area
WARFEL CONSTRUCTION	21	\$ (5,316.00)	21.1	Credit to delete quarry tile in new freezer
			21.2	Credit to delete demo of existing stage ceiling and installation of new ceiling
			21.3	Credit to delete porcelain tile in corridor B004
WARFEL CONSTRUCTION	22	\$ 34,758.00	22.1	Provide fire rated doors and frames per CRA supplemental sketch
WARFEL CONSTRUCTION	23	\$ 8,183.00	23.1	Furnish labor & materials for floor leveling over existing floors in area 1B
			23.2	Furnish and install flush hollow metal
			2.1	Furnish labor & materials to add new fire alarm panel
VIETRI ELECTRIC	2	\$ 3,853.92	2.2	Furnish labor & materials to install lights and wiring in corridors
			2.3	Furnish labor & materials to add duplex receptacle and wiring for sound systems in music room
			3.1	Furnish labor & materials to install surface mounted lighting in the kitchen
VIETRI ELECTRIC	3	\$ 2,827.76	3.2	Furnish labor & materials to install feeds for backboard height adjuster motors
			3.3	Furnish labor & materials to install additional circuit breakers and circuit wiring
			3.4	Furnish labor & materials to add duplex receptacle and wiring for humidifier and glycol feed pump

**LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER BOARD****LCCTC Board Resolution Approving LCCTC Financing**

After discussion with the 16 school districts (the "School Districts") constituting the Lancaster County Career and Technology Center (the "LCCTC") the Joint Operating Committee (the "JOC") has determined it is in the best interest of the School Districts, the Lancaster County Career and Technology Center Authority (the "Authority") and the LCCTC to undertake (a) improvements, renovations, modernization and upgrading of facilities at the Brownstown, Mount Joy and Willow Street campuses of LCCTC; (b) other ongoing or proposed capital projects of the LCCTC; and (c) payment of costs of issuance of debt incurred to finance these undertakings (collectively, the "Project"). In order to provide funds for the Project, the Authority, by parameters borrowing resolution duly adopted by the Authority on September 22, 2011, has determined to issue guaranteed lease revenue bonds in an amount not to exceed \$43,000,000 for the purpose of providing funds for the Project. The Bonds will be designated the Lancaster County Area Career and Technology Center Authority Guaranteed Lease Revenue Bonds, Series of 2011 (the "Bonds"). The Bonds are to be secured by lease rentals received by the Authority under a Lease Agreement between the Authority, the LCCTC Board and the School Districts (the "Lease").

RESOLVED, that the Lancaster County Career and Technology Center Board (the "LCCTC Board") takes the following action:

1. The LCCTC Board approves the Project, with final details and any changes to be as approved by the Lancaster County Career and Technology Center Joint Committee (the "JOC"), and authorizes the JOC and the Authority to proceed with the Project, to be funded by the Bonds in an amount not to exceed \$43,000,000.

Although the Authority parameters borrowing resolution provides for an amount not to exceed \$43,000,000, it is currently anticipated that the actual aggregate amount borrowed will be between \$21,000,000 and \$30,000,000. When issued, the Bonds will be repaid over a period not to exceed 30 years, with gross annual debt service not to exceed \$1,985,000 and net annual debt service (after reimbursement) of \$1,330,000. The Authority parameters borrowing resolution reflects debt incurred at a higher maximum amount in order to provide flexibility to cover changes in the bond market and length of debt service. The final borrowing will be within the range set forth in this paragraph. The Chair or Vice Chair of the Authority, the Chair or Vice Chair of the JOC, and the Business Manager and Executive Director of the LCCTC will approve the final terms and conditions to be presented by the Underwriter within the parameters outlined herein and at such time or times as is determined to be in the best interest of the LCCTC. The current plan is to issue the Bonds in 3 separate series over a 3-year period. An addendum or addenda to the original Bond Purchase Proposal containing the final terms of each series of bonds shall be executed and delivered by the Chair or Vice Chair of the Authority, the Chair or Vice Chair of the JOC, and the Business Manager and Executive Director of the LCCTC prior to the issuance of each series of bonds.

