

Agenda – Committee of the Whole
Penn Manor School District
Monday, March 7, 2011
Manor Middle School – Board Room

Dinner

(4:45)

BOARD WORKSHOP

(5:00 – 6:00)

Technology – Mrs. Hallock and Mr. Reisinger

EXECUTIVE SESSION

(6:00 – 6:30)

Superintendent’s Evaluation

(6:30 – 6:45)

Student Matter

COMMITTEE OF THE WHOLE

7:00

CALL TO ORDER:

Dr. Frerichs

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on **Tuesday, March 22, 2011** at 7:00 p.m. in the Board Room of the Manor Middle School.

ROLL CALL:

CITIZEN’S COMMENTS:

Name and Address

APPROVAL OF MINUTES:

February 22, 2011

<http://www.pennmanor.net/boardminutes/>

BOARD DEVELOPMENT OPPORTUNITIES AND REPORTS:

Item 1.

(7:15 – 7:20)

Introduction of Steven McCabe – Boys’ Soccer Coach – Dr. Leichliter

Item 2.
(7:20 – 7:40)

2011 – 2012 Budget – Mr. Johnston

Information Only

Item 3.
(7:40 – 7:50)

Millersville 250th Update – Ms. Pollock
(see page 3)

Explanation: Ms. Pollock will report on the opening event for Millersville 250 Years.

Information Only

Item 4.
(7:50 – 8:00)

YMCA Partnership – Ms. Pollock

Explanation: The Wellness Committee has formed a partnership with the Lampeter-Strasburg YWCA.

Information Only

Item 5.
(8:00 – 8:20)

2011-2012 School District Calendar – Dr. Leichliter
(see page 4)

Approval for Placement on March 7 School Board Meeting Agenda

Item 6.
(8:20 – 8:30)

PMEF Venture Grants – Mr. Long and Mrs. Rhoades

Approval for Placement on March 7 School Board Meeting Agenda

ADJOURNMENT

SCHEDULING AN APPEARANCE ON THE AGENDA

Any individual or group wishing to address the Board of School Directors may do so at each meeting during the agenda item titled Citizen's Comments. At this time the President will ask if any district resident or taxpayer wishes to address the Board of School Directors. If so, the following procedures shall be followed:

- The resident or taxpayer wishing to speak will be recognized by the President and then state his/her name and address.
- The speaker may choose to speak at that time or request a delay until specific agenda item is before the Board of School Directors for consideration.
- Comments shall be limited to no more than five minutes.
- The chair may limit repetitive comments.
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.
- Vulgar, abusive, obscene, profane language, defamatory remarks will not be permitted.

Agenda – School Board Meeting
Penn Manor School District
Monday, March 7, 2011
Manor Middle School – Board Room
At Conclusion of the Committee of the Whole

CALL TO ORDER:

PRAYER AND FLAG SALUTE: Mrs. Friedman

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on **Tuesday, March 22, 2011** following the Committee of the Whole meeting in the Board Room of the Manor Middle School.

ROLL CALL:

CITIZEN’S COMMENTS:

APPROVAL OF MINUTES: February 22, 2011
<http://www.pennmanor.net/board/minutes/>

SUPERINTENDENT’S REPORT:

Item 1. **Review of School Board Meeting Agenda** – Dr. Frerichs

Item 2. **Consent Agenda for the Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

- A. The Penn Manor Agriculture Advisory Board – (see page 4)
- B. The 2011-2012 School District Calendar – (see page 5)
- C. Acceptance of the Penn Manor Education Foundation Venture Grants – (see pages 6 – 7)

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Tuition Free Senior for the 2010-2011 School Year – Allen Nissly
- B. Cell Phone Contract with Verizon Wireless for the period of 7/1/2011 to 6/30/2012 as per the terms of the proposal (see enclosure).

Explanation: Verizon Wireless has been the cell phone provider for the district for the past 2 years. The Verizon Wireless proposal is based on governmental contract pricing. The district conducts an annual RFP in order to satisfy E-rate requirements. E-rate is a federal program that provides approximately 40% reimbursement for telecommunication and Internet services. Proposals were received from 4 providers.

- C. Contract with Franklin & Marshall College for the 2011 Penn Manor High School Commencement (see enclosure).

Explanation: The administration has investigated the feasibility of holding commencement at one indoor site. Total costs will be shared with Hempfield School District who will be holding their commencement on the night following Penn Manor's graduation.

