

# PENN MANOR SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: CURRICULUM REVIEW BY  
PARENTS AND STUDENTS

ADOPTED: February 8, 1999

REVISED: November 8, 1999

105.1. CURRICULUM REVIEW BY PARENTS AND STUDENTS	
1. Purpose	This policy is established to comply with the requirement of the State Board of Education that school districts adopt policies to assure parental access to information about the curriculum.
2. Authority Title 22 Sec. 4.4(d) Pol. 127	The Board adopts this policy to ensure that parents have an opportunity to review instructional materials and have access to information about the curriculum, including academic standards to be achieved, instructional materials and assessment techniques.
3. Guidelines	<p>The rights granted by this policy are granted to parents of students enrolled in this school district where the students are under the age of eighteen (18) and to the students themselves when the student is age eighteen (18) or over, unless the student is incapable of making the decision due to a disability.</p> <p>Upon request by a qualifying parent or qualifying student, the school district will make available existing information about the curriculum, including academic standards to be attained, instructional materials and assessment techniques.</p> <p>The following conditions apply to any request:</p> <ol style="list-style-type: none"> <li>1. No more than one (1) such request per semester may be made by any qualifying parent or student each school year per enrolled child.</li> <li>2. To assist the school district in providing the correct records to meet the needs of the requesting party, the request must be in writing setting forth the specific material being sought for review.</li> <li>3. The written request shall be sent to the building principal.</li> <li>4. The district will respond to the parent or student within ten (10) school days by designating the time and location for the review.</li> </ol>

105.1. CURRICULUM REVIEW BY PARENTS AND STUDENTS - Pg. 2

5. The district may take such action as is necessary to protect its materials from loss, damage or alteration to ensure the integrity of the files, including the designation of an employee to watch over the review of the materials.
6. Nothing in this policy shall be construed as a requirement that any parent or student be permitted to remove the material provided for review or to photocopy the contents of such file. The taking of notes by parents and student is permitted.

This policy shall become void and unenforceable if the regulation of the State Board of Education, upon which it is based, i.e. Title 22, Sec. 5.4(d) (1) and (2), is repealed, modified, or declared invalid in whole or in part.

PA Code  
Title 22  
Sec. 4.4