2. All terms and provisions of the Lease, in form as presented to the School Districts, and the assignment of rentals thereunder to Fulton Bank N.A, as Trustee, are approved, subject to changes as approved by officers of the LCCTC Board executing the Lease. In addition, upon approval as provided above of each addendum to the original Bond Purchase Proposal, the officers of the LCCTC Board are authorized to execute and deliver supplemental leases as required under the Lease or the Indenture to effectuate the issuance of each series of Bonds.

3. The JOC and any officers of the LCCTC Board are authorized and directed to take all such action, execute, deliver, file or record all such documents and publish all notices which may be necessary or appropriate to issue the Bonds, to execute and deliver the Lease, and otherwise to comply with or implement the intent of this resolution, in the name and on behalf of the LCCTC Board.

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**LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER BOARD**

**Mail Ballot**

The undersigned member of the Lancaster County Career and Technology Center Board votes as follows with respect to the LCCTC Board Resolution Approving Lancaster County Career and Technology Center Financing, as set forth above and on the reverse side of this Ballot.

[     ]     For

[     ]     Against

School District: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**IMPORTANT:** This ballot must be returned to, and arrive at the Lancaster County Career and Technology Center administrative office, P.O. Box 527, Willow Street, PA 17584 **on or before October 27, 2011.**

**PENN MANOR SCHOOL DISTRICT  
LANCASTER COUNTY, PENNSYLVANIA**

**District Resolution Approving LCCTC Financing**

A RESOLUTION AUTHORIZING THE INCURRENCE OF LEASE REVENUE INDEBTEDNESS PURSUANT TO THE PENNSYLVANIA LOCAL GOVERNMENT UNIT DEBT ACT; SPECIFYING THAT SUCH INDEBTEDNESS IS TO BE INCURRED IN CONNECTION WITH GUARANTEED LEASE REVENUE BONDS, SERIES OF 2011 (LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER) IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$43,000,000 OF THE LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER AUTHORITY (THE "AUTHORITY"); SETTING FORTH THAT THE BONDS ARE BEING ISSUED FOR THE PURPOSE OF PROVIDING FUNDS FOR RENOVATIONS AND ADDITIONS TO THE BROWNSTOWN, MT. JOY AND WILLOW STREET CAMPUSES OF THE LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER (THE "LCCTC"), FOR VARIOUS OTHER ONGOING AND PROPOSED CAPITAL PROJECTS OF THE LCCTC, AND FOR THE PAYMENT OF THE COSTS AND EXPENSES OF ISSUING THE BONDS; AUTHORIZING EXECUTION AND DELIVERY OF A LEASE AGREEMENT; CONSENTING TO THE ASSIGNMENT OF THE LEASE BY THE AUTHORITY TO FULTON BANK N.A., TRUSTEE, UNDER A TRUST INDENTURE; SETTING FORTH LEASE RENTALS PAYABLE BY THE SCHOOL DISTRICT TO THE AUTHORITY; PROVIDING THAT SUCH LEASE RENTALS SHALL CONSTITUTE AN OBLIGATION OF THE SCHOOL DISTRICT; PROVIDING COVENANTS RELATED TO DEBT SERVICE APPLICABLE TO SUCH LEASE RENTALS AND PLEDGING THE FULL FAITH , CREDIT AND TAXING POWER OF THE SCHOOL DISTRICT; AUTHORIZING AND DIRECTING SPECIFIED OFFICERS OF THE SCHOOL DISTRICT TO TAKE APPROPRIATE ACTS, INCLUDING WITHOUT LIMITATION, THE PREPARATION OF A DEBT STATEMENT AND BORROWING BASE CERTIFICATE, AND THE FILING OF SPECIFIED DOCUMENTS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; SETTING FORTH COVENANTS PRECLUDING THE SCHOOL DISTRICT FROM TAKING ACTION WHICH WOULD AFFECT THE TAX EXEMPT STATUS OF THE BONDS, AND OTHER APPROPRIATE PROVISIONS.

**Background**

Penn Manor School District (the "School District"), together with 15 other Lancaster County Career and Technology Center school districts (all 16 school districts referred to as the "School Districts"), in accordance with law, are parties to the Lancaster County Career and Technology Center 1997 Restated Organization Agreement, dated May 13, 1997 (the "Organization Agreement") providing for the establishment of area vocational-technical schools, designated in the Organization Agreement as the Lancaster County Career and Technology Center, and for the establishment of an area vocational-technical board, known as the Lancaster County Career and Technology Center Board (the "LCCTC Board"). The Joint Operating Committee (the "JOC") is the governing body of the LCCTC, authorized by statute and the Organization Agreement to operate, administer and manage the LCCTC.

