

**Penn Manor School District
Cafeteria
MONTHLY MANAGEMENT REPORT**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL
REVENUE										
Lunch										
Adult Sales	\$ -	\$ 584	\$ 6,370	\$ 7,686	\$ 7,138	\$ 6,994	\$ 5,578	\$ 7,457	\$ 8,901	\$ 8,084
Ala Carte Sales	\$ -	\$ 4,897	\$ 46,223	\$ 46,731	\$ 43,159	\$ 36,748	\$ 32,401	\$ 43,052	\$ 51,562	\$ 39,893
Lunch, Federal	\$ -	\$ -	\$ 26,054	\$ 26,195	\$ 24,785	\$ 22,910	\$ 20,110	\$ 26,096	\$ 30,557	\$ 25,263
Lunch, State	\$ -	\$ -	\$ 3,894	\$ 3,720	\$ 3,554	\$ 3,379	\$ 2,984	\$ 3,814	\$ 4,404	\$ 3,666
Tickets, Elem	\$ -	\$ 10,647	\$ 7,618	\$ 23,289	\$ 23,454	\$ 20,853	\$ 19,658	\$ 22,975	\$ 30,153	\$ 24,378
Tickets, Red	\$ -	\$ 256	\$ 540	\$ 1,733	\$ 1,386	\$ 1,368	\$ 1,187	\$ 1,305	\$ 1,927	\$ 1,643
Tickets, Sec	\$ -	\$ 3,640	\$ 3,803	\$ 7,874	\$ 9,379	\$ 7,661	\$ 6,455	\$ 8,786	\$ 9,815	\$ 7,469
TypeA Elem	\$ -	\$ 2,078	\$ 19,439	\$ 19,361	\$ 17,208	\$ 16,479	\$ 14,783	\$ 17,832	\$ 20,670	\$ 16,788
TypeA Sec	\$ -	\$ 1,211	\$ 14,348	\$ 13,258	\$ 12,822	\$ 11,827	\$ 9,364	\$ 12,773	\$ 14,769	\$ 12,652
TypeA Sec (A)	\$ -	\$ 740	\$ 5,614	\$ 5,180	\$ 4,403	\$ 3,803	\$ 3,553	\$ 4,473	\$ 4,970	\$ 4,381
TypeA Sec (C)	\$ -	\$ 1,150	\$ 8,233	\$ 7,315	\$ 7,135	\$ 6,390	\$ 6,218	\$ 7,903	\$ 8,535	\$ 6,933
Total Lunch Revenue	\$ -	\$ 25,202	\$ 142,135	\$ 162,339	\$ 154,424	\$ 138,412	\$ 122,289	\$ 156,464	\$ 186,263	\$ 151,148
Breakfast										
Brkfst, Adult	\$ -	\$ -	\$ 21	\$ 55	\$ 79	\$ 56	\$ 28	\$ 50	\$ 70	\$ 69
Brkfst, Alacart	\$ -	\$ 4	\$ 417	\$ 536	\$ 718	\$ 493	\$ 293	\$ 536	\$ 979	\$ 886
Brkfst, Elem	\$ -	\$ 9	\$ 208	\$ 259	\$ 364	\$ 514	\$ 458	\$ 573	\$ 693	\$ 569
Brkfst, Federal	\$ -	\$ -	\$ 883	\$ 1,096	\$ 1,265	\$ 1,286	\$ 1,046	\$ 1,354	\$ 1,801	\$ 1,510
Brkfst, Reduced	\$ -	\$ 1	\$ 33	\$ 81	\$ 56	\$ 82	\$ 69	\$ 86	\$ 98	\$ 82
Brkfst, Sec	\$ -	\$ 21	\$ 1,143	\$ 1,572	\$ 1,723	\$ 1,603	\$ 1,227	\$ 1,457	\$ 2,157	\$ 1,974
Brkfst, State	\$ -	\$ -	\$ 201	\$ 260	\$ 307	\$ 311	\$ 250	\$ 314	\$ 427	\$ 367
Brkfst, Tkts Pd	\$ -	\$ -	\$ 4	\$ 19	\$ 101	\$ (17)	\$ (43)	\$ (10)	\$ 33	\$ 48
Total Breakfast Revenue	\$ -	\$ 35	\$ 2,911	\$ 3,879	\$ 4,613	\$ 4,330	\$ 3,328	\$ 4,359	\$ 6,258	\$ 5,505