- D. Penn Manor High School Commencement date for June 7, 2011.

- E. Disposal of Assets – Dodge Durango via sealed bid.
1998 Dodge VIN#XXXXXXXXXXXX181740

Explanation: The district would like to dispose of an SUV previously used to transport students. Sealed bids will be accepted through March 31, 2011.

- F. Electricity Demand Response Program Agreement – Curtailment Services Agreement with ClearChoice Energy through May 31, 2012 (see enclosure).

Explanation: The electricity demand response program is a conservation program that enables electricity consumers to receive cash payments for reducing their electric consumption in response to high prices or during an emergency on the electricity grid. The agreement would bring approximately \$20,198.22 to the district in compensation for participation.

- G. Disposal of Assets – Sale of a Wrestling Mat Transport to State College School District.

Explanation: The athletic department is recommending sale of a wrestling mat transport to the State College School District for \$1,200. The unused rack has been stored for several years and cannot be used with current mats at the High School or Marticville Middle School. Offers were solicited from other school districts by the Athletic Director. State College will retrieve and transport the rack.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Substitute teachers within the school district until such time that either the school district or the individual would opt to have their name deleted from the substitute teacher list (see page 8).
- B. Employment or Change in Status(*) – Individuals listed for employment or change in status(*) according to the conditions listed (see page 9).
- C. Spring Coaching Contracts for the 2010-2011 school term (see page 10).

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SCHEDULING AN APPEARANCE ON THE AGENDA

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Penn Manor Agriculture Advisory Board - Contact Information

Name	Email	Home	Cell	Work	Address 1	Address 2
1 Mike Gerlach	GerlachMD@juno.com	717-872-2255	717-278-8196		544 Indian Run Rd	Millersville, PA 17551
2 Donald Wittmer		717-872-5620	717-278-7210		2484 Gamber Rd	Washington Boro, PA 17582
3 Larry Brown	lbrown@powellsteel.com	717-871-0923			405 Stehamn Church Rd	Millersville, PA 17551
4 Tom Haas	cherryhillorchards@verizon.net	717-872-0762	717-989-4271		2194 New Danville Pike	Lancaster, PA 17603
5 Brent Risser	rissrgrain@epix.net	717-284-4628	717-314-1570		103 Raven Crest	Pequea, PA 17565
6 Rob Baifley	robsrf@yahoo.com	717-872-2065	717-371-5171		801 Walnut Hill Rd	Millersville, PA 17551
7 Allan Herr	sales@lancatrac.com	717-872-9067	717-587-3954	717-587-3954	707 Walnut Hill Rd	Millersville, PA 17551
8 Brian Hess	next2naturelandscaping@comcast.net	717-871-8424	717-587-8765		3473 Main Street	Conestoga, PA 17516
9 Mike Leichliter	mike.leichliter@pennmanor.net	717-464-9799	717-672-1289			
10 Phil Gale	philip.gale@pennmanor.net					
11 Frank Hoke	hoke_frank@yahoo.com	717-872-8953			110 Velma Lane	Washington Boro, PA 17582
Jonathan Hess	jonathan.hess@pennmanor.net	717-872-0158	717-989-8364			
Neil Fellenbaum	neil.fellenbaum@pennmanor.net					
Carole Fay	carole.fay@pennmanor.net					
Amanda Stoltzfus	amanda.stoltzfus@pennmanor.net					

Adopted:

Penn Manor School District 2011 - 2012 Calendar

August 2011

M	T	W	T	F
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

24/25 Reqd In-Service
29-First Student Day

3-Elem 3-Sec

February 2012

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29		

3-K-12 Early Dismissal
17-Snow Day/Vacation
20- Presidents' Day
24-K-12 Early Dismissal
19-Elem 19-Sec

September 2011

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

2-Vacation
5-Labor Day Vacation
16-HS/Elem Erly Dismissal
23-MS Erly Dismissal
20-Elem 20-Sec

March 2012

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

12-Snow Day/Vacation
23-District Early Dismissal
21-Elem 21-Sec

October 2011

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

7-K-12 Early Dismissal
10-Columbus Day/Vacation

20-Elem 20-Sec

April 2012

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

5-Snow Day/Vacation
6-Good Friday/Vacation
9-Snow Day/Vacation
23-Vacation for Staff & Pupils
24-In-Service
16-Elem 16-Sec