Lancaster County Vo-Tech School Authority is an authority created under the Pennsylvania Municipality Authorities Act (the "Authorities Act") by certain of the School Districts, and is empowered under the Authorities Act to acquire, hold, construct, improve, maintain, operate and lease public school buildings and other school projects for public school purposes. The Authority has, at the request of the School Districts and the LCCTC Board, previously undertaken as projects the design, financing, constructing and equipping of the area vocational-technical school buildings and facilities (the "School Facilities") on three different sites owned by the Authority and located in West Lampeter Township, Lancaster County, Pennsylvania, Mount Joy Township, Lancaster County, Pennsylvania, and West Earl Township, Lancaster County, Pennsylvania.

The JOC has: (a) determined that the School Facilities of the LCCTC are in need of improvements, renovations, modernization, upgrading and new equipment, and determined to purchase and renovate a building to be used for a practical nursing center in Willow Street, Pennsylvania in order to enhance the educational programs of the LCCTC, and determined to undertake such project as previously explained and summarized for the School District (the "Project"); and (b) requested the Authority to undertake the Project, and to approve the same as a project of the Authority, to be funded by guaranteed lease revenue bonds to be issued by the Authority in an aggregate principal amount not to exceed \$43,000,000 to be designated as the Lancaster County Career and Technology Center Authority Guaranteed Lease Revenue Bonds, Series of 2011.

The Authority, by parameters borrowing resolution duly adopted on September 22, 2011, 2011, has determined to undertake the Project and the leasing of the School Facilities to the LCCTC Board and the School Districts, and has authorized the issuance of guaranteed lease revenue bonds of the Authority in the maximum aggregate principal amount of \$43,000,000 to be designated the Lancaster County Career and Technology Center Authority Guaranteed Lease Revenue Bonds, Series of 2011 (the "Bonds") to provide sufficient funds to pay (a) the costs of the design, construction and acquisition of the items of construction and equipment to be undertaken or acquired as part of the Project; (b) the costs of any additional capital projects; and (c) the costs of issuance of the Bonds.

The Authority parameters borrowing resolution accepts a Bond Purchase Proposal of RBC Capital Markets LLC (the "Underwriter") dated September 22, 2011 (the "Bond Purchase Proposal").

Although the Authority parameters borrowing resolution provides for an amount not to exceed \$43,000,000, it is currently anticipated that the actual aggregate amount borrowed will be between \$21,000,000 and \$30,000,000. When issued, the Bonds are intended to be repaid over a period not to exceed 30 years, with gross annual debt service not to exceed \$1,985,000 and net annual debt service (after reimbursement) of \$1,330,000. The Authority parameters borrowing resolution reflects debt incurred at a higher maximum amount in order to provide flexibility to cover changes in the bond market and length of debt service. The final borrowing will be within the range set forth in this paragraph (this range is hereinafter referred to as the "Borrowing Limit").

The Bonds will be issued under, and secured by, the terms of a Trust Indenture (the "Indenture") between the Authority and Fulton Bank, N.A., Lancaster, Pennsylvania, as trustee ("Trustee"). The issuance of the Bonds is subject to approval by the Authority and the LCCTC Board, the approval by the School Districts of the incurrence of lease rental debt in connection with

issuance of the Bonds, and receipt by the Authority from the Underwriter of a satisfactory addendum or addenda to the Bond Purchase Proposal containing the final terms of the Bonds.

The Authority, as lessor, will lease the School Facilities to the LCCTC Board and the School Districts (collectively, the "Lessees"), as lessees, under a Lease Agreement (the "Lease") under which (a) the LCCTC Board will operate and maintain the School Facilities; and (b) each of the School Districts will be obligated to pay an allocated portion of the lease rentals to the Authority under the Lease, such allocated portions to be determined in accordance with the terms of the Organization Agreement pertaining to capital expenditures and such total lease rentals to be in fixed amounts sufficient to pay the principal of and interest on the Bonds.