Other Revenue										
Interest Income	\$ 568	\$ 379	\$ 389	\$ 550	\$ 549	\$ 778	\$ 739	\$ 661	\$ 1,083	\$ 1,445
Misc Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Inc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Over-Short	\$ -	\$ 4	\$ 10	\$ 2	\$ 7	\$ 13	\$ (7)	\$ 15	\$ 3	\$ 6
Special Events	\$ 775	\$ 2,630	\$ 2,484	\$ 11	\$ 4,399	\$ 4,220	\$ 1,214	\$ 1,513	\$ 2,816	\$ 1,331
Surplus Sale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Social Security Reimbursement	\$ 811	\$ 717	\$ 801	\$ 823	\$ 801	\$ 902	\$ 790	\$ 774	\$ 593	\$ 1,296
Retirement Reimbursement	\$ 640	\$ 566	\$ 632	\$ 650	\$ 632	\$ 712	\$ 623	\$ 611	\$ 468	\$ 1,023
Vending Mach	\$ -	\$ -	\$ 1,021	\$ 1,497	\$ 1,486	\$ 1,148	\$ 1,249	\$ 1,004	\$ 4,830	\$ 210
Total Other Revenue	\$ 2,794	\$ 4,296	\$ 5,336	\$ 3,532	\$ 7,874	\$ 7,773	\$ 4,608	\$ 4,578	\$ 9,793	\$ 5,310
TOTAL REVENUE	\$ 2,794	\$ 29,534	\$ 150,383	\$ 169,750	\$ 166,912	\$ 150,515	\$ 130,225	\$ 165,401	\$ 202,313	\$ 161,963
EXPENSE										
Salaries										
Salaries	\$ 42,381	\$ 37,507	\$ 41,858	\$ 43,023	\$ 41,877	\$ 47,168	\$ 41,282	\$ 40,450	\$ 31,012	\$ 67,751
Total Salaries	\$ 42,381	\$ 37,507	\$ 41,858	\$ 43,023	\$ 41,877	\$ 47,168	\$ 41,282	\$ 40,450	\$ 31,012	\$ 67,751
Benefits										
Dental	\$ 789	\$ 1,685	\$ 789	\$ -	\$ 1,328	\$ 789	\$ 738	\$ -	\$ 772	\$ -
FICA	\$ 1,621	\$ 1,435	\$ 1,601	\$ 1,646	\$ 1,602	\$ 1,804	\$ 1,579	\$ 1,547	\$ 1,186	\$ 2,591
Health Care FD	\$ -	\$ 459	\$ 266	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Health Insur	\$ 1,077	\$ 21,506	\$ 513	\$ 103	\$ 4,408	\$ 605	\$ 212	\$ 467	\$ 91	\$ 91
Income Prot	\$ 347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Life Insur	\$ 111	\$ -	\$ 55	\$ 55	\$ 55	\$ 55	\$ 70	\$ 70	\$ 70	\$ 70
Retirement	\$ 1,280	\$ 1,133	\$ 1,264	\$ 1,299	\$ 1,265	\$ 1,424	\$ 1,247	\$ 1,222	\$ 937	\$ 2,046
Unemployment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Comp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,796	\$ -	\$ -
Total Benefits	\$ 5,224	\$ 26,217	\$ 4,489	\$ 3,103	\$ 8,658	\$ 4,678	\$ 3,846	\$ 5,102	\$ 3,055	\$ 4,798