November 2011

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

7-Vacation
8-Elementary In-Service
16,17,18 Early Dismissal
24/28-Thanksgiving Vac.
17-Elem 18-Sec

May 2012

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

18-K-12 Early Dismissal
28-Memorial Day
22-Elem 22-Sec

December 2011

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

9-K-12 Early Dismissal
26-30-Christmas Vacation
17-Elem 17-Sec

June 2012

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15









7-Last Day
5-Elem 5-Sec

January 2012

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

13-Elem Early Dismissal/Sec In-Service
16-Martin Luther King
21-Elem 20-Sec

Key

	Required In-Service
	Vacation/In-Service
	Vacation for Staff & Pupils
	Snow Day/Vacation
	Early Dismissal
	Elem Early Dismissal/Sec In-Service
	First Day - Pupils
	Last Day - Pupils

Full In-Service Days in Calendar
In-Service Days Before Open
Built-in Snow Days

Teacher 190
Student 181
Days 1st semester
Days 2nd semester

Venture Grants
Penn Manor Education Foundation
February 2011

11-01 *In School Bowling Program*

All Elementary Schools

An in school bowling kit will be purchased to share with all 7 elementary schools. This equipment will provide physical activity to all students and allow them to have success regardless of their size and strength. Students will also need to score reinforcing math concepts.

11-02 *TAG Reading Systems for Kdg and 1st Grade*

Central Manor Elementary

Kindergarten and 1st grade classes will be provided with TAG Readers. These are a unique reading tool that incorporates technology and literacy into classroom literacy stations. The system is research based and incorporates activities to build phonological awareness, decoding, and comprehension.

11-03 *Read Naturally with iPods*

Hambright Elementary – 2nd grade

iPods will be used to help students improve their reading fluency at individual reading levels. Stories will be uploaded for student use. Using the latest technology will help to motivate all readers.

11-04 *Digital Magnification-Bodeline Proscope*

Penn Manor High School

The agriculture department will purchase a digital microscope that connects to a computer and projects magnified images onto the screen using an LCD projector. It will be used for demonstrations with small engine parts, plants, and small biological organisms. It will also be used when working on intricate engine parts and will magnify welds.

11-05 *E-readers in the Library*

Penn Manor High School

Five E-readers will be purchased for student use in the library. They will provide service to visually impaired students as the font size can be increased. The E-readers will also be used to help increase fluency in reading using the text to speech feature.

11-06 *Making History – DBQ Style*

Penn Manor High School

The grant provides funds to purchase resources such as relevant documents, lesson plans and teacher-resource binders that meet the needs of three current required courses and two elective courses. It provides state literacy anchors and common core standards.

11-07 *Technology Alive in the Classroom*

Penn Manor High School

A classroom set of iPads will be purchased for the social studies department. This technology-added component will be part of a high school pilot program to research future classroom deployments. The iPads will enable students to prepare for the Keystone Exams in the social studies courses by extending their learning outside the use of textbooks.

11-08 *Waste Vegetable Oil Car Project*

Penn Manor High School

The AP Biology/AP Environmental Science classes are converting a 1983 VW diesel Rabbit over to a waste vegetable oil vehicle. The funds will help purchase the conversion kit that needs to be installed. Students will plan the installation process.

11-09 *pH Meters for the Classroom*

Penn Manor High School

The science department will purchase new pH meters for use by chemistry classes. The pH meters are used to collect data for various labs.

11-10 *Chest Waders for Electrofishing*

Penn Manor High School

Chest waders will be purchased for students to share while participating in field trips for the AP Environmental Science class. The students go electrofishing as well as perform various types of stream biological assessments to gauge the pollution levels of streams and rivers.

11-11 *Attention to Reading – Exercise Balls*

Manor Middle School

7th grade students will be giving up their chairs for exercise balls in reading class. This will improve their posture and their attention. The balls allow movement without making noise and disturbing others and help students to focus on learning.

11-12 *Reading A-Z*

Manor Middle School

A site license to the Reading A-Z website will be purchased for use by 7th and 8th grade learning support students. The website offers hundreds of books sorted by reading level. Access to the books will allow each student to find books of interest at their reading level.

11-13 *Field Trip to Philadelphia Zoo*

Twilight School

Students in the Twilight School will visit the Philadelphia Zoo and participate in an educational workshop that takes a critical look at the reality of why wildlife is disappearing. The programs includes a lesson, up-close live animal encounters and interactive activities.