The principal of and interest on the Bonds will be secured under the Indenture by the assignment and pledge of the Lease and all rentals and other sums payable under the Lease to the Trustee. Each of the School Districts will covenant the budgeting of, and will pledge its full faith, credit and taxing power in connection with, each School District's respective amount of lease rental obligations under the Lease.

The authorization and execution of the Lease will constitute the incurrence of lease rental debt by the School District, pursuant to the Debt Act (defined below).

NOW, THEREFORE, BE IT RESOLVED by the Board of School Directors of Cocalico School District, Lancaster County, Pennsylvania, as follows:

Section 1. The School District approves the Project, with final details and any changes to be approved by the JOC, and authorizes the JOC to proceed with the Project. The School District further requests the Authority to undertake the Project, and to approve the same as a project of the Authority, to be funded by the Bonds to be issued by the Authority in the maximum aggregate principal amount of \$43,000,000.

Although the Authority parameters borrowing resolution provides for an amount not to exceed \$43,000,000, it is currently anticipated that the actual aggregate amount borrowed will be between \$21,000,000 and \$30,000,000. When issued, the Bonds will be repaid over a period not to exceed 30 years, with gross annual debt service not to exceed \$1,985,000 and net annual debt service (after reimbursement) of \$1,330,000. The Authority parameters borrowing resolution reflects debt incurred at a higher maximum amount in order to provide flexibility to cover changes in the bond market and length of debt service. However, the final borrowing will be within the Borrowing Limit.

Section 2. The School District determines and states that the realistic, estimated useful life of the Project, to which proceeds of the Bonds relate is in excess of 30 years.

Section 3. The aggregate principal amount of the Bonds to be issued by the Authority and to be secured by the Lease will not exceed \$43,000,000. It is currently anticipated that the Bonds will be issued in 3 different series over 3 different years – 2012, 2013 and 2014, and that the aggregate amount borrowed will be between \$21,000,000 and \$30,000,000. The School District shall incur lease rental indebtedness, pursuant to the Local Government Unit Debt Act of the Commonwealth of Pennsylvania, as codified by the Act of December 19, 1996 (53 Pa. C.S. Chs. 80-82, as amended and supplemented (the "Debt Act")), in an amount not to exceed **\$3,346,336**

which is the portion of the principal amount of the Bonds allocated to the School District under the Organization Agreement. This lease rental indebtedness and the lease rental indebtedness of all the School Districts, is secured by the Lease. The allocation of the School District will fluctuate from time to time during the term of the Lease, based on market values in the School District.

Section 4. All terms and provisions of the Lease in form as presented to the School District, including provisions for lease rental payments and other sums payable by the School District pursuant to the Lease, are hereby approved, subject to changes as approved by the officers of the School District executing the Lease. The amounts of, and payment due dates for, the maximum lease rental payments by all the School Districts in the aggregate, and the maximum range of lease rental payments by this School District pursuant to the Lease, assuming the \$43,000,000 maximum principal amount of Bonds, are set forth in Exhibit "A" to this resolution.

The Lease and supplements, as executed, shall specify the actual principal amount of the Bonds, as set forth in the addendum or addenda to the Bond Purchase Proposal, not to exceed \$43,000,000, and the actual lease rental payments required for debt service, not to exceed the amounts set forth in Exhibit "A."

The School District consents to the pledge and assignment, by the Authority to the Trustee, of the Lease, and all sums payable thereunder, as security for payment of principal and interest on the Bonds, pursuant to the Indenture.

Subject to satisfaction of the conditions stated in the next paragraph of this Section 4, the President (or a Vice President) of the Board of School Directors of the School District (the "School Board") is authorized and directed to execute and deliver the Lease and the lease assignment. The Secretary (or Assistant Secretary) of the School Board is authorized and directed to attest to the execution of the Lease and the lease assignment, and to affix the seal of the School District. In addition, upon approval of each addendum to the Bond Purchase Proposal by the Chair or Vice Chair of the Authority, the Chair or Vice Chair of the JOC, and the Business Manager and the Executive Director of the LCCTC, the President (or Vice President) of the School Board is authorized and directed to execute and deliver any supplemental leases as required under the Lease or the Indenture to effectuate the issuance of each series of bonds issued pursuant to this resolution. The Lease and each supplemental lease will state the actual amount of lease rental indebtedness allocated to the School District based upon issuance of Bonds complying with the Borrowing Limit.