**Penn Manor School District
Cafeteria
MONTHLY MANAGEMENT REPORT**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL
Food										
Bread	\$ 517	\$ 106	\$ 1,266	\$ 2,816	\$ 3,444	\$ 3,293	\$ 3,127	\$ 2,714	\$ 3,486	\$ 801
Commodities Processing	\$ -	\$ -	\$ -	\$ -	\$ 612	\$ 2,151	\$ 1,452	\$ -	\$ -	\$ -
Commodities Storage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8	\$ 62	\$ -	\$ 150	\$ -
Commodities Delivery	\$ -	\$ 63	\$ -	\$ 64	\$ 295	\$ 218	\$ 288	\$ 289	\$ 249	\$ 42
Food	\$ (145)	\$ 717	\$ 34,597	\$ 41,148	\$ 84,278	\$ 34,067	\$ 92,709	\$ 25,085	\$ 57,502	\$ 50,291
Ice Cream	\$ 393	\$ -	\$ 1,386	\$ -	\$ 3,846	\$ 1,341	\$ 1,523	\$ 1,812	\$ 2,334	\$ -
Milk	\$ 2,015	\$ 161	\$ 3,678	\$ -	\$ 33,167	\$ 16,508	\$ 12,217	\$ 14,774	\$ 14,897	\$ -
Fresh Fruits & Vegetables	\$ -	\$ -	\$ 4,219	\$ 2,339	\$ 6,368	\$ 3,092	\$ 5,168	\$ 2,852	\$ 4,483	\$ 3,079
Total Food	\$ 2,780	\$ 1,047	\$ 45,146	\$ 46,367	\$ 132,010	\$ 60,678	\$ 116,546	\$ 47,526	\$ 83,101	\$ 54,213
Non-Food										
Phone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Printing & Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cleaning Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ 2,250	\$ 1,299	\$ -	\$ 1,005	\$ -	\$ 2,000	\$ -	\$ -
Extermination	\$ 504	\$ -	\$ 179	\$ 179	\$ -	\$ 134	\$ 536	\$ 179	\$ 179	\$ -
Non-Food Supply	\$ 1,790	\$ 1,773	\$ 5,948	\$ 3,952	\$ 7,590	\$ 10,626	\$ 4,561	\$ 1,728	\$ 4,944	\$ 5,361
Paper Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rental Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs-Maintenance	\$ -	\$ 994	\$ 472	\$ 140	\$ 2,213	\$ 299	\$ 6,267	\$ 422	\$ 4,162	\$ 1,317
Testing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trash Removal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Food	\$ 2,294	\$ 2,767	\$ 8,850	\$ 5,570	\$ 9,803	\$ 12,064	\$ 11,364	\$ 4,329	\$ 9,284	\$ 6,678
Other Expense										
Bank Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26	\$ 26	\$ -	\$ -	\$ -
Change	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Conference	\$ -	\$ 534	\$ -	\$ -	\$ -	\$ -	\$ 880	\$ -	\$ -	\$ -
License	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ 449	\$ -	\$ 4	\$ -	\$ -	\$ -	\$ -	\$ 161	\$ -
NSF Check	\$ -	\$ -	\$ (39)	\$ 57	\$ (6)	\$ 6	\$ (12)	\$ 18	\$ (6)	\$ 6
Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ 62	\$ 21	\$ 129	\$ -	\$ 122	\$ 136	\$ 373	\$ -	\$ 107	\$ -
Void	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Expense	\$ 562	\$ 1,004	\$ 90	\$ 61	\$ 116	\$ 258	\$ 1,267	\$ 18	\$ 261	\$ 6
TOTAL EXPENSE	\$ 53,240	\$ 68,543	\$ 100,433	\$ 98,123	\$ 192,463	\$ 124,847	\$ 174,306	\$ 97,426	\$ 126,714	\$ 133,446
NET INCOME	\$ (50,447)	\$ (39,009)	\$ 49,950	\$ 71,627	\$ (25,552)	\$ 25,668	\$ (44,081)	\$ 67,975	\$ 75,599	\$ 28,518
CUMULATIVE	\$ (50,447)	\$ (89,456)	\$ (39,506)	\$ 32,121	\$ 6,569	\$ 32,237	\$ (11,843)	\$ 56,132	\$ 131,731	\$ 160,249

