

<p>Pol. 008</p>	<p>Fourth Level - Should the matter not be resolved by the Superintendent or is beyond his/her authority and requires Board action, the Superintendent shall provide the Board with a complete report.</p> <p>Final Level - The Board, after reviewing all material relative to the case, shall provide the complainant with its written decision and may grant a hearing before the Board or a committee of the Board.</p> <p>The complainant shall be advised of the Board's decision, in writing, no more than ten (10) days following the hearing.</p> <p><u>Matters Regarding An Administrative Staff Member</u></p> <p>In the case of a complaint directed toward an administrative staff member, the procedure specified in this policy shall be followed. The complaint shall be discussed initially with the person toward whom it is directed. If a satisfactory resolution is not achieved at the first level, the matter shall be brought to higher levels in accordance with the organizational chart of the school district, terminating with the School Board.</p> <p><u>Matters Regarding A Classified Staff Member</u></p> <p>In the case of a complaint directed toward a classified staff member, the procedure specified in this policy shall be followed. The complaint shall be discussed initially with the person to whom it is directed. If a satisfactory resolution is not achieved at the first level, the matter shall be discussed with the person's supervisor and then brought, to higher levels in accordance with the organizational chart of the school district, terminating with the School Board.</p> <p><u>Matters Regarding A Program, Operation or Instructional Materials</u></p> <p>A request, suggestion, or complaint relating to a matter of district or school policy, procedure, program, operation or instructional materials shall addressed initially to the building principal or the department head who is directly concerned and then brought to higher levels of authority in the manner prescribed in this policy.</p>
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Matters Regarding Student Progress and Well-Being

In the case of a complaint directed toward this area, the general procedures specified in this policy shall be followed.

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