The conditions to be satisfied prior to execution and delivery of the Lease are: (a) all provisions of this resolution and the resolutions of the LCCTC Board and the Authority approving Lancaster County Career and Technology Center financing becoming effective; (b) the approval of the Department of Community and Economic Development of the Commonwealth of Pennsylvania for the incurrence of lease rental debt of this School District; (c) the approval of the Pennsylvania Department of Education, to the extent such approval is determined to be necessary by the LCCTC; and (d) the approval of any other governmental agency, the approval of which is determined to be necessary by the LCCTC.

Section 5. The indebtedness authorized by this resolution is lease rental debt.

Section 6. The School District hereby covenants for the benefit of the owners of the Bonds: (a) that the School District has included or will include in its budget for each fiscal year in which

such sums are payable, commencing with the fiscal year ending June 30, 2013, the amount of lease rental debt which will be payable in each such fiscal year pursuant to the terms of the Lease and any supplements thereto (the School District covenants to provide for an adequate cushion based on any increased market values that could occur); (b) that the School District shall appropriate such amounts to the payment of such debt; and (c) that the School District shall duly and punctually pay, or cause to be paid, such lease rental amounts pursuant to the terms of the Lease and the assignment thereof. For such budgeting, appropriation and payment, the School District hereby pledges its full faith, credit and taxing power. The covenant contained in this Section 6 is specifically enforceable.

Section 7. The President (or a Vice President), Treasurer (or Assistant Treasurer) and Secretary (or Assistant Secretary), of the School Board or the Business Manager of the School District, or any one of such officers alone, are authorized and directed to prepare, verify and file the Debt Statement required by Section 8110 of the Debt Act, and to take other necessary or appropriate action, including if necessary or desirable, any statements required to qualify any portion of the debt from the appropriate debt limit as self-liquidating or subsidized debt.

Section 8. The School District covenants with the holders of the Bonds, that, to the extent within the control of the School District, no part of the proceeds of the Bonds shall at any time be used directly or indirectly to acquire securities or obligations, the acquisition of which would cause any of the Bonds to be "arbitrage bonds" as currently defined in Section 148 of the Internal Revenue Code of 1986, as amended and supplemented (the "Code"), or under an similar statutory provisions, or any currently enacted rule or regulation promulgated thereunder or under former Section 103(c) of the Internal Revenue Code of 1954, with the effect that interest on the Bonds would no longer be exempt from federal income taxes.

The School District further covenants that it shall not take any action or permit any action to be taken if the result would be to cause the interest on the Bonds to be taxable for federal income tax purposes. This shall include, but not be limited to, any action which would cause the Bonds to be "private activity bonds" as defined in Section 141 of the Code, or any action which would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

To the extent required under the Lease, the School District covenants with the holders of the Bonds that it will comply with the arbitrage rebate requirements of Section 148 of the Code as such requirements may apply to earnings on the investment of the proceeds of the Bonds.

Section 9. The Authority intends to designate the Bonds as qualified tax exempt obligations under Section 265(b) of the Code. For this purpose, the School District irrevocably agrees that a pro-rata amount of the Bonds issued in each calendar year will be allocated to the School District in each year of issuance of Bonds based on real estate market values as set forth in the Organization Agreement. The current plan is to issue the Bonds in three series over a three year period with each series being at or under \$10,000,000. In the event the Authority issues \$10,000,000 of bonds in any year, then **\$778,218** will be allocated to the School District for purposes of section 265(b) of the Code. In the event that less than \$10,000,000 of bonds is issued in one year, the School District will have a lower allocation in such year. If the Authority decides to issue more than \$10,000,000 of bonds in any one calendar year, the Authority and the LCCTC will consult with the School District prior to issuing such bonds to address the consequences under Section 265(b) of the Code.

One or more series of the Bonds may also be exempt from rebate pursuant to Section 148(f) (4) (D) of the Code, relating to small issuer rebate exception. For this purpose, the School District irrevocably agrees that a pro-rata amount of the Bonds issued each calendar year will be allocated to the School District in each year of issuance of Bonds based on real estate market values as set forth in the Organization Agreement. The current plan is to issue the Bonds in three series over a three year period with each series being at or under \$10,000,000. In the event the Authority issues \$10,000,000 of bonds in any year, \$778,218 will be allocated to the School District for purposes of section 148(f) (4) (D) of the Code. In the event, less than \$10,000,000 of bonds is issued in one year, the School District will have a lower allocation in such year. If the Authority decides to issue more than \$10,000,000 of bonds in any one calendar year, the Authority and the LCCTC will consult with the School District prior to issuing such bonds to address the consequences under Section 148(f)(4)(D) of the Code.