Total Type "A" Meal Count

Central Manor	-	-	5,887	6,128	5,676	5,466	4,975	6,185	7,209	6,011
Conestoga	-	-	4,131	3,936	3,682	3,451	3,045	3,891	4,573	3,761
Eshleman	-	-	3,823	3,843	3,486	3,289	2,853	3,561	4,211	3,544
Hambricht	-	-	7,141	6,998	6,409	6,162	5,660	7,065	8,213	6,837
Letort	-	-	3,718	3,772	3,432	3,249	2,974	3,561	4,067	3,392
Martic	-	-	5,230	5,491	5,087	4,967	4,390	5,564	6,452	5,539
Pequea	-	-	4,636	4,436	4,181	4,051	3,704	4,621	5,378	4,439

Penn Manor School District
Cafeteria
MONTHLY MANAGEMENT REPORT

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL
Marticville Middle School	-	-	5,409	4,898	4,517	3,860	3,365	4,277	4,780	3,835
Manor Middle School	-	-	5,469	4,802	4,511	3,892	3,311	4,738	5,229	4,065
High School	-	-	13,284	11,901	11,503	10,528	8,993	11,822	13,688	11,582
Total	-	-	58,728	56,205	52,484	48,915	43,270	55,285	63,800	53,005
Budgeted Labor Hours per Day										
Central Manor	-	-	17.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00
Conestoga	-	-	15.50	15.50	16.50	16.50	16.50	16.50	16.50	16.50
Eshleman	-	-	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00
Hambright	-	-	16.75	16.75	16.75	16.75	16.75	16.75	16.75	16.75
Letort	-	-	15.00	15.00	15.00	16.00	16.00	16.00	16.00	16.00
Martic	-	-	17.00	17.00	17.00	17.00	17.00	17.00	17.00	17.00
Pequea	-	-	15.25	15.25	15.25	15.25	15.25	15.28	15.25	15.25
Marticville Middle School	-	-	21.25	21.25	21.25	21.25	21.25	21.25	21.25	21.25
Manor Middle School	-	-	26.00	26.00	26.00	26.00	16.00	26.00	26.00	26.00
High School	-	-	95.00	95.00	95.00	94.00	94.00	94.00	94.00	94.00
Total	-	-	253.75	253.75	254.75	254.75	244.75	254.78	254.75	254.75
Average Meals per Labor Hour										
((Type "A" Meals + (Ala Carte Sales\$\$ / 1.75) + (Adult Sales \$\$ / 2.75)) / Budgeted Labor Hours per Day										
Central Manor	-	-	18.44	20.32	22.39	21.23	20.33	20.58	20.64	20.87
Conestoga	-	-	13.26	13.75	14.58	14.07	13.02	13.43	14.17	13.98
Eshleman	-	-	13.26	14.52	14.59	14.44	13.35	13.41	13.84	13.97
Hambright	-	-	21.38	22.97	23.44	23.78	23.23	23.41	23.58	23.59
Letort	-	-	12.22	13.58	13.69	14.27	13.66	13.70	13.28	13.52
Martic	-	-	18.72	20.71	21.19	21.69	20.51	20.71	21.01	21.46
Pequea	-	-	15.93	16.71	17.61	17.71	17.21	17.27	17.46	17.59
Marticville Middle School	-	-	14.29	14.43	14.36	14.02	13.78	13.46	13.70	13.30
Manor Middle School	-	-	17.27	17.18	17.13	16.31	16.27	16.99	17.12	15.76
High School	-	-	15.46	15.75	15.80	15.64	14.95	14.46	15.43	15.34
Average	-	-	16.02	16.99	17.48	17.32	16.63	16.74	17.02	16.94
Average Type "A" Meals										
Central Manor	-	-	280	306	315	322	311	309	313	316
Conestoga	-	-	188	197	205	203	190	195	199	198
Eshleman	-	-	174	192	194	194	178	178	183	187
Hambright	-	-	325	350	356	363	354	353	357	360
Letort	-	-	169	189	191	191	186	178	177	179
Martic	-	-	249	275	283	292	274	278	281	292
Pequea	-	-	211	222	232	238	232	231	234	234
Marticville Middle School	-	-	246	245	238	227	224	214	208	202
Manor Middle School	-	-	249	240	237	229	221	237	227	214
High School	-	-	604	595	605	619	599	591	595	610
Total	-	-	2,695	2,810	2,856	2,877	2,770	2,765	2,774	2,790
Building Enrollment less Kindergarten less LCCTC adjustment										
Central Manor	-	-	387	387	385	385	390	385	385	390
Conestoga	-	-	273	273	273	273	271	270	270	271
Eshleman	-	-	275	275	274	274	273	270	270	271
Hambright	-	-	435	435	439	439	442	443	443	440
Letort	-	-	247	247	248	248	247	248	248	246
Martic	-	-	376	376	373	373	373	375	375	375
Pequea	-	-	370	370	373	373	373	370	370	372
Marticville Middle School	-	-	338	338	341	341	340	337	337	336
Manor Middle School	-	-	473	473	474	474	472	471	471	471
High School	-	-	1,459	1,459	1,479	1,479	1,479	1,475	1,475	1,419
Total	-	-	4,633	4,633	4,659	4,659	4,660	4,644	4,644	4,591

**Penn Manor School District
Cafeteria
MONTHLY MANAGEMENT REPORT**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL
Participation										
Average Type "A" Meals / (Enrollment x 93%)										
Central Manor	0.0%	0.0%	72.4%	79.2%	81.9%	83.5%	79.7%	80.3%	81.4%	81.1%
Conestoga	0.0%	0.0%	68.8%	72.1%	74.9%	74.4%	70.2%	72.1%	73.6%	73.1%
Eshleman	0.0%	0.0%	63.3%	69.9%	70.7%	70.6%	65.3%	66.0%	67.8%	68.8%
Hambright	0.0%	0.0%	74.7%	80.4%	81.1%	82.6%	80.0%	79.8%	80.6%	81.8%
Letort	0.0%	0.0%	68.4%	76.4%	76.9%	77.1%	75.3%	71.8%	71.3%	72.6%
Martic	0.0%	0.0%	66.2%	73.0%	75.8%	78.3%	73.6%	74.2%	74.8%	77.7%
Pequea	0.0%	0.0%	57.0%	59.9%	62.3%	63.9%	62.1%	62.5%	63.2%	62.8%
Marticville Middle School	0.0%	0.0%	72.8%	72.5%	69.7%	66.6%	66.0%	63.5%	61.7%	60.1%
Manor Middle School	0.0%	0.0%	52.6%	50.8%	50.1%	48.3%	46.8%	50.3%	48.3%	45.4%
High School	0.0%	0.0%	41.4%	40.8%	40.9%	41.9%	40.5%	40.1%	40.3%	43.0%
Average	0.0%	0.0%	58.2%	60.7%	61.3%	61.8%	59.4%	59.5%	59.7%	60.8%