Total funds awarded for Venture Grants - \$12,406.22

Substitutes for March 7, 2011 School Board Meeting

Shannon L. Cox

Michael A. Croft

Lindsay M. Didio

Dennis J. Gorman

Adrienne F. Groff

Angela M. Holsinger

Jessica M. Keemer

Marie V. Killian

Todd R. Scolnick

Support Staff Personnel Action Items

Board Action	Last Name	First Name	Position	Building	Hours per Day	Days per Year	Rate	Status	Total Overall Daily Hours	Notes
3/7/2011	Alexander	Melissa	Title I Assistant	Martic	1.50	181	\$ 15.00	For the 2010-11 School Year Only	5.00	Effective 2/16/2011 Enrollment Related - 2010-11 School Year
3/7/2011	Fidler	Laura	Food Service	Martic	4.00	180	\$ 9.02	Permanent	4.00	Replaces Holden Effective 2/28/2011
3/7/2011	Flinchbaugh	Anne	Support Staff Substitute	District	As Needed	As Needed	Sub Rate	Permanent	As needed	Effective 3/7/2011 Substitute - As Needed

NOTE: All new hires and transfers must successfully complete a 60 working day probationary period

* signifies a change in status

SPRING 2011 ATHLETIC COACHING CONTRACTS					
Sport	Coach	Title	Salary Schedule	Actual Salary	Variance
Track	Art Morris	Head Varsity	6,089	2,026	(4,063)
	Joe Herman	Assistant	3,146	4,540	1,394
	Bob Ulmer	Assistant	3,146	2,420	(726)
	Dave Hess	Assistant	3,146	3,100	(46)
	Maria Vita	Assistant	3,146	3,100	(46)
	Tom Ecker	Assistant	3,146	3,100	(46)
	Jess Minko	Assistant	3,146	750	(2,396)
	Dan Myers	Assistant	3,146	2,725	(421)
	Bob Miller	Assistant		3,100	3,100
	John Young	Assistant		2,500	2,500
	Laura Weaner	Assistant		750	750
Total for Track			28,111	28,111	-
Boys Tennis	Jon Boxleitner	Head Varsity	4,236	4,236	-
Total for Boys Tennis			4,236	4,236	-
Boys Volleyball	Chris Telesco	Head Varsity	5,428	5,428	-
	Tim Joyce	Assistant	3,553	3,553	-
Total for Boys Volleyball			8,981	8,981	-
Girls Soccer	William Zapata	Head Varsity	6,089	6,089	-
	Jack Kremer	Asst. to Varsity	3,553	4,329	776
	Jason Hottenstein	Assistant	3,146	3,011	(135)
	John Erisman	Assistant	3,146	2,300	(846)
	Billie Jo Atkins	Assistant	3,146	2,500	(646)
	Tim Kurtz	Assistant		851	851
Total for Girls Soccer			19,080	19,080	-
Softball	Dave Stokes	Head Varsity	5,428	5,400	(28)
	Bob Graybill	Asst. to Varsity	3,553	2,500	(1,053)
	Lance Bauer	Assistant	3,146	2,373	(773)
	Aron Basile	Assistant	3,146	2,700	(446)
	Frank Butler	Assistant		2,300	2,300
Total for Softball			15,273	15,273	-
Baseball	Jim Zander	Head Varsity	5,428	4,923	(505)
	Jeremy Morrison	Asst. to Varsity	3,553	2,550	(1,003)
	Streeter Stuart	Assistant	3,146	2,550	(596)
	Dean Kroesen	Assistant	3,146	2,950	(196)
	Steve O'Neill	Assistant		2,300	2,300
Total for Baseball			15,273	15,273	-
Boys Lacrosse	Ken Snyder	Head Varsity	5,428	4,000	(1,428)
	Erick Dutchess	Asst. to Varsity	3,535	2,500	(1,035)
	Eric Force	Assistant	3,146	2,500	(646)
	Chris Snyder	Assistant		3,109	3,109
	Zac Charles	Volunteer			-
Total for Boys Lacrosse			12,109	12,109	-
Girls Lacrosse	Jim Miller	Head Varsity	5,428	5,428	-
	Jessie Donohoue	Asst. to Varsity	3,535	3,535	-
	Anna Marmer	Assistant	3,146	3,146	-
	Kim Marsh	Volunteer			-
Total for Girls Lacrosse			12,109	12,109	-
Total For Spring Sports 2010-2011			115,172	115,172	-