Section 10. Any officers of the School District are authorized and directed to take all such action, execute, deliver, file or record all such documents and publish all notices which may be necessary or appropriate to authorize the Bonds, to execute and deliver the Lease, and otherwise to comply with or implement the intent of this resolution or the Debt Act, in the name and on behalf of the School District.

Section 11. This resolution is enacted pursuant to, and the Bonds and lease rental debt authorized hereunder shall be subject to, the provisions of the Debt Act and all of the mandatory provisions thereof shall apply hereunder whether or not explicitly stated herein.

Section 12. In case any one or more of the provisions contained in this resolution shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this resolution, and this resolution shall be construed and enforced as if such invalid, illegal or unenforceable provisions had never been contained therein.

Section 13. All resolutions and parts of resolutions heretofore adopted to the extent that the same are inconsistent herewith are hereby repealed.

Section 14. This resolution shall take effect on the earliest date permitted by the Debt Act.

Adopted: October 3, 2011

**PENN MANOR SCHOOL DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attest: \_\_\_\_\_  
Secretary

## LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER BOARD

### LCCTC Board Resolution Approving Purchase of 422 Beaver Valley Pike

**Background.** After discussion with the 16 school districts (the “School Districts”) constituting the Lancaster County Career and Technology Center ( “LCCTC”), the Joint Operating Committee (the “JOC”) has determined it is in the best interest of the School Districts, the Lancaster County Career and Technology Center Authority (the “Authority”), and LCCTC for the Authority to acquire certain real estate. The real estate to be acquired is the real estate described in the deed in book 6172 at page 133 and in the deed in book 6274 at page 377, both of which are recorded in the Recorder of Deeds Office for Lancaster County, Pennsylvania; the building located on such real estate with an address of 422 Beaver Valley Pike, Willow Street, PA, 17584; and all other improvements and fixtures located on such real estate (collectively, the “Property”).

The Authority will acquire the Property so that LCCTC may use the Property as a practical nursing instruction site. The anticipated purchase price is \$1,700,000. The Authority will pay for the Property with amounts paid from capital reserve funds maintained by LCCTC.

The purpose of this resolution is for the Lancaster County Career and Technology Center Board (the “LCCTC Board”) to provide its approval of the Authority’s acquisition of the Property.

**RESOLVED**, that the LCCTC Board hereby takes the following action:

1. The LCCTC Board approves: (a) The Authority’s acquisition of the Property for the amount of \$1,700,000 according to the terms and conditions of the Agreement for the Sale of Commercial Real Estate and the Addendum thereto dated September 8, 2011, with any changes approved by the Chair or Vice Chair of the Authority, the Chair or Vice Chair of the JOC, and the Business Manager and Executive Director of LCCTC. (b) Execution of a lease agreement under which the Authority will lease the Property to LCCTC and LCCTC will pay all expenses of ownership and operation of the Property.
2. The LCCTC Board understands and directs that acquisition of the Property and execution of the lease agreement shall be contingent on approval of acquisition of the Property by the LCCTC Board and by 2/3 of the school boards of the LCCTC member school districts, and also on determination by the JOC: (a) after completion of a due diligence investigation, that the property is suitable in all respects for LCCTC’s intended use; (b) that all zoning or other required government approvals have been received to allow LCCTC’s intended use; (c) that all steps have been taken as required to obtain state reimbursement for part of the cost of the Property if the JOC decides to seek reimbursement; and (d) that closing on purchase of the Property should be completed.

**LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER BOARD****Mail Ballot**

The undersigned member of the Lancaster County Career and Technology Center Board votes as follows with respect to the LCCTC Board Resolution Approving Purchase of 422 Beaver Valley Pike, as set forth on the reverse side of this Ballot.

