

SECTION: PUPILS  
TITLE: GRADUATION REQUIREMENTS

ADOPTED: February 8, 1999

REVISED: April 13, 2004

# PENN MANOR SCHOOL DISTRICT

## 217. GRADUATION REQUIREMENTS

1. Purpose

The Board will acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by the awarding of a diploma at graduation ceremonies.

2. Authority  
SC 1611  
1613  
Title 22  
Sec. 4.24

The Board shall award a regular high school diploma to every student enrolled in this district who meets the requirements of graduation established by this Board.

The requirement for graduation shall be the completion of work and studies representing the instructional program assigned to grades 9 through 12.

The Board shall identify the planned courses which are required for graduation. These written plans shall be on file in the district and shall be made available upon request for review by the designated representatives of the Department of Education.

In order to graduate, a student shall demonstrate achievement of the academic standards as outlined in the district Strategic Plan and in accordance with the district's established educational goals.

Effective August 1, 2008, the Board requires that each candidate for graduation shall have earned twenty-eight (28) credits. A transition plan approved by the Superintendent shall be developed for implementing this change.

No student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure, but s/he may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.

Title 22  
4.13  
4.24  
Pol. 102

<p>3. Delegation of Responsibility</p> <p>4. Guidelines Pol. 213, 216</p> <p>SC 1611, 1613</p>	<p>The Superintendent shall develop procedures for implementing this policy.</p> <p>The Superintendent shall be responsible for preparation of diplomas and planning and execution of graduation ceremonies which fittingly mark this important achievement.</p> <p>Accurate recording of each student's achievement of learning outcomes shall be maintained, as required by law and State Board regulations.</p> <p>Students shall be informed of what is expected of them to complete their schooling.</p> <p>Periodic warnings shall be issued to students in danger of not fulfilling graduation requirements.</p> <p>A list of all candidates for the award of a diploma shall be submitted to the Board for its approval.</p> <p><u>Obtaining a Diploma if a Student Does Not Graduate with His/Her Class</u></p> <p>The Board shall award a diploma to any student who leaves high school prior to the senior year to attend an approved college on a full-time basis provided the student meets the following requirements:</p> <ol style="list-style-type: none"> <li>1. Has enrolled in college directly from attendance as a student in Penn Manor High School.</li> <li>2. Has been recommended by the principal for early admission to college.</li> <li>3. Has successfully completed the first year of college as determined by the principal.</li> </ol> <p><u>Payment of Tuition for High School Students</u></p> <p>The district shall pay the tuition costs for high school students who elect to take college course(s) only in those cases in which all of the following requirements have been met:</p> <ol style="list-style-type: none"> <li>1. An advanced placement course ordinarily offered by the district is not offered due to low enrollment. In this case the student would be entitled to substitute a course at the University level for the cancelled advanced placement course provided that:</li> </ol>
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School Code

1504, 1605, 1611, 1613

PA Code

Title 22

Sec. 4.13, 4.24

- a. A student has exhausted other advanced placement offerings and advanced course work.
  
- b. The student has first received the recommendation of the department chairperson, the guidance counselor, and approval of the principal to take the course.

The district shall be liable only for tuition costs and not for the cost of books, etc. This policy is generally intended to pertain to courses which provide college credit.