[     ]     For

[     ]     Against

School District: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**IMPORTANT:** This ballot must be returned to, and arrive at the Lancaster County Career and Technology Center administrative office, P.O. Box 527, Willow Street, PA 17584, **on or before October 27, 2011.**

**PENN MANOR SCHOOL DISTRICT**  
**LANCASTER COUNTY, PENNSYLVANIA**

**District Resolution Approving Purchase of 422 Beaver Valley Pike**

**Background.** After discussion with the 16 school districts (the "School Districts") constituting the Lancaster County Career and Technology Center ("LCCTC") the Joint Operating Committee (the "JOC") has determined it is in the best interest of the School Districts, the Lancaster County Career and Technology Center Authority (the "Authority"), and LCCTC for the Authority to acquire certain real estate. The real estate to be acquired is the real estate described in the deed in book 6172 at page 133 and in the deed in book 6274 at page 377, both of which are recorded in the Recorder of Deeds Office for Lancaster County, Pennsylvania; the building located on such real estate with an address of 422 Beaver Valley Pike, Willow Street, PA, 17584; and all other improvements and fixtures located on such real estate (collectively, the "Property").

The Authority will acquire the Property so that LCCTC may use the Property as a practical nursing instruction site. The anticipated purchase price is \$1,700,000. The Authority will pay for the Property with amounts paid from capital reserve funds maintained by LCCTC.

The purpose of this resolution is for the school district to provide its approval of the Authority's acquisition of the Property.

**RESOLVED**, by the Board of School Directors as follows:

1. The school district approves: (a) The Authority's acquisition of the Property for the amount of \$1,700,000 according to the terms and conditions of the Agreement for the Sale of Commercial Real Estate and the Addendum thereto dated September 8, 2011, with any changes approved by the Chair or Vice Chair of the Authority, the Chair or Vice Chair of the JOC, and the Business Manager and Executive Director of LCCTC. (b) Execution of a lease agreement under which the Authority will lease the Property to LCCTC and LCCTC will pay all expenses of ownership and operation of the Property.
2. The school district understands and directs that acquisition of the Property and execution of the lease agreement shall be contingent on approval of acquisition of the Property by the LCCTC Board and by 2/3 of the school boards of the LCCTC member school districts, and also on determination by the JOC: (a) after completion of a due diligence investigation, that the property is suitable in all respects for LCCTC's intended use; (b) that all zoning or other required government approvals have been received to allow LCCTC's intended use; (c) that all steps have been taken as required to obtain state reimbursement for part of the cost of the Property if the JOC decides to seek reimbursement; and (d) that closing on purchase of the Property should be completed.

Adopted: October 3, 2011.

**PENN MANOR SCHOOL DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

Attest: \_\_\_\_\_  
Secretary

### Support Staff Personnel Action Items

Board Action	Last Name	First Name	Position	Building	Hours per Day	Days per Year	Rate	Status	Total Overall Daily Hours	Notes
10/3/2011	STEVENS	TRACY	SUPPORT STAFF SUBSTITUTE	DISTRICT	AS NEEDED	AS NEEDED	SUB RATE	Permanent	AS NEEDED	Effective 10/3/2011
10/3/2011	DUNN	DEIDRE	SUPPORT STAFF SUBSTITUTE	DISTRICT	AS NEEDED	AS NEEDED	SUB RATE	Permanent	AS NEEDED	Effective 10/3/2011
10/3/2011	ACORD	PATRICIA	HEALTH ROOM SUBSTITUTE	DISTRICT	AS NEEDED	AS NEEDED	SUB RATE	Permanent	AS NEEDED	Effective 10/3/2011
10/3/2011	SPANITZ	MARTIE	HEALTH ROOM TECH	CON / PEQ	6.00	5 days per 6 day cycle	\$ 11.14	Permanent	6.00	Effective 10/3/2011
10/3/2011	* RICCI	KRISTINE	HEALTH ROOM TECH	MANOR MIDDLE	0.25	3 days per 6 day cycle	\$ 15.65	Permanent	6.75	Effective 8/16/2011

**Substitutes for October 3, 2011 School Board Meeting**

Charles C. Arkney

Elizabeth J. Bowlin

Amy E. Bush

Edward J. Campagna

Suzanne K. Charles

Katherine E. Fisher

Cynthia L. Jones

William H. Stoner

Eva G. Strawser

Brian T. Summers

Heather C. Summy

Jolyn M. Wolf